



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

November 14, 2017

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, November 14, 2017, at 9:00 a.m. with the following supervisors present: Chair Belia Ramos, Supervisors Ryan Gregory, Diane Dillon, Brad Wagenknecht and Alfredo Pedroza. The meeting was called to order by Chair Belia Ramos.

2. PLEDGE OF ALLEGIANCE

Director of Planning, Building and Environmental Services David Morrison led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

- A. Clerk of the Board requests approval of minutes from the special meeting of October 19, 2017 (Supervisor Brad Wagenknecht was excused during Item 10A*).

*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

Motion moved by Alfredo Pedroza, seconded by Diane Dillon, to approve minutes with abstentions as declared above. Motion passed 5 - 0.

4. PRESENTATIONS AND COMMENDATIONS

- A. Director of Human Resources to introduce new County employees.

Introduced new employees.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

Director of Planning, Building and Environmental Services David Morrison provided an update on the 2017 Napa Fire Complex and recovery efforts.

Chief Deputy Director of Health and Human Services - Local Assistance Center (LAC) Operations Manager Mitch Wippert provided an update on the Local Assistance Center and interim housing.

6. CONSENT ITEMS

Law & Justice

- A. Director of Child Support Services requests authorization to sign the revised Plan of Cooperation with the California Department of Child Support Services (DCSS), at no cost, extending the term from October 1, 2017 through September 30, 2018.

A-8527

Public Safety

- B. Sheriff requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170645B (formerly Agreement No. 8245) with Tyler Technologies Inc. increasing the amount by \$220 for a new maximum of \$7,567 extending the term through December 16, 2019 for continued maintenance and support of civil process software licenses.

A-170645B (Amend. 1)

Human Services

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Agreement with the California Department of Health Care Services for the term of July 1, 2017 through June 30, 2020 for a maximum of \$667,242 to provide funding for outpatient treatment services for Alcohol and Drug Services clients.

A-180176B

Community Resources & Infrastructure

- D. Director of Public Works requests approval of plans and specifications for the "Napa County South Campus Frontage Landscape Improvements" PW 17-09R, authorization to advertise for sealed bids and opening of the bids at a time and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code.
- E. Director of Public Works requests adoption of a resolution temporarily closing a portion of Duhig Road from 2170 Duhig Road (the last home in Napa County) to the Napa/Sonoma County line from 9:00 A.M. to 9:00 P.M. on November 21, 2017 for the California Office of Tourism Thanksgiving Eve Dinner and Fire Recovery Fundraiser.

R-2017-177

- F. Director of Public Works requests acceptance of a donation in the amount of \$1,000 from Mr. Ronald Vane to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.

General Admin & Finance

- G. Auditor-Controller request the Board accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended September 30,

2017 including acceptance of donations totaling \$3,358.27 received by the Auditor-Controller on behalf of the Animal Shelter and Health and Human Services Agency.

- H. Chief Information Officer requests approval of an Enterprise Agreement with Microsoft Corporation for a maximum of \$1,407,326 for the term November 1, 2017 through October 31, 2020 for the County to enroll in the Microsoft Enterprise License.

A-180177B

Correction memo provided authorizing the Chair to sign the agreement.

- I. Chief Information Officer requests approval of and authorization for the Chair to sign an agreement with Intuitive Performance Solutions, Inc. for a maximum of \$98,120 for the term November 14, 2017 through September 1, 2018 to assist with upgrading the SAS Financial Management budget system.

A-180178B

- J. Chief Information Officer and County Executive Officer/Purchasing Agent request the following:

1. Declare certain items of personal property as surplus and no longer required for public use; and
2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Computers for Classrooms.

- K. County Counsel requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 160111B to reinstate, extend and affirm the agreement with Perkins Coie LLP through June 30, 2018, with a single one-year automatic renewal through June 30, 2019, for a maximum compensation of no more than \$60,000 per fiscal year to provide legal assistance regarding concession management at Lake Berryessa.

A-160111B (Amend. 1)

- L. County Executive Officer acting as the Director of Emergency Services requests the following actions regarding the 2017 Napa Fire Complex that began on October 8, 2017:

1. Review and continue a Proclamation of Local Emergency; and
2. Ratify a short term lease agreement with the California Office of Emergency Services (CalOES) for use of a portion of the Napa County Airport, and a license agreement with United States Environmental Protection Agency (US EPA) for the temporary use of a portion of the property abutting the Yountville Maintenance Facility.

- M. County Executive Officer requests the Board review and continue the Local Health Emergency which began on October 13, 2017 related to the 2017 Napa Fire Complex.

