



A Tradition of Stewardship  
A Commitment to Service

**Auditor-Controller**

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**Tracy Schulze**  
Auditor-Controller

## MEMORANDUM

To: Board of Supervisors	From: Tracy Schulze
Date: October 24, 2017	Re: October 24, 2017 Board Agenda Consent Item 6 Q

The recommendation regarding fire donations should be revised to read:

Auditor-Controller requests the following actions to assist with covering the costs of the 2017 Napa Fire Complex:

1. Authorize the Auditor-Controller to accept donations both cash and in kind and provide quarterly reports to the Board;
2. Accept a donation to the General Fund in the amount of \$5,000 from Megabyte Systems, Inc.; and
3. Approve the Chair to sign a letter of appreciation to Megabyte Systems, Inc.

This action is necessary because of the number of donations that have been received and continue to come in to aid those impacted by the fires.