



A Tradition of Stewardship  
A Commitment to Service

MINUTES OF THE  
NAPA COUNTY - BOARD OF SUPERVISORS MEETING  
COUNTY OF NAPA

February 28, 2017

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

**The Board of Supervisors of the County of Napa met in regular session on Tuesday, February 28, 2017, at 9:00 a.m. with the following supervisors present: Chair Alfredo Pedroza, Supervisors Ryan Gregory, Brad Wagenknecht and Belia Ramos. Supervisor Diane Dillon was excused. The meeting was called to order by Chair Alfredo Pedroza.**

2. PLEDGE OF ALLEGIANCE

**Barry Eberling led the assembly in the pledge of allegiance.**

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes from the meetings of:

1. January 10, 2017 (all Members were present);
2. Special meeting January 24, 2017 (Supervisor Brad Wagenknecht was excused and Supervisor Diane Dillon arrived during Item 15);\*
3. Regular meeting January 24, 2017 (Supervisor Brad Wagenknecht was excused).\*

\*Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

**Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to approve minutes with abstentions as declared above. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

4. PRESENTATIONS AND COMMENDATIONS

**None.**

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

**Director of Library Services and Community Outreach Danis Kreimeier presented Napa County Colors, a new coloring book representing Napa County.**

**Director of Public Works presented an update on road conditions due to recent storm damage.**

Supervisor Ryan Gregory announced there will be a community meeting to discuss recent storm damage on Mt. Veeder next Tuesday at 6:00 pm at the Enchanted Hills Camp dining hall.

6. CONSENT ITEMS

Law & Justice

- A. Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with Drug Abuse Alternatives Center for a maximum of \$75,500 for the term January 1, 2017 through June 30, 2017 to provide substance abuse residential treatment services.

**A-170768B-17**

Public Safety

- B. Napa Special Investigations Bureau (NSIB) Governing Board requests approval of a distribution in the amount of \$5,000 from the Community Services Trust account to support the Napa Valley Crime Stopper operations and reward program.
- C. Sheriff requests the following actions regarding the State Department of Boating Safety and Enforcement Financial Aid Program:
1. Approval of and authorization for the Sheriff to sign Revenue Agreement No. 3446-8 with the State of California Department of Boating and Waterways for a maximum of \$308,150 for the term July 1, 2017 through June 30, 2018 for the provision of law enforcement services; and
  2. Approval for Sheriff or his designee to sign quarterly activity reports and other documents for the State Department of Boating and Waterways.
- D. Sheriff requests adoption of a resolution ratifying the 2016 Interlocal Agreement with the City of Napa in the amount of \$19,208 for use of the Byrne Justice Assistance Grant (JAG) funds for Fiscal Year 2016-2017 for the purpose of reducing crime and improving public safety.

**R-2017-32**

Human Services

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of the following Agreements/Certifications to enable the County to receive funding from the California Department of Veterans Affairs:
1. Agreement/Certification No. 946, Annual Subvention Program Certificate of Compliance for Fiscal Year 2016-2017, for State subvention funding for the County Veterans Services Office; and
  2. Agreement/Certification No. 946-1, Annual Medi-Cal Cost Avoidance Program Certificate of Compliance for Fiscal Year 2016-2017, committing the County to assist veterans in obtaining benefits from non-Medi-Cal funding sources.

**A-170769B-17; A-170770B-17**

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170701B-17 with Stacey Murphy increasing the amount by \$30,000 for a new maximum of \$92,000 and amending the scope of work to provide grant-writing services in relation to homelessness and Whole Person Care.

**A-170701B-17 (Amend. 1)**

- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the California Department of Health Care Services for a maximum of \$454,273 for the term July 1, 2016 through June 30, 2017 for Community Mental Health Services Block Grant (MHBG) funds to provide mental health services to individuals with serious mental illness and substance abuse issues.

**A-170771B-17**

- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the California Department of Public Health for a maximum of \$9,668 for the term July 1, 2016 through June 30, 2019 to implement evidence-based public health activities to proactively address sexually transmitted diseases within Napa County.

