



A Tradition of Stewardship
A Commitment to Service

County Executive Office

1195 Third Street
Suite 310
Napa, CA 94559
www.countyofnapa.org

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Nancy Watt
County Executive Officer

MEMORANDUM

To:	Board of Supervisors Nancy Watt, County Executive Officer Minh Tran, County Counsel	From:	Molly Rattigan, Principal Management Analyst
Date:	April 4, 2016	Re:	Agenda Item 9G-Fee Update

Attached please find the corrected documents for Agenda Item 9G on April 4, 2016:

- Fee Resolution (Typos corrected and clarification that deletions will be effective immediately)
- Exhibits E and F –Clerk of the Board Comparison and Clean (Minor changes in descriptive language)
- Exhibits H and I-Fire Marshal Comparison and Clean (Inconsistencies and fee for “Wet Chemical/Kitchen Hood Installation” corrected)
- Exhibits L and M-County Counsel Comparison and Clean (Changes in descriptive language)
- Exhibit N and O-Public Works Clean and Comparison (Minor changes in descriptive language in Section 140.015 Surcharge)
- Exhibit P and Q-Countywide Document Reproduction and Miscellaneous Fees (Typo Corrected)

RESOLUTION NO. 2016-____

**A RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,
STATE OF CALIFORNIA ESTABLISHING, INCREASING, DECREASING
AND/OR DELETING FEES FOR AGRICULTURAL
COMMISSIONER/SEALER OF WEIGHTS AND MEASURES; ASSESSOR;
CLERK OF THE BOARD; COUNTY FIRE DEPARTMENT/FIRE
MARSHAL; COUNTY CLERK/RECORDER; COUNTY COUNSEL;
COUNTY EXECUTIVE OFFICE; DEPARTMENT OF PUBLIC WORKS;
TREASURER-TAX COLLECTOR AND AMENDING PART 160
(COUNTYWIDE DOCUMENT REPRODUCTION AND MISCELLANEOUS
FEES) OF SECTION III OF THE NAPA COUNTY BOARD POLICY
MANUAL.**

WHEREAS, there is a need to establish, increase, decrease and/or delete the fees charged by Napa County to recover the costs of services provided by the Agricultural Commissioner/Sealer of Weights and Measures, Assessor, Clerk of the Board, County Fire Department/Fire Marshal, County Clerk/Recorder, County Counsel, County Executive Office, Department of Public Works, Treasurer-Tax Collector and to amend Part 160 (Countywide Document Reproduction and Miscellaneous Fees) of Section III of the Napa County Board Policy Manual; and

WHEREAS, Chapter 8 of Division 1 of Title 7 of the California Government Code (commencing with section 66016) authorizes Napa County to establish fees to recover the cost of providing a service; and

WHEREAS, Napa County conducted a comprehensive fee study of the above named departments and as a result of that fee study concluded that it is appropriate to establish, increase, decrease and/or delete specific County fees; and

WHEREAS, fee revisions reflect changes in operating efficiencies or service, but otherwise are based on (or consistent with) the cost of service projections made for Fiscal Year 2016-2017, with a consistent methodology established through a comprehensive fee study.

WHEREAS, pursuant to Government Code section 66016, at least ten days prior to the date this resolution is to be considered, data was made available to the public indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied and the revenue sources anticipated to provide the service, including general fund revenues; and

WHEREAS, pursuant to Government Code section 66016, at least fourteen days prior to the date this resolution is to be considered, notice was mailed to those persons who had requested same; and

WHEREAS, notice of the hearing of the proposed fee was published twice in the manner set forth in section 6062a as required by section 66018, subdivision (a), of the Government Code.

NOW, THEREFORE, BE IT RESOLVED by the Napa County Board of Supervisors as follows:

1. The Board establishes, increases, or otherwise modifies those fees shown as amended, added (by underlining) or deleted (by strike-out) in Exhibits A-S, attached hereto and incorporated by this reference herein;

2. The Board hereby directs the Clerk of the Board of Supervisors of the County of Napa to integrate the changes approved above into Section III of the Board Policy Manual, "Fees for Services Provided by County Departments and Agencies."
3. The Board finds this Resolution is statutorily exempt from the California Environmental Quality Act pursuant to Title 14, California Code of Regulations, section 15273(a)(1) and (2);
4. Pursuant to Government Code Section 66017(a), establishment, increase, decrease and/or deletion of fees authorized by this Resolution shall become effective on July 1, 2016 except any deleted or decrease in fees shall become effective immediately.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED
by the Board of Supervisors of the County of Napa, State of California, at a regular meeting of said Board held on the 5th day of April, 2016, by the following vote:

AYES: SUPERVISORS _____
 NOES: SUPERVISORS _____
 ABSENT: SUPERVISORS _____

ALFREDO PEDROZA, Chairman
 Napa County Board of Supervisors'

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Susan B. Altman</i>, Deputy County Counsel</p> <p>Date: March 24, 2016</p>	<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed By: _____</p> <p>Deputy Clerk of the Board</p>	<p>ATTEST: GLADYS I. COIL Clerk of the Board of Supervisors</p> <p>By: _____</p>
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EXHIBIT LIST

The fees adopted by the Board of Supervisors by this Resolution are included in the Exhibits listed below in both tracked and clean formats.

The tracked version of the exhibits shows adoption of new fees or amended language by underline. The tracked version of the exhibits includes two columns (where applicable) that list the current fee and the proposed fee effective July 1, 2016. Deleted fees are noted by strike-through. Fees that are neither underlined nor struck-through are existing unaltered fees included herein for informational purposes only.

The clean version of each fee schedule is the document that will be included in the County Policy Manual.

