



A Tradition of Stewardship  
A Commitment to Service

MINUTES OF THE  
NAPA COUNTY - BOARD OF SUPERVISORS MEETING  
COUNTY OF NAPA

February 6, 2018

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

**The Board of Supervisors of the County of Napa met in regular session on Tuesday, February 6, 2018, at 9:00 a.m. with the following supervisors present: Chair Brad Wagenknecht, Supervisors Ryan Gregory, Diane Dillon, Alfredo Pedroza and Belia Ramos. The meeting was called to order by Chair Brad Wagenknecht.**

2. PLEDGE OF ALLEGIANCE

**New County employees led the assembly in the pledge of allegiance.**

3. APPROVAL OF MINUTES

A. Deputy Clerk of the Board requests approval of minutes from the following meetings:

1. Special meeting of December 19, 2017 (All supervisors were present);
2. Regular meeting of December 19, 2017 (All supervisors were present);
3. Special meeting of December 28, 2017 (All supervisors were present); and
4. Regular meeting of January 9, 2018 (All supervisors were present).

**Motion moved by Belia Ramos, seconded by Alfredo Pedroza, to approve minutes. Motion passed 5 - 0.**

4. PRESENTATIONS AND COMMENDATIONS

A. Director of Human Resources to introduce new County employees.

**Introduced new employees.**

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

**None.**

6. CONSENT ITEMS

Law & Justice

A. Chief Probation Officer requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170007B with Aldea Children and Family

Services, increasing the Fiscal Year 2017-2018 contract amount by \$7,760 for a new maximum of \$427,520 to add additional services related to the Taboo Tattoo program.

**A-170007B (Amend. 2)**

**Supervisor Ryan Gregory recused himself due to his previous association with the project.**

Public Safety

- B. Sheriff requests the following actions regarding the State Department of Boating Safety and Enforcement Financial Aid Program:
1. Approval of and authorization for the Sheriff to sign Revenue Agreement No. 3446-8 with the State of California Department of Boating and Waterways for a maximum of \$308,150 for the term July 1, 2018 through June 30, 2019 for the provision of law enforcement services; and
  2. Approval for Sheriff or his designee to sign quarterly activity reports and other documents for the State Department of Boating and Waterways.
- C. Sheriff requests authorization to sign the State of California, Department of Parks and Recreation grant application for Fiscal Year 2018-2019 in the amount of \$56,333 for reimbursement of salaries, equipment and training for law enforcement efforts in isolated areas of the County.

Human Services

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following Amendments to Agreements with St. Helena Hospital Center for Behavioral Health, Inc., doing business as Adventist Health Vallejo, to modify the compensation provisions to increase the Adult Acute Psychiatric Day rates for Fiscal Years 2017-2018 and 2018-2019 and to modify Article IX—Term, Termination, and Effect of Termination to formally end the Agreements on June 30, 2019, with no increase to the contract maximums:
1. Amendment No. 13 to Agreement No. 170761B (formerly Agreement No. 4135) for Managed Care (Medi-Cal) inpatient psychiatric services; and
  2. Amendment No. 16 to Agreement No. 170760B (formerly Agreement No. 4142) for uninsured indigent inpatient psychiatric services.

**A-170761B (Amend. 13); A-170760B (Amend. 16)**

- E. Director of Health and Human Services requests the following:
1. Approval of and authorization for the Chair to sign a revenue agreement with the Department of Health Care Services for a maximum of \$127,642 for the term October 12, 2017 through June 30, 2018 to conduct Crisis Counseling services in response to the recent Napa Fire Complex; and
  2. Approval of Budget Transfer No. HHS006 increasing appropriations in the Mental Health subdivision budget by \$127,650 with offsetting revenue from the California Department of Health Care Services. (4/5 vote required)

**A-180246B; BT-HHS006**

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the Permanente Medical Group, Inc. for an annual maximum of \$73,300 for the term February 6, 2018 through June 30, 2022 for Zita Konik, M.D. to act as Medical Director for the Emergency Medical Services Agency as mandated by California Health and Safety Code Section 1797.202.

**A-180247B**

Community Resources & Infrastructure

- G. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with the Association of Bay Area Governments (ABAG) for a maximum of \$85,094 for the term January 1, 2018 through December 31, 2018 to deliver services related to the Bay Area Regional Energy Network (BayREN).

**A-180248B**

- H. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Moore Iacofano Goltsman, Inc., for a maximum of \$47,450 for the term February 6, 2018 through June 30, 2019 with an automatic annual one year renewal provision, up to 2 additional years, to provide Title VI of the Civil Rights Act of 1964 Program and Implementation Plan Services.