**A-170772B-17**

- I. Director of Health and Human Services requests approval to accept a donation of therapeutic toys from Marty Malin valued at \$1,665 to be used by the Napa County Health and Human Services Agency's outpatient children's mental health clinic and approval for the Chair to sign a letter of appreciation.

- J. Director of Health and Human Services requests appointment of Tanir Ami, Chief Executive Officer of OLE Health, a Federally Qualified Health Center, to the Solano-Napa Commission on Medical Care.

Community Resources & Infrastructure

- K. Director of Library Services and Community Outreach requests acceptance of a donation in the amount of \$50,000 from the Napa County Library Foundation to the Napa County Library and approval for the Chair to sign a letter of appreciation.

- L. Director of Library Services and Community Outreach requests acceptance of a Fiscal Year 2016-2017 California Library Literacy Services (CLLS) grant in the amount of \$49,220.

- M. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170467B with Luhdorff & Scalmanini, Inc. increasing the amount by \$22,700 for a new maximum of \$55,370 for Fiscal Year 2016-2017 and \$20,332 for each fiscal year thereafter and amending the scope of work to include installation of up to two groundwater monitoring wells and groundwater-related monitoring and reporting.

**A-170467B-17 (Amend. 1)**

- N. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with the Association of Bay Area Governments (ABAG) for a maximum of \$85,594 for the term January 1, 2017 through December 31, 2017 to deliver services related to the Bay Area Regional Energy Network (BayREN).  
**A-170778B-17**
- O. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Nacht & Lewis Architecture for a maximum of \$10,600 for the term February 28, 2017 through June 30, 2017 with an automatic two-year rollover extension for architectural/engineering services related to advanced site clearing and demolition for the new jail project.  
**A-170773B-17**
- P. Director of Public Works requests approval of and authorization for the Chair to sign a Certificate of Acceptance to receive and record easements from the Peter A. and Vernice H. Gasser Foundation (Gasser) for parking, vehicular, and pedestrian ingress and egress on and over a portion of APN 046-691-020 and 046-691-022 owned by Gasser at no cost to the County.
- Q. Director of Public Works requests acceptance of a donation in the amount of \$2,430 from Pet Food Express to the Napa County Animal Shelter and approval for the Chair to sign a letter of appreciation.
- R. Director of Public Works requests the following actions related to the "Napa County South Campus Streetscape Improvements" project:
1. Approval of and authorization for the Chair to sign an agreement with TLCD Architecture Inc. for a maximum of \$111,550 for the term February 28, 2017 through December 31, 2018 for architectural /engineering design services to prepare plans and specifications for the "Napa County South Campus Streetscape Improvements" project; and
  2. Approval of Budget Transfer No. DPW018 for the following (4/5 vote required):
    - a. Increase appropriations by \$1,800,000 in the Accumulated Capital Outlay (ACO) Fund offset by the use of ACO available fund balance; and
    - b. Increase revenue and appropriations by \$1,800,000 in the Project budget (Program 17014) offset by the transfer from the ACO.
- A-170774B-17; BT-DPW018**

General Admin & Finance

- S. County Executive Officer/Director of Emergency Services requests adoption of the following:
1. Resolution ratifying the proclamation of local emergency made by the County Executive Officer on February 23, 2017 and reviewing and continuing the pre-existing local emergency declaration from the January and early February storms previously reviewed and continued by the Board on January 24, 2017 and February 7, 2017; and

2. Resolution authorizing specified County officials to execute applications and related documents required to obtain federal and/or state financial assistance in connection with these disaster incidents and those that might arise in the future.

**R-2017-33; R-2017-34**

- T. County Executive Officer/Director of Emergency Services requests adoption of a resolution rescinding and replacing Resolution No. 2016-174 adopted December 6, 2016 that provided authority to the County to begin accessing Fiscal Year 2015 Homeland Security Grant Program (HSGP) funds.