- Exhibit A- Part 20 Agricultural Commissioner/Sealer of Weights and Measures-Tracked
- Exhibit B- Part 20 Agricultural Commissioner/Sealer of Weights and Measures-Clean
- Exhibit C- Part 40 Assessor-Recorder-County Clerk Assessor Division-Tracked
- Exhibit D- Part 40 Assessor-Recorder-County Clerk Assessor Division-Clean
- Exhibit E- Part 60 Clerk of the Board of Supervisors-Tracked
- Exhibit F- Part 60 Clerk of the Board of Supervisors-Clean
- Exhibit G-Part 65 County Executive Office- Clean (New)
- Exhibit H- Part 85 County Fire Department/Fire Marshal-Tracked
- Exhibit I- Part 85 County Fire Department/Fire Marshal-Clean
- Exhibit J- Part 90A Assessor-Recorder-County Clerk-Recorder-County Clerk Division-Tracked
- Exhibit K-Part 90A Assessor-Recorder-County Clerk-Recorder-County Clerk Division-Clean
- Exhibit L- Part 95 County Counsel-Tracked
- Exhibit M- Part 95-County Counsel-Clean
- Exhibit N- Part 140- Public Works-Tracked
- Exhibit O- Part 140-Public Works Clean
- Exhibit P- Part 160-Countywide Document Reproduction and Miscellaneous Fees-Tracked
- Exhibit Q- Part 160-Countywide Document Reproduction and Miscellaneous Fees-Clean
- Exhibit R-Part 180- Treasurer-Tax Collector-Tracked
- Exhibit S- Part 180-Treasurer-Tax Collector-Clean

Revised 6-25-02
 Revised 11-24-09, Resolution 09-159
 Revised 8-14-12; Resolution 2012-123 (eff 10-13-12)

PART 60

CLERK OF THE BOARD OF SUPERVISORS

Sec. 60.010. General

~~Sec. 60.020. Cardroom Permit Fees~~

~~Sec. 60.030. Type 20 and 21 ABC Transfer License~~

~~Sec. 60.060. Taxicab Permit Fee~~

Sec. 60.070. Recordings of Meetings

Sec. 60.090. Notary Public Services

Sec. 60.100. Appeals to the Board of Supervisors under Napa County Code Chapter 2.88

~~Sec. 60.110. Assessment Appeal Application to the Board of Supervisors~~

Sec. 60.010. General

The fees set forth in Sections 60.020 through 60.110 of this Part shall be paid to the Clerk of the Board of Supervisors.

Current Fee	Proposed Fee Effective July 1, 2016
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~~Sec. 60.020. Cardroom Permit Fees~~

~~The following fees relating to cardroom permits are established:~~

(a)	Application for a cardroom permit	\$100.00	N/A
(b) The fees for annual renewal of cardroom permits are as follows:			
(1)	First two tables	\$350.00	N/A
(2)	Each additional table	\$350.00	N/A

~~The initial payment shall be pro-rated on a monthly basis so as to place the annual payment upon a county fiscal year basis.~~

~~Sec. 60.030. Type 20 and 21 ABC Transfer License~~

The fee to process a Type 20 and 21 transfer of an ABC license to be placed on the Board of Supervisors agenda:	\$189.00	N/A
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~~Sec. 60.060. Taxicab Permit Fee~~

~~The fee to process an application for a taxicab permit:~~

~~\$100.00~~

~~N/A~~

Sec. 60.070. Recordings of Meetings

~~The fee for Duplicating meetings of the Board of Supervisors, District or Authority meetings where the Board of Supervisors sits as the governing body on a CD, is Thirteen Dollars per hour or fraction thereof plus .60 cents per CD.~~

Current Fee

Proposed Fee- Effective July 1, 2016

\$13.00 per hour,
Plus \$0.60
per CD

\$11.00 per
quarter hour plus
0.20 cents per
CD

Sec. 60.090. Notary Public Services

The fee to notarize an individual's signature is Ten Dollars per signature/seal.

\$10.00 per seal

\$10.00 per seal

Sec. 60.100. Appeals to the Board of Supervisors under Napa County Code Chapter 2.88

(a) Notice of Intent to Appeal (2.88.040):

\$416.00

\$736.00 Formatted: Right

(b)(a)

Appeal Filing Fee (2.88.050):

The fee for filing an appeal shall be comprised of the following components, where applicable, calculated as of the date the appeal is filed:

Notice by Mail:

Labor:

100 addresses or less:

\$54.00

\$49.00

101 to 400 addresses:

\$108.00

\$173.00

Over 400 addresses:

\$162.00

\$261.00

Costs Associated with Notice by Mail:

\$0.51 per address

\$0.54 per address

Notice by Publication:

Cost of notice in
newspaper:

\$253.00

\$198.00

Costs associated with Notice of Publication:

\$54.00

\$63.00

Preparation of Agenda:

\$54.00

\$60.00

Court Reporter per diem (if appellant requests court reporter);
~~see Clerk of the Board*~~

Actual Cost

(c)(b)

Cost of Record (2.88.050, 2.88.100):

Current Fee

Proposed Fee
Effective July 1,
2016

Labor:

250 pages or less:

\$108.00

\$91.00

Over 250 pages (estimated cost):

\$162.00

\$184.00

~~Duplication of Record—See Sec. 160.010~~

~~\$2.50 first 5
pages, 10 / page
thereafter.~~

Transcript Cost —~~See Clerk of the Board*~~

~~\$9.00 per 200
words~~

Actual Cost

Maps and special needs:

Actual Cost

Actual Cost

(d)(e)

Request for Reconsideration (2.88.110):

The fee for filing a petition for reconsideration shall be comprised of the following components, where applicable, calculated as of the date the petition for reconsideration is filed:

Notice by Mail:

Labor:

100 addresses or less:

\$54.00

\$49.00

101 to 400 addresses:

\$108.00

\$173.00

Over 400 addresses:

\$162.00

\$261.00

Costs associated with Notice by Mail:

\$0.51 per address

\$0.54 per address

Notice by Publication:

Cost of notice in
newspaper:

\$253.00

\$198.00

	Current Fee	Proposed Fee Effective July 1, 2016
Costs associated with Notice of Publication:	\$54.00	<u>\$63.00</u>
Preparation of Agenda:	\$54.00	<u>\$60.00</u>
Court Reporter per diem (if petitioner requests court reporter): See Clerk of the Board*		<u>Actual Cost</u>

