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FEB 23 2018

**NAPA COUNTY
EXECUTIVE OFFICE**

**Application for Appointment to Board, Commission, Committee, or
Task Force**

Applicants appointed by the Board of Supervisors will be required to take an oath of office. All applications will be kept on file for one year from the date of application.

Public Records Act

Applications are public records that are subject to disclosure under the California Public Records Act. Information provided by the applicant is not regarded as confidential except for the addresses and phone numbers of references and the applicant's personal information including home and work addresses, phone numbers and email address.

Application for Appointment to: Napa County Veterans' Commission

Category of Membership for Which You Are Applying Local Veteran

Personal Information

The following information is provided in confidence, but may be used by the Board of Supervisors when making the appointment, or be used by the Committee/Commission/Board/Task Force following appointment for purposes of communicating with the appointee.

Full Name James Darrell Shupe

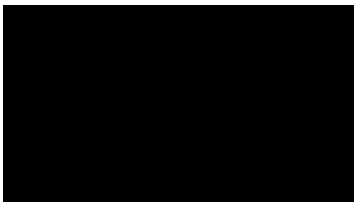
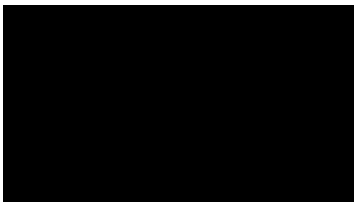
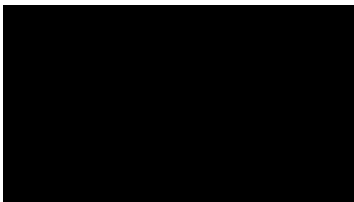


Supervisory District in Which You Reside Yountville District 3

Home Address [Redacted]

City Yountville



State California

Zip [Redacted]

Phone	
Email Address	
Work Address	
City	Yountville
State	California
Zip	
Work Phone	
Current Occupation	Retired
Current License	See Resume'
Education/Experience	See Resume
Resume	<u>Resume 2.25.2016.pdf</u>
Community Participation	Napa County Flood control Oversight Committee. Yountville Transportation committee. Veterans Home Allied Council Member
Other County Board/Commission/Committee on Which You Serve/Have Served	<i>Field not completed.</i>

Provide names, addresses and phone numbers of 3 individuals who are familiar with your background.

Reference 1

Name	John Dunbar
Phone	
Address	
City	Yountville
State	California
Zip	

Reference 2

Name Gerda Shupe
Phone [Redacted]
Address [Redacted]
City Yountville
State California
Zip [Redacted]

Reference 3

Name Richard Tiff
Phone [Redacted]
Address [Redacted]
City Yountville
State California
Zip [Redacted]

Name and occupation of spouse within the last 12 months, if married. Gerda Shupe Retired

Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute. I wish to support Napa County, Town of Yountville, And The Veterans Community, with my experience

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RESUME'

James D. Shupe
[REDACTED]

Yountville, California
[REDACTED]

PROFESSIONAL EXPERIENCE

Financial Management Services, Inc.

President, General Manager. 1980-2005

An ongoing , specialized consulting service for specific small business ventures to provide business development plans, professional accounting, financial counseling, systems management, fund sourcing and market development. A partial listing of clients and the services provided are as follows;

Lake Mendocino Recreation Park, Inc. 1984-1987 and 2000-2003

President, General Manager.

Owned and operated a 27 acre marina/R.V. Park complex located on a U.S. Army, Corps of Engineers recreation Lake. Responsible for all management, accounting, maintenance and operation of a seasonal recreation facility serving 1,200,000 visitors during a 5 month season.

InterTribal Sinkiyone Wilderness Council, Ukiah, California. 1995-2003

Providing accounting and budget reporting services to the non-profit consortium made up of 11 Native American tribes for the purpose of conserving 3900 acres of California north coastal wilderness for the benefit of local Native American culture. Contract has been in effect since 1995 and is audited annually by CPA firm, Dillwood, Burkel and Sulley, LLP.

Mendocino Redwood Company, LLC., Ukiah, California 1997-1998

Under contract with Accountants Plus, Santa Rosa, California to provide interim Controller/Accountant duties to Mendocino Redwood Company, LLC., during the transition phase of their purchase of Louisiana Pacific Corporation's California operations. Projects included converting the 450 employee, in house payroll system to ADP, converting the proprietary L.P. software to Accpac, International and Oracle software on IBM AS 400. Contract completed October 31, 1998.

Pacific Municipal Systems, Inc. , Clearlake, California. 1995-1997

Vice President, Chief Financial Officer, Served on the Board of Directors. Pacific Municipal Systems is a Culligan water treatment agent and also manufactures water treatment systems for special applications and small communities. ***Installed all internal financial reporting systems, set up corporate records and negotiated banking and other financial relationships.***

Covelo Indian Community, Covelo, California. 1994-1995

Tribal Administrator. *Responsible for all Tribal business activities including financial, property, grants and contract management. Additional responsibilities included economic planning and development, office organization and staff development.* The Covelo Indian Community is a Sovereign Nation of seven Federally recognized Tribes with a land base of approximately 32,000 acres and 3000 Tribal Members.

The Tinman, Ltd. , Boonville, California. 1989-1994

Chief Financial Officer, Controller. Responsible for all fiscal management of this Certified organic juice manufacturing and distribution company. *Installed IBM computer systems with Quickbooks accounting program providing payroll, A/R, A/P, cost accounting, budgets, all tax reports and financial reporting for the Tinman, Ltd., Annahala Distributing Company, Inc and Porter Creek Winery.*

Additional Experience

International Recreation Enterprises Corp. , Inc. (IREC), Santa Rosa, California. 1987-1989

Vice President, Specialized in sales, management and development of recreational properties including marinas, R.V. parks and campgrounds.

California North Coast Wine Growers Association, Ukiah, California. 1983-1987.

Contract financial and office management services.

Military Service

U.S. Navy, Submarine Service, 1953-1957.

Education

A A Degree, Management Accounting, Mendocino College, 1975-1999.

Santa Rosa J.C. 1989-1992

Los Angeles Harbor College, 1961-1968.

Bakersfield College, 1957-1958

Fresno State College, 1958-1959.

U.C.L.A. Ext., Los Angeles, 1963-1964.

University of Wisconsin, Docks & Harbors Certificate, 1989.

Memberships and Licenses

Past President, Marina and Recreation Association.

Board Member, California Travel Parks Association.

Lifetime Teaching Credential, California Community Colleges.

Licensed Private Pilot.

U.S. Coast Guard Six Pack Certification.

California Department of Real Estate License.

Certified CTEC Tax Preparer.

Current American Red Cross Lifeguard Certification.