**A-180249B**

- I. Director of Public Works requests adoption of change order authorizing a construction contract change for the "Napa County Courthouse Earthquake Repair Project," PW 15-09, in accordance with Public Contract Code Section 20136(c) for an amount not to exceed \$370,000 for replacement of the ventilation ducts in the Historic Courthouse and for the Director of Public Works to execute the change documents. (2/3 vote required)
- J. Director of Public Works request approval of plans and specification for the "Vehicle Fueling System Replacement, Napa County Corporation Yard Yountville," PW 17-11R project and authorization to advertise for sealed bids and opening of the bids at the time and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- K. Director of Public Works requests approval of plans and specifications for the "2017 Fire Complex - Wooden Valley Road Guardrail Replacement Project," RDS 17-21A, and the "2017 Fire Complex - Petrified Forest Road Guardrail Replacement Project," RDS 17-21B (Projects), authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- L. Director of Public Works requests approval of plans and specifications for the "Tree Debris Removal Project," RDS 17-22A, "Tree Debris Removal Project," RDS 17-22B, and "Tree Debris Removal Project," RDS 17-22C Project, authorization to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.

**Correction memo provided deleting the reference to Section 20150.8 of the Public Contract Code from the recommendation.**

- M. Director of Public Works requests acceptance of a donation in the amount of \$5,832 from Pet Food Express to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- N. Auditor-Controller requests acceptance of various donations by individuals or organizations given to Napa County for the response and recovery of the 2017 Napa Fire Complex and to approve both the current and past Chair to sign letters of appreciation for each donation.
- O. County Counsel requests approval of and authorization for the Chair to sign an agreement with Baron & Budd, P.C., the Singleton Law Firm, Thorsnes Bartolotta McGuire, Dixon Diab & Chambers, Terry Singleton, Esq., and Bruce Bailey, Esq. ("Attorneys") for specialized litigation services in an action to be filed against Pacific Gas & Electric Company in connection with the 2017 Southern LNU Fire Complex, with no out-of-pocket cost to the County for a contract term to last until completion of litigation.

**A-180250B**

- P. Director of Human Resources and County Executive Officer request adoption of a resolution appointing Jennifer Yasumoto as the Interim County Privacy Officer effective January 20, 2018.

**R-2018-17**

- Q. County Executive Officer and Director of Human Resources request authority for the County Executive Officer or designee to sign side letters with the County's bargaining units implementing non-economic decisions previously authorized by the Board.

- R. County Executive Officer/Purchasing Agent and Director of Library Services and Community Outreach request the following:

1. Declare a microfilm reader, which is a capital asset, as surplus and no longer required for public use; and
2. Authorize the Auditor-Controller to remove the surplus asset from the capital asset listing; and
3. Authorize disposal of the capital assets by way of donation.

- S. County Executive Officer/Purchasing Agent and Director of Public Works request the following:

1. Declare certain capital asset vehicles and equipment as surplus and no longer required for public use;
2. Authorize the Auditor-Controller to remove these surplus assets from the capital asset listing; and
3. Authorize the sale of capital asset surplus vehicles and equipment at public auction (4/5 vote required).

- T. County Executive Officer/Risk and Emergency Services Manager requests approval of Budget Transfer No. CEO012 increasing appropriations in the Emergency Services Grants subdivision budget by \$87,266 offset by federally funded FY2015 Homeland Security Grant Program funds for the purchase of equipment for the County's Emergency Operations Center, interoperable radios and grant administration. (4/5 vote required)

**BT-CEO012**

- U. County Executive Officer acting as the Director of Emergency Services requests the Board review and continue the Proclamation of Local Emergency for the 2017 Napa Fire Complex that began on October 8, 2017.
- V. County Executive Officer requests reappointment of the following applicant to the Napa County Dangerous Animal Hearing Panel representing Regular Member with the term of office to commence immediately and expire January 31, 2021

<u>Name</u>	<u>District</u>
Charles Max Kampton	2

- W. County Executive Officer requests reappointment of the following applicants to the Napa County Mental Health Board with the terms of office to commence immediately and expire January 1, 2021:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Theresa Comstock	2	Interested and Concerned Citizen
Rowena Korobkin	1	Family Member of Consumer -or- Consumer
Oliver "Rocky" Sheridan	4	Family Member of Consumer -or- Consumer

**Motion moved by Ryan Gregory, seconded by Belia Ramos, to approve consent items as amended. Motion passed 5 - 0.**

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

**Item 6A:**

**Motion moved by Belia Ramos, seconded by Diane Dillon, to approve requested action. Motion passed 4 - 0, with Diane Dillon, Alfredo Pedroza, Belia Ramos, and Brad Wagenknecht voting yes / Ryan Gregory recused.**

8. PUBLIC COMMENT

**The following spoke during public comment:**

**Kimberly Richard  
Marin Clean Energy Community Development Manager J.R. Killigrew presented an award to Napa County.  
James Hinton**

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (**see LBRID Minutes**).

B. 9:30 AM

Recess to the Board of Equalization special meeting (**see BOE Minutes**).

C. 10:00 AM PUBLIC HEARING

Director of Public Works recommends the Board conduct a public hearing and considers the following related to Measure T funding for County Roads:

1. Adoption of a resolution approving projects under the Measure T Program;
2. Adoption of a resolution approving the Maintenance of Effort (MOE) amount under the Measure T Program; and
3. Authorization for the Chair to sign a Measure T Master Funding Agreement with the Napa Valley Transportation Authority - Tax Agency (NVTA - TA) as approved to form by County Counsel's Office.