(c)(d) Third Party Requests (2.88.080(C), 2.88.100, 2.88.110):

Expedited Transcript Fee: See Clerk of the Board*	\$18.00 per 200 Words.	<u>Actual Cost</u>
Court Reporter per diem: See Clerk of the Board* (if only third party requests court reporter)	Example; Public Hearing Min. fee \$300.00- transcripts \$6.50/page	<u>Actual Cost</u>

~~* A listing of actual fees charged by certified court reporters and transcriptionists utilized by the County shall be maintained by the Clerk of the Board of Supervisors and made available upon request. Average cost over last three years \$911 per transcript.~~

Sec. 60.110 Assessment Appeal Application to the Board of Equalization

<u>Assessment appeal application processing fee:</u>	<u>\$50.00</u>
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Revised 6-25-02
Revised 11-24-09; Resolution 09-159
Revised 8-14-12; Resolution 2012-123 (eff 10-13-12)
Revised 4-5-16; Resolution 2016-xx (eff 7-1-2016)

PART 60**CLERK OF THE BOARD OF SUPERVISORS**

- Sec. 60.010. General**
Sec. 60.070. Recordings of Meetings
Sec. 60.090. Notary Public Services
Sec. 60.100. Appeals to the Board of Supervisors under Napa County Code Chapter 2.88
Sec. 60.110. Assessment Appeal Application to the Board of Supervisors

Sec. 60.010. General

The fees set forth in Sections 60.020 through 60.110 of this Part shall be paid to the Clerk of the Board of Supervisors.

Sec. 60.070. Recordings of Meetings

Duplicating meetings of the Board of Supervisors, District or Authority meetings where the Board of Supervisors sits as the governing body. \$11.00 per quarter hour plus 0.20 cents per CD

Sec. 60.090. Notary Public Services

The fee to notarize an individual's signature is Ten Dollars per signature/seal. \$10.00 per seal

Sec. 60.100. Appeals to the Board of Supervisors under Napa County Code Chapter 2.88

(a) Notice of Intent to Appeal (2.88.040): \$736.00

(b) Appeal Filing Fee (2.88.050):
The fee for filing an appeal shall be comprised of the following components, where applicable, calculated as of the date the appeal is filed:

Notice by Mail:
Labor:

100 addresses or less:	\$49.00
101 to 400 addresses:	\$173.00
Over 400 addresses:	\$261.00
Costs Associated with Notice by Mail:	\$0.54 per address

Notice by Publication:

Cost of notice in newspaper:	\$198.00
Costs associated with Notice of Publication:	\$63.00
Preparation of Agenda:	\$60.00
Court Reporter per diem (if appellant requests court reporter):	Actual Cost

(c) **Cost of Record (2.88.050, 2.88.100):**

Labor:

250 pages or less:	\$91.00
Over 250 pages (estimated cost):	\$184.00

Transcript Cost: Actual Cost

Maps and special needs: Actual Cost

(d) **Request for Reconsideration (2.88.110):**

The fee for filing a petition for reconsideration shall be comprised of the following components, where applicable, calculated as of the date the petition for reconsideration is filed:

Notice by Mail:

Labor:

100 addresses or less:	\$49.00
101 to 400 addresses:	\$173.00
Over 400 addresses:	\$261.00
Costs associated with Notice by Mail:	\$0.54 per address

Notice by Publication:

Cost of notice in newspaper:	\$198.00
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Costs associated with Notice of Publication:	\$63.00
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Preparation of Agenda:	\$60.00
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Court Reporter per diem (if petitioner requests court reporter):	Actual Cost
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(e) **Third Party Requests (2.88.080(C), 2.88.100, 2.88.110):**

Expedited Transcript Fee:	Actual Cost
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Court Reporter per diem:	Actual Cost
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Sec. 60.110. Assessment Appeal Application to the Board of Equalization

Assessment appeal application processing fee	\$50.00
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Adopted 5-12-09; Resolution 09-61 (eff 7-12-09)
 Revised 8-14-12; Resolution 2012-123 (eff 10-13-12)
 Revised 02-05-13; Resolution 2013-13 (eff 04-08-13)
 Revised 04-05-16; Resolution 2016-xx (eff 07-01-16)

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PART 85

COUNTY FIRE DEPARTMENT/FIRE MARSHAL

Sec. 85.010. General; Refund of Fees

Sec. 85.015. Surcharge

Sec. 85.020. Fire Permits

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Sec. 85.030 Permit Clearances and Referrals from Other Departments

Sec. 85.040 Appeal

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Sec. 85.010. General; Refund of Fees

The fees set forth in this Part shall be paid prior to processing the application for the permit. No such permit or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Actual time shall be billed to the nearest half hour after the first hour. The County Fire Marshal will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be collected by the Conservation, Development and Planning Department on behalf of the County Fire Marshal unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions.

Sec. 85.015. Surcharge

In addition to the fees set forth in this Part, a General Plan surcharge of 1.7% shall be added to all fees in this Part.

Sec. 85.020. Fire Permits

	Current Fee	Proposed Fee Effective 7/1/2016
(a) Fire Sprinkler and Alarm System Installation		
1. Contract Price: \$1 - \$5,000	\$549.00	<u>\$607.00</u>
2. Contract Price: \$5,001 - \$20,000	\$549.00 plus 9.36% of the price above \$5,000	<u>\$607.00 plus 9.5% of the price above \$5,000</u>
3. Contract Price: More Than \$20,000	\$1,953.00 plus 1.04% of the price above \$20,000	<u>\$2,032.00 plus 0.66% of the price above \$20,000</u>

