



A Tradition of Stewardship
A Commitment to Service

Department of Public Works

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Steven Lederer
Director

MEMORANDUM

To: Board of Supervisors

From: Greg Baer
Interim Airport Manager

Date: October 20, 2017

Re: BOS Agenda of October 24, 2017
Clarification of 'Advanced Payment'
Agenda Item No. 6L

For clarification purposes, 'advanced payment' references the payment of \$35,322.51 prior to the FAA performing any work. Any amendments to this agreement requiring additional payments will be brought to the Board for approval.

Thank you.