



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Certified Copy

Action Item: 17-1462

File Number: 17-1462

Consider appointment of one (1) individual to represent the Town of Yountville on the Napa County Library Commission with the term of office expiring January 31, 2021.

DISCUSSION/BACKGROUND

The Napa County Library Commission (Commission) consists of eight (8) members, three (3) to be appointed by the County Board of Supervisors, two (2) to be appointed by the Napa City Council, one (1) each appointed by the Calistoga City Council, American Canyon City Council and the Yountville Town Council. The Commission meets monthly on the second Monday at 4:00 p.m. in Napa and commission members shall serve a three-year term which begins February 1.

The Library Director oversees the operation of the Commission and the Commission, on behalf of all residents countywide, advises the Library Director, the County Board of Supervisors and local appointing authorities on matters pertaining to the library, advocates on the Library's behalf and ensures an ongoing flow of information between the Library, the Community and the elected officials.

The Commission expects regular attendance of all members at all meetings, trainings and retreats in an effort to understand the functions of librarianship (public services, technical services, administrative services, and technology); ensuring and participating in long range planning for the Library so that the needs of all segments of the community are assessed and considered; and ensuring that all policies developed and recommended by the Commission are consistent with the approved plan. A detailed Library Commissioner Job Description is attached for reference.

Recruitment

On January 31, 2018, the term of office expires for the Yountville representative on the Napa County Library Commission. Staff posted a Notice of Vacancy and at the close of the filing period received one (1) application from incumbent member Scott Owens.

Council conducted Applicant interview earlier this afternoon, and staff is requesting the Council reappoint Mr. Owens to the Napa County Library Commission to serve a three-year term of office scheduled to expire January 31, 2021.

Town Council Protocols state that Council makes appointments by interview and ballot process with a motion to confirm appointments. Should Council decide not to appoint the current applicant, staff would continue to advertise to fill the vacancy.

Environmental Review

Exempt per California Environmental Act (CEQA) Guideline, Section 15061(b)(3)

FISCAL IMPACT

Is there a Fiscal Impact? No
Is it Currently Budgeted? No
Where is it Budgeted? N/A
Is it Mandatory or Discretionary? Discretionary
Is there a Staff Resource Impact? Nominal

STRATEGIC PLAN GOAL

Is item Identified in Strategic Plan? Yes
If yes, Identify Strategic Goal and Objective. **Engaged Residents:** The Town embraces our residents' commitment to community as seen through volunteerism, civic engagement, and public participation that enhances the quality of life in Yountville.

Briefly Explain Relationship to Strategic Plan Goal and Objective. The Town Council involves the community in governance of the Town by utilizing community volunteers on local and countywide boards and commissions.

ALTERNATIVES

Reappoint applicant as recommended by staff and pursuant to Town Council Protocols.

Choose not to reappoint applicant and no longer have a Yountville representative on the Napa County Library Commission.

Should Council choose not to appoint applicant, staff would continue advertising to fill the vacancy.

RECOMMENDATION

Receive staff report and direct questions to staff.
Receive public comment.
Conduct Council discussion on proposed appointment.
Consider appointment of one (1) individual to represent the Town of Yountville on the Napa County Library Commission with the term of office expiring January 31, 2021.

I, Michelle Dahme, Town Clerk, certify that this is a true copy of Legislative File 17-1462 which was unanimously approved by the Town Council on January 16, 2018.

A motion was made by Council Member Mohler, seconded by Vice Mayor Dorenbecher to reappoint Scott Owens to represent the Town of Yountville on the Napa County Library Commission with the term of office expiring January 31, 2021. The motion carried unanimously.

Attest:



1-17-18

Date Certified