Exhibit H**PART III: FEES**

(b)	Fire Pump Installation	\$1,178.00	<u>\$1,235.00</u>
(c)	Fire Hydrant Installation		
1.	Base Fee	\$706.00	<u>\$781.00</u>
2.	Fee per hydrant in excess of three hydrants	\$157.00	<u>162.00</u>
(d)	Fire Standpipe Installation	\$943.00	<u>\$934.00</u>
(e)	Clean Agent Gas System Installation	\$785.00	<u>\$1,235.00</u>
(f)	Dry Chemical System Installation	\$628.00	<u>\$888.00</u>
(g)	Wet Chemical/Kitchen Hood Installation	\$549.00	<u>\$888.00</u>
(h)	Foam System Installation	\$864.00	<u>\$934.00</u>
(i)	Paint Spray Booth Installation	\$628.00	<u>\$1,043.00</u>
(j)	Vehicle Access Gate Installation	\$157.00	<u>\$217.00</u>
(k)	Above Ground Tank or Pipe Installation	\$549.00	<u>\$587.00</u>
(l)	Refrigeration System Installation	\$628.00	<u>\$760.00</u>
(m)	Fireworks Display	\$1,021.00	<u>\$1,485.00</u>
(n)	Tents, Canopies, Membrane Structures Installation	\$157.00	<u>\$185.00</u>
(o)	Review, inspection, or other services not otherwise listed in this section or in excess of standard requirements	\$157.00 per hour	<u>\$181.00 per hour</u>
(p)	<u>Building Safety and Other Inspections</u>	N/A	<u>\$181.00 per hour</u>
(q)	<u>Standby Time at Special Events</u>	N/A	<u>Actual Cost</u>
(r)	<u>Hazardous Materials Incident Response</u>	N/A	<u>Actual Cost</u>

Sec. 85.030. Permit Clearances and Referrals from Other Departments**(a) Plan review of a building permit application by the Fire Marshal**

- Standard plan check per Section 70.025(a)1. ~~22%~~19% of Building Division plan review fee
- 3rd-party plan check per Section 70.025(a)2. ~~76% of Building Division plan review fee~~ \$181.00 per hour of staff time

Exhibit H**PART III: FEES**

			<u>plus actual cost of contract plan check</u>
(b)	Inspection of building permit per Section 70.020(b)	22% 19% of Building Division inspection fee	
(c)	Use Permit – General	\$628.00	<u>\$639.00</u>
(d)	Use Permit – Major Modification	\$471.00	<u>\$433.00</u>
(e)	Use Permit – Minor Modification	\$354.00	<u>\$330.00</u>
(f)	Use Permit – Very Minor Modification	\$275.00	<u>\$330.00</u>
(g)	Temporary Event	\$126.00	<u>\$151.00</u>
(h)	Development Agreement Application or Modification	\$157 per hour	<u>\$181.00 per hour</u>
(i)	General Plan or Zoning Amendment	\$157 per hour	<u>\$181.00 per hour</u>
(j)	Habitat Restoration or Re-Vegetation Plan	\$157 per hour	<u>\$181.00 per hour</u>
(k)	Certificate of Occupancy or Temporary Certificate of Occupancy	\$157 per hour	<u>\$181.00 per hour</u>
(l)	Code Enforcement, Permit Compliance Inspection, and Investigation	\$157 per hour	<u>\$181.00 per hour</u>
(m)	Other permit referrals from the <u>Planning Building and Environmental Services Department</u> not otherwise listed in this section	\$236.00	<u>\$227.00</u>
(n)	Permit referrals from the Public Works Department; fees are collected by the Public Works Department.	\$236.00	<u>\$227.00</u>

Sec. 85.040. Appeal.

Appeal of an application or permit decision to the Board of Supervisors or Planning Commission based on Record or *De Novo*

- | | | | |
|-----|---|----------|-----------------|
| (a) | Fee paid by appellant to file appeal | \$416.00 | <u>\$736.00</u> |
| (b) | These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals. | | |

Adopted 5-12-09; Resolution 09-61 (eff 7-12-09)
Revised 8-14-12; Resolution 2012-123 (eff 10-13-12)
Revised 02-05-13; Resolution 2013-13 (eff 04-08-13)
Revised 04-05-16; Resolution 2016-xx (eff 07-01-16)

PART 85**COUNTY FIRE DEPARTMENT/FIRE MARSHAL**

- Sec. 85.010. General; Refund of Fees
- Sec. 85.015. Surcharge
- Sec. 85.020. Fire Permits
- Sec. 85.030 Permit Clearances and Referrals from Other Departments
- Sec 85.040 Appeal

Sec. 85.010. General; Refund of Fees

The fees set forth in this Part shall be paid prior to processing the application for the permit. No such permit or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Actual time shall be billed to the nearest half hour after the first hour. The County Fire Marshal will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be collected by the Conservation, Development and Planning Department on behalf of the County Fire Marshal unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions.

Sec. 85.015. Surcharge

In addition to the fees set forth in this Part, a General Plan surcharge of 1.7% shall be added to all fees in this Part.

Sec. 85.020. Fire Permits**(a) Fire Sprinkler and Alarm System Installation**

- | | |
|---------------------------------------|--|
| 1. Contract Price: \$1 - \$5,000 | \$607.00 |
| 2. Contract Price: \$5,001 - \$20,000 | \$607.00 plus
9.5% of the price
above \$5,000 |
| 3. Contract Price: More Than \$20,000 | \$2,032.00 plus
0.66% of the
price above
\$20,000 |

(b)	Fire Pump Installation	\$1,235.00
(c)	Fire Hydrant Installation	
1.	Base Fee	\$781.00
2.	Fee per hydrant in excess of three hydrants	162.00
(d)	Fire Standpipe Installation	\$934.00
(e)	Clean Agent Gas System Installation	\$1,235.00
(f)	Dry Chemical System Installation	\$888.00
(g)	Wet Chemical/Kitchen Hood Installation	\$888.00
(h)	Foam System Installation	\$934.00
(i)	Paint Spray Booth Installation	\$1,043.00
(j)	Vehicle Access Gate Installation	\$217.00
(k)	Above Ground Tank or Pipe Installation	\$587.00
(l)	Refrigeration System Installation	\$760.00
(m)	Fireworks Display	\$1,485.00
(n)	Tents, Canopies, Membrane Structures Installation	\$185.00
(o)	Review, inspection, or other services not otherwise listed in this section or in excess of standard requirements	\$181.00 per hour
(p)	Building Safety and Other Inspections	\$181.00 per hour
(q)	Standby Time at Special Events	Actual Cost
(r)	Hazardous Materials Incident Response	Actual Cost

