

RESOLUTION NO. _____

**RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,
STATE OF CALIFORNIA, AMENDING THE TABLE AND INDEX OF CLASSES, THE
DEPARTMENTAL ALLOCATION LIST FOR THE PLANNING, BUILDING, AND
ENVIRONMENTAL SERVICES DEPARTMENT, AND APPROPRIATE PERSONNEL
POLICIES, EFFECTIVE JANUARY 28, 2017**

WHEREAS, Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

WHEREAS, section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

WHEREAS, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation Lists shall be established from time to time by resolution of the Board of Supervisors; and

WHEREAS, the Director of Human Resources recommends that the proposed changes to the Table and Index of Classes, the Departmental Allocation List for the Planning, Building, and Environmental Services Department, and appropriate personnel policies, as set forth in Exhibit “A,” be implemented.

NOW, THEREFORE, BE IT RESOLVED, that the Napa County Board of Supervisors hereby approves the changes to the Table and Index of Classes, the Departmental Allocation List for the Planning, Building, and Environmental Services Department, and appropriate personnel policies as set forth in Exhibit “A,” effective January 28, 2017.

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THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
 by the Napa County Board of Supervisors, State of California, at a regular meeting of the Board
 held on the 24th day of January 2017 by the following vote:

AYES: SUPERVISORS _____

 NOES: SUPERVISORS _____
 ABSTAIN: SUPERVISORS _____
 ABSENT: SUPERVISORS _____

NAPA COUNTY, a political subdivision of
 the State of California

By: _____
 Alfredo Pedroza, Chair of the
 Board of Supervisors

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <u>Jennifer Yasumoto</u> Chief Deputy County Counsel</p> <p>Date: <u>January 18, 2017</u></p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____ Processed By: _____ _____ Deputy Clerk of the Board</p>	<p>ATTEST: GLADYS I. COIL Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT A

Director of Human Resources requests approval of the following actions, effective January 28, 2017:

1. Amend the Table and Index of Classes, as follows:

- a. Delete: Deputy Planning Director
\$4,062.40 - \$4,880.80 (biweekly)
\$8,802.00 - \$10,575.00 (approximate monthly salary)
- b. Add: Planning Manager (NCO)
\$4,470.40 - \$5,433.60 (biweekly)
\$9,686.00 - \$11,773.00 (approximate monthly salary)
- c. Add: Code Compliance/Process Improvement Manager (NCO)
\$3,678.40 - \$4,469.60 (biweekly)
\$7,970.00 - \$9,684.00 (approximate monthly salary)
- d. Add: Engineering Manager - PBES (NCO)*
\$4,244.00 - \$5,104.00 (biweekly)
\$9,195.00 - \$11,059.00 (approximate monthly salary)

*Positions filled on or after January 28, 2017 will be designated “at-will” Management Non-Classified (Other).

2. Amend the Departmental Allocation List, as follows:

**PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES DEPARTMENT:
BUDGET UNIT #17000-00**

- a. Delete: One 1.0 FTE Deputy Planning Director
- b. Add: One 1.0 FTE Planning Manager
- c. Delete: One 1.0 FTE Engineering Manager – Public Works
- d. Add: One 1.0 FTE Engineering Manager - PBES

**PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES DEPARTMENT:
BUDGET UNIT #21400-00**

- e. Add: One 1.0 FTE Code Compliance/Process Improvement Manager

**PLANNING, BUILDING, AND ENVIRONMENTAL SERVICES DEPARTMENT:
BUDGET UNIT #17020-00**

- f. Add: One 1.0 FTE Senior Environmental Health Specialist

3. Amend Napa County Policy Manual, Part I: Section 37-A, Employer-Employee Relations Policy to delete Deputy Planning Director, add Planning Manager, add Engineering Manager – PBES, and add Code Compliance/Process Improvement Manager.
4. Amend Napa County Policy Manual, Part I: Section 37-B, Overtime Policy to delete Deputy Planning Director, add Planning Manager, add Engineering Manager – PBES, and add Code Compliance/Process Improvement Manager.
5. Amend Napa County Policy Manual, Part I: Section 37C-1, Attachment 1, Part A, Management Compensation Plan – Management Classified List to delete Deputy Planning Director and add Engineering Manager - PBES.
6. Amend Napa County Policy Manual, Part I: Section 37C-3, Attachment 1, Part A, Management Compensation Plan – Management Non-Classified (Other) List to add Planning Manager, Engineering Manager – PBES, and Code Compliance/Process Improvement Manager.