**R-2018-18; R-2018-19; A-8548**

**Opened public hearing.**

**Director of Public Works Steve Lederer made presentation.**

**Held discussion.**

**Testimony presented.**

**Closed public hearing.**

**Motion moved by Alfredo Pedroza, seconded by Diane Dillon, to adopt resolution in Item 1. Motion passed 5 - 0.**

**Motion moved by Belia Ramos, seconded by Diane Dillon, to adopt resolution in Item 2. Motion passed 5 - 0.**

**Motion moved by Ryan Gregory, seconded by Belia Ramos, to approve requested action in Item 3. Motion passed 5 - 0.**

D. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (**see NCFCWCD Minutes**).

10. ADMINISTRATIVE ITEMS

Human Services

- A. Director of Health and Human Services requests approval of Budget Transfer No. HHS007 increasing appropriations in the Health Care Enhancement Program Division (Budget Unit 20007) by \$2,086,620, with offsetting revenue of \$3,756,001 from Partnership HealthPlan of California to enable HHSA to participate in the Intergovernmental Transfer (IGT) process for FY2018-2019 and receive net

revenue of \$1,669,381 to support additional health care programs and activities benefitting Napa County residents. (4/5 vote required)

BT-HHS007

**Chief Deputy Director of Health and Human Services Mitch Wipfern made presentation.**

**Motion moved by Diane Dillon, seconded by Alfredo Pedroza, to approve requested action by roll call vote. Motion passed 5 - 0.**

General Admin & Finance

- B. Auditor-Controller to present and request acceptance of the County's Comprehensive Annual Financial Report (CAFR) and accompanying Management Letters for the fiscal year ended June 30, 2017.  
(CONTINUED FROM JANUARY 30, 2018)

**Auditor-Controller Tracy Schultze made presentation.**

**Held discussion.**

**Motion moved by Alfredo Pedroza, seconded by Ryan Gregory, to approve requested action. Motion passed 5 - 0.**

- C. County Executive Officer requests the Board receive an update on joint efforts with Sonoma, Mendocino and Lake counties to seek financial support wildfire recovery and:
1. Authorize the Chair to sign future correspondence to the Governor's Office and other pertinent parties communicating regional wildfire recovery priorities; and
  2. Appoint one member of the Board of Supervisors to represent Napa County at meetings on regional recovery priorities.

**Deputy County Executive Officer Molly Rattigan made presentation.**

**Motion moved by Belia Ramos, seconded by Alfredo Pedroza, to approve requested action in Item 1. Motion passed 5 - 0.**

**Motion moved by Alfredo Pedroza, seconded by Diane Dillon, to appoint Belia Ramos as member and Brad Wagenknecht as alternate in Item 2. Motion passed 5 - 0.**

Community Resources & Infrastructure

- D. Director of Planning, Building, and Environmental Services requests direction regarding fee reductions for building permits related to properties damaged in the 2017 Napa Fire Complex.

**Director of Planning, Building and Environmental Services David Morrison made presentation.**

**Held discussion.**

**Testimony presented.**

11. LEGISLATIVE ITEMS

**Supervisor Ryan Gregory reported on fire recovery legislation that will be moving forward in the near future.**

**Supervisor Diane Dillon stated there are eight bills the Napa County Legislative Subcommittee supports in concept which will be brought to the Board.**

**Testimony presented.**

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**None.**

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**Supervisor Diane Dillon requested the following:**

- 1. Revise the Policy Manual under the Temporary Housing section to allow a contractor rebuilding or repairing a fire-damaged structure to reside in a mobile unit on the property; and**
- 2. Provide updated information on a recurring basis to those affected by the fire on recovery efforts.**

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**None.**

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (2 cases)

**Closed session held. No reportable action.**

B. CONFERENCE REGARDING MATTERS POSING THREAT TO SECURITY OF, OR PUBLIC ACCESS TO, PUBLIC BUILDINGS AND SERVICES

Conference with Risk and Emergency Services Manager, security consultant (Government Code Section 54957(a))

**Closed session held. No reportable action.**

C. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Vineland Vista Mobile Home Park, 341 Saint Helena Highway South, Saint Helena, CA (Assessor's Parcel Nos. 027-130-005 and 027-130-006)  
Agency Negotiator: County Executive Officer Minh C. Tran



Negotiating Parties: Hall Vineyard, LLC  
Under Negotiation: [X] Price [X] Terms of Payment

**Correction memo provided correcting the Negotiating Parties as Hall Vineland, LLC.**

**Closed session held. No reportable action.**

16. ADJOURNMENT

**Adjourned to the Napa County Board of Supervisors regular meeting Tuesday, February 27, 2018 at 9:00 a.m.**

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BRAD WAGENKNECHT, Chair

ATTEST:

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KARITA WHITNEY, Clerk of the Board