Sec. 85.030. Permit Clearances and Referrals from Other Departments

- | | | |
|-----|--|---|
| (a) | Plan review of a building permit application by the Fire Marshal | |
| 1. | Standard plan check per Section 70.025(a)1. | 22% of Building Division plan review fee |
| 2. | 3 rd -party plan check per Section 70.025(a)2. | \$181.00 per hour of staff time plus actual cost of contract plan check |

(b)	Inspection of building permit per Section 70.020(b)	22% of Building Division inspection fee
(c)	Use Permit – General	\$639.00
(d)	Use Permit – Major Modification	\$433.00
(e)	Use Permit – Minor Modification	\$330.00
(f)	Use Permit – Very Minor Modification	\$330.00
(g)	Temporary Event	\$151.00
(h)	Development Agreement Application or Modification	\$181.00 per hour
(i)	General Plan or Zoning Amendment	\$181.00 per hour
(j)	Habitat Restoration or Re-Vegetation Plan	\$181.00 per hour
(k)	Certificate of Occupancy or Temporary Certificate of Occupancy	\$181.00 per hour
(l)	Code Enforcement, Permit Compliance Inspection, and Investigation	\$181.00 per hour
(m)	Other permit referrals from the Planning Building and Environmental Services Department not otherwise listed in this section	\$227.00
(n)	Permit referrals from the Public Works Department; fees are collected by the Public Works Department.	\$227.00

Sec. 85.040. Appeal.

Appeal of an application or permit decision to the Board of Supervisors or Planning Commission based on Record or *De Novo*

- | | | |
|-----|---|----------|
| (a) | Fee paid by appellant to file appeal | \$736.00 |
| (b) | These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals. | |

Adopted 5-23-06
Revised 5-12-09, Resolution 09-61 (eff 7-12-09)
Revised 4-27-10, Resolution 2010-43 (eff 6/28/10)
Revised 08-14-2012; Resolution 2012-123 (eff 10-13-2012)
Revised 02-05-2013; Resolution 2013-13 (eff 04-08-2013)

PART 95

COUNTY COUNSEL

Sec. 95.010. General

Sec. 95.020. Public Conservator/Public Guardian and Public Administrator Matters.

Sec. 95.030. Planning and Development Applications, Permits, Code Enforcement Matters.

Sec. 95.010. General

The fees set forth in this Part shall be paid to the Napa County Counsel. The hourly billable rate of reimbursement for Napa County Counsel shall be calculated annually, based on actual department costs, utilizing the below methodology. The hourly rate methodology builds indirect costs into County Counsel hourly salary and benefit rates to arrive at fully burdened hourly rates.

Methodology:

The average Hourly Rate of each employee by classification providing a reimbursable service equals the Total Salaries and Benefits of the employee classification, plus Office Costs (B+C) divided by Number of Full Time Equivalent (FTE) employees in the job classification (D), divided by the Annual Productive Hours (E).

In other words: Hourly Rate = [A + ((B + C) ÷ D)] ÷ E

A = Total Salaries and Benefits of the classification (including retirement; Medicare; worker's compensation insurance; salary; life, medical, and dental insurance) for the current fiscal year

B = Indirect office costs as provided for in the A87 Cost Plan for the prior fiscal year

C = Direct office costs, which includes all services and supplies and amortized office equipment costs for the prior fiscal year, but does not include outside legal services and certification review hearing contracts

D = The number of employee full time equivalents (FTEs) per classification for the current fiscal year

E = The annual number of productive hours (not including vacation, personal leave, management leave, sick leave, other leave, and administrative hours)

For Fiscal Year 2016-2017, the hourly rates have been calculated as follows, hourly rates in future fiscal years will be on file with County Counsel:

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<u>Title:</u>	<u>Hourly</u>
	<u>Rate:</u>
<u>County Counsel</u>	<u>\$281.00</u>
<u>Chief Deputy County Counsel</u>	<u>\$203.00</u>
<u>Deputy County Counsel</u>	<u>\$175.00</u>
<u>County Privacy Officer</u>	<u>\$127.00</u>
<u>Legal Office Manager</u>	<u>\$100.00</u>
<u>Paralegal</u>	<u>\$81.00</u>
<u>Legal Secretary II</u>	<u>\$74.00</u>
<u>Legal Secretary I</u>	<u>\$68.00</u>

Sec. 95.020. Public Conservator/Public Guardian and Public Administrator Matters

County Counsel's billable rate for Public Conservator, Public Guardian, and Public Administrator matters shall be established annually utilizing the methodology described in Section 95.010. County Counsel Fees' charged to individuals or estates for these services shall be subject to Court approval.

~~The hourly billable rate for County Counsel services in Public Conservator/Public Guardian or Public Administrator matters shall be established annually utilizing the methodology described above. The charge to individuals and/or estates shall be subject to court review and approval.~~

Comment [MR 1]: Minh/Erin — how is this?

~~The hourly billable rate of reimbursement for Napa County Counsel services in Napa County Public Conservator/Public Guardian or Napa County Public Administrator matters that are chargeable to individuals and/or estates shall be calculated annually, based on actual department costs, utilizing the below methodology. The charge to individuals and/or estates shall be subject to court review and approval.~~

Methodology:

~~The Hourly Rate of an individual Employee providing a reimbursable service equals the Total Salaries and Benefits of the individual Employee (A), plus Office Costs (B+C) divided by Number of Full Time Equivalent (FTE) employees in the Office (D), divided by the Employee's Annual Productive Hours (E).~~

~~In other words: Individual Employee Hourly Rate = [A + ((B + C) ÷ D)] ÷ E~~

~~A = Total Salaries and Benefits of the individual Employee (including retirement; Medicare; worker's compensation insurance; salary; life, medical, and dental insurance) for the current fiscal year~~

~~B = Indirect office costs as provided for in the A87 Cost Plan for the prior fiscal year~~

~~C = Direct office costs, which includes all services and supplies and amortized office equipment costs for the prior fiscal year, but does not include outside legal services and certification review hearing contracts~~