**R-2017-35**

- U. County Executive Officer/Director of Emergency Services requests the following actions regarding Homeland Security 2016 grant funding:

1. Adoption of a resolution approving participation in the federally funded Fiscal Year 2016 Homeland Security Grant Program for the period of September 1, 2016 through May 31, 2019;
2. Recognition of the State's revenue allocation of federal Department of Homeland Security funds in the amount of \$218,183 to Napa County and related appropriations to enhance catastrophic incident planning, response, and recovery in the Napa County Operational Area;
3. Approval of Budget Transfer No. CEO008 increasing appropriations with offsetting revenues from Fiscal Year 2015 Homeland Security Grant Program in the amount of \$218,183 in the Emergency Services budget for equipment purchases and management and administration costs (4/5 vote required); and
4. Delegation of signing authority to the Risk/Emergency Services Manager to submit reimbursement requests as necessary and related to the grant program.

**Item removed from the agenda.**

- V. County Executive Officer requests approval of Budget Transfer No. CEO013 for the following actions related to increasing the General Fund General Reserve and the available fund balance within the Accumulated Capital Outlay Fund (ACO) (4/5 vote required):

1. Increase the General Fund General Reserve by \$6,055,558 offset by the use of General Fund available fund balance to restore the General Fund General Reserve to its policy level;
2. Increase appropriations in the General Expenditure budget (10510)-Transfer Out-ACO by \$2,014,655 offset by the use of General Fund available fund balance to increase the available fund balance within the ACO Fund; and
3. Increase revenue within the ACO Fund (3000000) by \$2,014,655 due to the transfer from the General Fund.

**BT-CEO013**

- W. County Executive Officer requests the Board of Supervisors receive a report on the low risk, low value contracting program.

- X. County Executive Officer requests the following actions regarding the Napa County Advisory Board on Alcohol and Drug Programs:

1. Appointment of the following applicant with the term of office to commence immediately and expire on January 1, 2020.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Alyson Hite	Solano County	Education

2. Removal of the following member effective immediately.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Neha Sidhu	5	Student Member (Shared)

- Y. County Executive Officer requests appointment of the following applicants to serve on the Airport Advisory Commission, two reappointments and one new appointment representing the General Public with the terms of office to commence immediately and expire December 31, 2019:

<u>Applicant</u>	<u>District</u>	<u>Representing</u>
James P. "Bo" Barrett*	3	General Public
Jack Bergin*	4	General Public
Thornton Carlisle Bunch, Jr.	3	General Public

\*Incumbents

- Z. County Executive Officer requests appointment of the following applicants to the Napa County Dangerous Animal Hearing Panel, two reappointments representing Regular Member with the terms of office to commence immediately and expire January 31, 2020 and one new appointment representing First Alternate with the term of office to commence immediately and expire January 31, 2019.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Gene Rose*	5	Regular Member
Kimberly Richard	4	First Alternate
Laura Dayton*	2	Regular Member

\*Incumbents

**Item removed for separate discussion. See Item 7.**

- AA. County Executive Officer requests the appointment of the following applicant to the Napa County Tobacco Advisory Board representing Community Representative with the term of office to commence immediately and expire January 31, 2018.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Joel C. Levitt*	1	Community Representative

\*Recommended

**Motion moved by Brad Wagenknecht, seconded by Belia Ramos, to approve consent items as amended. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

**Item 6Z:**

**Motion moved by Belia Ramos, seconded by Ryan Gregory, to appoint Laura Dayton and Kimberly Richard as Regular Members. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

**Motion moved by Brad Wagenknecht, seconded by Belia Ramos, to appoint Gene Rose as the First Alternate Member. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

8. PUBLIC COMMENT

**The following people spoke during public comment:**

**James Hinton  
Kimberly Richard  
Gary Margadant**

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:10 AM PUBLIC HEARING

Director of Health and Human Services requests the Board conduct a public hearing and consider adoption of a resolution establishing a revised Alcohol and Drug Services fee schedule.

