**MEMORANDUM**

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| To: | Board of Supervisors | From: | Helene Franchi |
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| Date: | May 18, 2017 | Re: | BOS Agenda of May 23, 2017 Consent Item 6N |

The Executive Summary and Background of Item 6N appointing Minh Tran as Interim County Executive Officer had two incorrect dates. Please use this memorandum to correct May 16, 2014 to May 16, 2017 in both instances. In addition, the resolution has been corrected to include the word “Interim” in the title of the resolution. Attached are revised and clean versions of the resolution.