~~D = The number of employee full-time equivalents (FTEs) for the current fiscal year~~

~~E = The annual number of productive hours for the individual Employee (not including vacation, personal leave, management leave, sick leave, other leave, and administrative hours)~~

Sec. 95.030. Planning and Development Applications, Permits, Code Enforcement Matters

Current Fee Proposed Effective
7/1/2016

- | | | |
|--|----------|--------------------|
| (a) The fee for review of use permits – in the Airport Industrial Area. | \$312.00 | <u>Hourly</u> Rate |
|--|----------|--------------------|

Exhibit L

PART III: FEES

(b)	The fee for review of use permit modifications in the Airport Industrial Area.	\$312.00	<u>Hourly</u> Rate
(e)	The fee for review of a variance.	\$306.00	\$312.00
(c) (e)	The fee for review of a new or amended agricultural preserve contract.	\$312.00	<u>Hourly</u> Rate
(d) (e)	The fee for attendance at a pre-application conference arranged by the Planning Division (two-hours of meeting time).	\$312.00	\$351.00
(ef)	The fee for review of all other planning and development applications or permits, code enforcement matters, general plan or zoning map amendments, development agreements, or certificates of compliance.	\$155.70 per hour	Hourly Rate
(fg)	The fee for review of certificates of compliance, lot-line adjustments, or voluntary parcel mergers.	\$109.16 per hour	Hourly Rate
(g)	<u>Certificates of Legal Non-Conformity</u>		<u>Hourly Rate</u>
(h)	<u>Minor/Very Minor Use Permit Modifications</u>		<u>Hourly Rate</u>
(i)	<u>CEQA-Environmental Document Review</u>		<u>Hourly Rate</u>
(j)	<u>Code Enforcement Issues</u>		<u>Hourly Rate</u>
(k)	<u>Appeals</u>		<u>Hourly Rate</u>
(l)	A General Plan surcharge of 1.7% shall be added to all fees (a)-(h) in this section.		

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Adopted 5-23-06
Revised 5-12-09; Resolution 09-61 (eff 7-12-09)
Revised 4-27-10; Resolution 2010-43 (eff 6/28/10)
Revised 08-14-2012; Resolution 2012-123 (eff 10-13-2012)
Revised 02-05-2013; Resolution 2013-13 (eff 04-08-2013)

PART 95

COUNTY COUNSEL

Sec. 95.010. General

Sec. 95.020. Public Conservator/Public Guardian and Public Administrator Matters.

Sec. 95.030. Planning and Development Applications, Permits, Code Enforcement Matters.

Sec. 95.010. General

The fees set forth in this Part shall be paid to the Napa County Counsel. The hourly billable rate of reimbursement for Napa County Counsel shall be calculated annually, based on actual department costs. The hourly rate methodology builds indirect costs into County Counsel hourly salary and benefit rates to arrive at fully burdened hourly rates.

For Fiscal Year 2016-2017, the hourly rates have been calculated as follows, hourly rates in future fiscal years will be on file with County Counsel:

Title:	Hourly Rate:
County Counsel	\$281.00
Chief Deputy County Counsel	\$203.00
Deputy County Counsel	\$175.00
County Privacy Officer	\$127.00
Legal Office Manager	\$100.00
Paralegal	\$81.00
Legal Secretary II	\$74.00
Legal Secretary I	\$68.00

Sec. 95.020. Public Conservator/Public Guardian and Public Administrator Matters

County Counsel's billable rate for Public Conservator, Public Guardian, and Public Administrator matters shall be established annually utilizing the methodology described in Section 95.010. County Counsel Fees' charged to individuals or estates for these services shall be subject to Court approval.

Sec. 95.030. Planning and Development Applications, Permits, Code Enforcement Matters

- | | |
|---|-------------|
| (a) The fee for review of use permits – | Hourly Rate |
| (b) The fee for review of use permit modifications | Hourly Rate |
| (c) The fee for review of a new or amended agricultural preserve contract. | Hourly Rate |
| (d) The fee for attendance at a pre-application conference arranged by the Planning Division (two-hours of meeting time). | \$351.00 |
| (e) The fee for review of all other planning and development applications or permits, code enforcement matters, general plan or zoning map amendments, development agreements, or certificates of compliance. | Hourly Rate |
| (f) The fee for review of certificates of compliance, lot-line adjustments, or voluntary parcel mergers. | Hourly Rate |
| (g) Certificates of Legal Non-Conformity | Hourly Rate |
| (h) Minor/Very Minor Use Permit Modifications | Hourly Rate |
| (i) CEQA-Environmental Document Review | Hourly Rate |
| (j) Code Enforcement Issues | Hourly Rate |
| (k) Appeals | Hourly Rate |
| (l) A General Plan surcharge of 1.7% shall be added to fees (a)-(h) in this section. | |

Revised: 7-2-06; Resolution 06-86
 Revised: 5-12-09; Resolution 09-61 (eff 7-12-09)
 Revised: 4-27-10; Resolution 2010-43 (eff 6-27-10)
 Revised: 8-14-12; Resolution 2012-123 (eff 10-13-12)
 Revised: 2-05-13; Resolution 2013-13 (eff 04-08-13)
 Revised: 4-05-16; Resolution 2016-xx (eff 07-01-16)

PART 140

PUBLIC WORKS

Sec. 140.010. General

Sec. 140.015. Surcharge

Sec. 140.020. Public Right of Way Encroachment

~~Sec. 140.025. Transportation~~~~Sec. 140.030. House Moving~~~~Sec. 140.040. Cable Television Franchise~~~~Sec. 140.045. Filming~~Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure

Sec. 140.052. Road Abandonment

Sec. 140.053. Parking PermitsSec. 140.070. Land Related Permits Division

Sec. 140.080. Record of Survey Checking

Sec. 140.081. Corner Records

Sec. 140.110. Certificates of Compliance

Sec. 140.115. Miscellaneous

Sec. 140.116. Appeal

Sec. 140.120. Temporary Event Permits

Sec. 140.010. General

The fees set forth in this Part shall be paid prior to processing the application for the permit or franchise. No such permit, franchise, or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Actual time shall be billed to the nearest half hour after the first hour, and a two (2) hour minimum payment shall be deposited with the application or service request submittal. Further deposits may be required pursuant to the estimated time to process the request for service. Excess fees shall be refunded when the services have been completed. The Public Works Director will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be paid to the Public Works Department unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions. Additional fees associated with review and inspections may be collected by the Department pursuant to other sections of the Fee Policy Manual. Other fees established by statute shall also be collected by the Department as required. Agencies for which the Department collects fees, not established by this part of the Fee Policy Manual, include the following:

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Napa County Division of Planning and Conservation – Policy Manual Part 80
 Napa County Division of Environmental Services– Policy Manual Part 110
 Napa County Division of Engineering Services-Policy Manual Part 75
 Napa County Fire Department/Fire Marshal – Policy Manual Part 85
 Napa County Counsel – Policy Manual Part 95
 Napa County Assessor – Policy Manual Part 40
 Napa County Recorder – Policy Manual Part 90
 California Department of Fish and Game – Fish & Game Code

Current Fee	Proposed Fee Effective July 1, 2016
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Sec. 140.015. Surcharge

In addition to the fees set forth in this Part, ~~Aa~~ General Plan surcharge of 1.7% shall be added to all fees in this Part ~~140~~, except ~~for the fees in~~ Sections 140.053, 140.081, 140.110(d) and 140.110(e).

Sec. 140.020. Public Right of Way Encroachment

(a)	Except as otherwise provided in subsection (b), the fee to process an encroachment permit application and to conduct the required inspections is	\$249.00	\$249.00
(a)	Single Driveway	N/A	\$425.00
(b)	Larger Road Improvement and Trenching	N/A	Actual Cost
(c)	Utilities (Single Location)	N/A	\$425.00
(d)(b)	If the purpose of the encroachment permit is to repair sidewalks in the county right-of-way no fee will be charged. Any such repair of sidewalks may include removal of tree(s) that are located within the county right-of-way and adjacent to the sidewalk being repaired.		

Sec. 140.025. Transportation

(a)	Single Trip Permit	\$16.00	\$16.00
(b)	Annual Permit	\$90.00	\$90.00

Sec. 140.030. House Moving

House moving permit pursuant to Section 15.56.010 et seq. of the Napa County Code of Ordinances	\$1,134.00
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Sec. 140.040. Cable Television Franchise

Application for a non-exclusive cable television franchise.	\$1,561.00
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Sec. 140.045. Filming

Application for a filming permit:	\$249.00
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Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure

Application for a bicycle or non-bicycle event (non-refundable)	\$964.00
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(a) Application Processing	N/A	Actual Cost
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(b) Road Preparation	N/A	\$729.00
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(c) Cleaning Deposit	N/A	\$500.00
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Sec. 140.052. Road Abandonment

Application processing:	\$1,468.00	<u>Per Hour/Actual Cost</u>
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Sec. 140.053. Parking Permits

Parking Permit Fee	\$13.50	<u>\$22.00</u>
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Sec. 140.070. Land Related Permits Division

(a) Lot line adjustments	\$830.00	<u>\$1,666.00</u>
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(b) Voluntary parcel merger	\$432.00	<u>\$511.00</u>
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(c) Final subdivision map filing	\$3,345.00	<u>\$4,848.00</u>
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(d) Final parcel map filing	\$3,345.00	<u>\$4,848.00</u>
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(e) Amended final map filing	\$233.00	\$233.00
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(f) Certificate of correction filing	\$8.00 plus \$3.00 each additional page	<u>\$16.00 plus \$3.00 each additional page</u>
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Sec. 140.080. Record of Survey Checking

(a) Record of Survey review	\$961.00	<u>\$737.00</u>
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(b) Lot Line Adjustment and Record of Survey (Bundled)	N/A	<u>\$1,847.00</u>
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Sec. 140.081. Corner Records

Corner Record processing	\$8.00 plus	<u>\$16.00 plus</u>
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\$3.00 each additional page \$3.00 each additional page

Sec. 140.110. Certificates of Compliance

(a)	<u>Review fee (Minimum 2 hours will be charged) Expedited Certificate of Compliance</u>		<u>\$169.00 per hour</u> <u>\$315.00</u>
(b)	<u>Unconditional Certificate of Compliance</u>		<u>Actual Cost</u>
(c)	<u>Conditional Certificate of Compliance</u>		<u>Actual Cost</u>
(b) (d)	Fee for notice and publication costs (amended and conditional certificates)	\$60.00	<u>\$137.00</u>
(e)	<u>Notice of Satisfaction of Conditions</u>	<u>N/A</u>	<u>\$275.00</u>
(e)	<u>Fee for Napa County Recorder for recording Certificate</u>		<u>\$10.00 plus</u> <u>\$3.00 per parcel</u>
(d)	<u>Fee for Napa County Recorder for recording Notice of Satisfaction or Supersession of Conditions of Conditional Certificate</u>		<u>\$7.00</u>

Sec. 140.115. Miscellaneous

(a)	<u>Pre Application Fee</u>	<u>N/A</u>	<u>\$122.00</u>
(b)	<u>Historic Records Search</u>	<u>N/A</u>	<u>\$141.00</u>
(c)	<u>LAFCO Geographic Description Fee</u>	<u>N/A</u>	<u>\$245.00</u>

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Sec. 140.116. Appeal

Appeal to Board of Supervisors or Planning Commission based on Record or *De Novo*

(a)	Fee paid by appellant to file appeal	\$416.00	<u>\$736.00</u>
(b)	These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals.		