**R-2017-36**

**Opened public hearing.**

**Chief Fiscal Officer-Health & Human Services Agency Rose Hardcastle made presentation.**

**No testimony presented.**

**Closed public hearing.**

**Motion moved by Brad Wagenknecht, seconded by Ryan Gregory, to adopt resolution. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

B. 9:20 AM PUBLIC HEARING

Director of Health and Human Services requests the Board conduct a public hearing and consider adoption of a resolution establishing a revised Mental Health Services fee schedule for Fiscal Year 2016-2017.

R-2017-37

Opened public hearing.

Chief Fiscal Officer-Health & Human Services Agency Rose Hardcastle made presentation.

No testimony presented.

Closed public hearing.

Motion moved by Brad Wagenknecht, seconded by Belia Ramos, to adopt resolution. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.

C. 9:30 AM

Recess to the Napa County Housing Authority (NCHA) meeting (see NCHA minutes).

10. ADMINISTRATIVE ITEMS

General Admin & Finance

A. County Executive Officer requests appointment of two of the following applicants to the Napa County Library Commission representing Napa County with one term of office to commence immediately and expire January 31, 2018 and one to commence immediately and expire January 31, 2019.

<u>Name</u>	<u>District</u>	<u>Representing</u>
Abeer Aboudamous	5	Napa County
Donna R. Altes	2	Napa County
Elisabeth Jane Spencer Anderson	4	Napa County
Mark L. Bernstein, M.D.	5	Napa County
Timothy Bringman	3	Napa County
Shirley Dellenback	1	Napa County
Allison de Lorimier	2	Napa County
Kathleen Anne Edson	2	Napa County
Timothy Gaughan Ph.D.*	1	Napa County
William G. Griffiths	4	Napa County
Kim D. Hester-Williams	5	Napa County
Nancy Jordan	2	Napa County
Linda Joshua	1	Napa County
Cristiana Kelly	1	Napa County
Kip Kendall	2	Napa County
Nancy Ann Kuhn	1	Napa County
Lynn LeChevalier	1	Napa County
Sarah Christine Marriott	4	Napa County
Maria de Lurdy Martinez*	5	Napa County



Leisa Dawn Matthes	2	Napa County
Mary Ann Michelon	2	Napa County
Mary Ann Moss	4	Napa County
Richard Pastcan, MD	5	Napa County
Kristen B. Polakiewicz	1	Napa County
Nancy Rose	4	Napa County
Valerie Saribalis-Cole	4	Napa County
Edward J. Tapper	3	Napa County
Robin Timm Ph.D.	4	Napa County
Armeda C. Van Dam	1	Napa County
Michael R. Wallace	2	Napa County
Niki Williams	1	Napa County

\*Recommended by the Napa County Library Commission Ad Hoc Committee

**Director of Library Services and Community Outreach Danis Kreimeier made presentation.**

**Motion moved by Belia Ramos, seconded by Ryan Gregory, to appoint Timothy Gaughan Ph.D. and Maria de Lurdy Martinez. Motion passed 4 - 0, with Brad Wagenknecht, Alfredo Pedroza, Ryan Gregory, and Belia Ramos voting yes / Diane Dillon absent.**

11. LEGISLATIVE ITEMS

**None.**

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**Chair Alfredo Pedroza and Supervisor Brad Wagenknecht reported on the transition of the Gang and Youth Violence Commission.**

**Supervisor Belia Ramos reported on her attendance at the Commission on Aging meeting held yesterday.**

**Supervisor Brad Wagenknecht reported the annual Boys & Girls Club of Napa Valley charity basketball game will be March 22, 2017 at the Boys & Girls Club in Napa.**

**Supervisor Brad Wagenknecht reported on his attendance at the First 5 Napa County Children and Families Commission annual retreat held yesterday at Mont La Salle.**

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**Chair Alfredo Pedroza requested an update from staff on family farmworker housing.**

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

**None.**

15. CLOSED SESSION

A. - CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Heather Ruiz, Human Resources Director  
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa)

**Closed session not held.**

16. ADJOURNMENT

**Adjourned to the Board of Supervisors regular meeting Tuesday, March 7, 2017 at 9:00 a.m.**

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ALFREDO PEDROZA, Chair

ATTEST:

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GLADYS I. COIL, Clerk of the Board