- N. County Executive Officer requests the following actions regarding the Napa County Commission on Aging:

1. Appointment of the following applicant with the term of office to commence immediately and expire September 30, 2018:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Tammy L. Rogers	1	District 3

2. Reappointment of the following applicants with the terms of office to commence immediately and expire September 30, 2019:

<u>Name</u>	<u>District</u>	<u>Representing</u>
Naomi Dreskin-Anderson	2	District 2
Mark J. Gasster	4	Organization Concerned with Older Adults
Christy Kling	2	District 1
Kristi Lesnewich	1	Organization Concerned with Older Adults
Robert Nations	1	Organization Concerned with Older Adults
Oliver "Rocky" Sheridan	4	Organization Concerned with Older Adults
Heather Stanton	1	Organization Concerned with Older Adults

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve consent items as amended. Motion passed 5 - 0.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

8. PUBLIC COMMENT

The following spoke during public comment:

Dennis Kelly

Jim Tennant

James Hinton

9. SET MATTERS OR PUBLIC HEARINGS

- A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (**see Special 8:00 AM BOS Minutes**).

- B. 9:15 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) meeting (**see LBRID Minutes**).

- C. 9:20 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) meeting (**see NBRID Minutes**).

D. 9:25 AM

Director of Health and Human Services requests direction and possible action(s) regarding the Tobacco Master Settlement Agreement (MSA) Grant Awards:

1. Affirm the Tobacco Master Settlement Grant process for the Fiscal Year 2018-2019 grant cycle;
2. Confirm the total amount of funding to be made available for the Fiscal Year 2018-2019 grant cycles will be \$1.1 million;
3. Confirm the continuation of the Community Health Initiative contract for an additional year;
4. Confirm the issuance of an RFP for tobacco cessation services; and
5. Initiate (solicitation and processing of applications) the Fiscal Year 2018-2019 grant cycle.

Chief Deputy Director of Health and Human Services Mitch Wippern made presentation.

Testimony presented.

Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve requested actions. Motion passed 5 - 0.

E. 9:35 AM

County Executive Officer requests the following regarding a proposed 34 unit home ownership development for those with incomes not to exceed 120% of Area Median Income at 2033 Redwood Road in Napa :

1. Receive a report from Burbank Housing regarding the revised project pro-forma and proposed changes;
2. Adoption of a resolution to loan Burbank Housing Development Corp. \$1,025,000 for the purchase and development of 34 townhomes for sale to those with incomes up to 120% of Area Median Income;
3. Approval of Budget Transfer No CEO010 increasing expenditures from use of available fund balance in the Affordable Housing fund by \$125,000; and
4. Authorization for the Chair to sign all related loan documents and a Regional Housing Needs Allocation Sharing Agreement with the City of Napa for 17 units for the County of Napa.

R-2017-178; BT-CEO010; A-180179B

Deputy County Executive Officer Molly Rattigan and Burbank Housing Chief Executive Officer Larry Florin made presentation.

Testimony presented.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to approve adoption of resolution in Item 2. Motion passed 5 - 0.

By roll call vote, motion moved by Ryan Gregory, seconded by Diane Dillon, to approve budget transfer in Item 3. Motion passed 5 - 0.

Motion moved by Ryan Gregory, seconded by Alfredo Pedroza, to approve requested actions in Item 4. Motion passed 5 - 0.

10. ADMINISTRATIVE ITEMS

General Admin & Finance

- A. County Executive Officer requests discussion of the Cannabis Roundtable and possible direction to staff to return with options regarding the implementation of Adult Use of Marijuana Act (Proposition 64).

Deputy County Counsel II John Myers made presentation.

Cannabis Roundtable Ad Hoc Committee Chair Ryan Gregory made presentation.

Held discussion.

Testimony presented.

Motion moved by Ryan Gregory, seconded by Brad Wagenknecht, to continue the item to November 21, 2017. Motion passed 5 - 0.

11. LEGISLATIVE ITEMS

Supervisor Diane Dillon provided an update on the Napa County Legislative Subcommittee meeting held yesterday.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

None.

15. CLOSED SESSION

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9(e) (1): (1 case)

Closed session held. No reportable action. Continued to November 21, 2017.

- B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: Heather Ruiz, Director of Human Resources
Employee Organizations: Unrepresented Employees (Non-Classified Management, Classified Management and Confidential Employees of the County of Napa - Excluding Elected Officials)

Closed session held. No reportable action.

16. ADJOURNMENT

Adjourned to the Board of Supervisors special meeting Tuesday, November 21, 2017 at 8:00 a.m.

BELIA RAMOS, Chair

ATTEST:

GLADYS I. COIL, Clerk of the Board