Sec. 140.120 Temporary Event Permits

	<u>Review of Temporary Event Permit</u>	\$161.00	<u>\$41.00</u>
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Revised: 7-2-06; Resolution 06-86
Revised: 5-12-09; Resolution 09-61 (eff 7-12-09)
Revised: 4-27-10; Resolution 2010-43 (eff 6-27-10)
Revised: 8-14-12; Resolution 2012-123 (eff 10-13-12)
Revised: 2-05-13; Resolution 2013-13 (eff 04-08-13)
Revised: 4-05-16; Resolution 2016-xx (eff 07-01-16)

PART 140

PUBLIC WORKS

- Sec. 140.010. General**
- Sec. 140.015. Surcharge**
- Sec. 140.020. Public Right of Way Encroachment**
- Sec. 140.025. Transportation**
- Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure**
- Sec. 140.052. Road Abandonment**
- Sec. 140.053. Parking Permits**
- Sec. 140.070. Land Related Permits**
- Sec. 140.080. Record of Survey Checking**
- Sec. 140.081. Corner Records**
- Sec. 140.110. Certificates of Compliance**
- Sec. 140.115. Miscellaneous**
- Sec. 140.116. Appeal**
- Sec. 140.120. Temporary Event Permits**

Sec. 140.010. General

The fees set forth in this Part shall be paid prior to processing the application for the permit or franchise. No such permit, franchise, or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Actual time shall be billed to the nearest half hour after the first hour, and a two (2) hour minimum payment shall be deposited with the application or service request submittal. Further deposits may be required pursuant to the estimated time to process the request for service. Excess fees shall be refunded when the services have been completed. The Public Works Director will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be paid to the Public Works Department unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions. Additional fees associated with review and inspections may be collected by the Department pursuant to other sections of the Fee Policy Manual. Other fees established by statute shall also be collected by the Department as required. Agencies for which the Department collects fees, not established by this part of the Fee Policy Manual, include the following:

Napa County Division of Planning and Conservation – Policy Manual Part 80
Napa County Division of Environmental Services– Policy Manual Part 110
Napa County Division of Engineering Services-Policy Manual Part 75

Napa County Fire Department/Fire Marshal – Policy Manual Part 85
Napa County Counsel – Policy Manual Part 95
Napa County Assessor – Policy Manual Part 40
Napa County Recorder – Policy Manual Part 90
California Department of Fish and Game – Fish & Game Code

Sec. 140.015. Surcharge

A General Plan surcharge of 1.7% shall be added to all fees in Part 140, except for the fees in Sections 140.053, 140.081, 140.110(d) and 140.110(e).

Sec. 140.020. Public Right of Way Encroachment

- | | | |
|-----|--|-------------|
| (a) | Single Driveway | \$425.00 |
| (b) | Larger Road Improvement and Trenching | Actual Cost |
| (c) | Utilities (Single Location) | \$425.00 |
| (d) | If the purpose of the encroachment permit is to repair sidewalks in the county right-of-way no fee will be charged. Any such repair of sidewalks may include removal of tree(s) that are located within the county right-of-way and adjacent to the sidewalk being repaired. | |

Sec. 140.025. Transportation

- | | | |
|-----|--------------------|---------|
| (a) | Single Trip Permit | \$16.00 |
| (b) | Annual Permit | \$90.00 |

Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure

- | | | |
|-----|------------------------|-------------|
| (a) | Application Processing | Actual Cost |
| (b) | Road Preparation | \$729.00 |
| (c) | Cleaning Deposit | \$500.00 |

Sec. 140.052. Road Abandonment

Application processing	Actual Cost
------------------------	-------------

Sec. 140.053. Parking Permits

Parking Permit Fee	\$22.00
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Sec. 140.070. Land Related Permits

(a)	Lot line adjustments	\$1,666.00
(b)	Voluntary parcel merger	\$511.00
(c)	Final subdivision map filing	\$4,848.00
(d)	Final parcel map filing	\$4,848.00
(e)	Amended final map filing	\$233.00
(f)	Certificate of correction filing	\$16.00 plus \$3.00 each additional page

Sec. 140.080. Record of Survey Checking

(a)	Record of Survey review	\$737.00
(b)	Lot Line Adjustment and Record of Survey (Bundled)	\$1,847.00

Sec. 140.081. Corner Records

Corner Record processing	\$16.00 plus \$3.00 each additional page
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Sec. 140.110. Certificates of Compliance

(a)	Expedited Certificate of Compliance	\$315.00
(b)	Unconditional Certificate of Compliance	Actual Cost
(c)	Conditional Certificate of Compliance	Actual Cost
(d)	Fee for notice and publication costs (amended and conditional certificates)	\$137.00
(e)	Notice of Satisfaction of Conditions	\$275.00

Sec. 140.115. Miscellaneous

(a)	Pre Application Fee	\$122.00
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- | | | |
|-----|-------------------------------------|----------|
| (b) | Historic Records Search | \$141.00 |
| (c) | LAFCO Geographic Description Review | \$245.00 |

Sec. 140.116. Appeal

Appeal to Board of Supervisors or Planning Commission based on Record or *De Novo*

- | | | |
|-----|---|----------|
| (a) | Fee paid by appellant to file appeal | \$736.00 |
| (b) | These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals. | |

Sec. 140.120. Temporary Event Permits

Review of Temporary Event Permit	\$41.00
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Revised: 4-27-10; Resolution 2010-43 (eff 6-27-10)

Revised: 4-05-16; Resolution 2016-xx (eff 7-01-16)

PART 160

COUNTYWIDE DOCUMENT REPRODUCTION AND MISCELLANEOUS FEES REPRODUCTION OF PUBLIC DOCUMENTS

Sec. 160.010. Public Record Copying Fees

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Sec. 160.015. Returned Item/Check Fee

Sec. 160.010. Public Record Copying Fees

The fees to reproduce documents by any County Department shall be \$3.00 for up to \$.50 per page for the first 5 pages of each individual document and \$.10 per page for each additional page of that same document.

The fees to reproduce color, letter-sized (8 1/2" x 11") documents by any County Department shall be \$.50 per page.

The fee for copying CD/DVDs pursuant to a Public Records Act request CD/DVDs is \$0.260 per CD/DVD.

Sec. 160.015. Returned Item/Check Fee

The fee for a returned item/check for any County Department shall be \$45.00 per item.

Revised: 4-27-10; Resolution 2010-43 (eff 6-27-10)

Revised: 4-05-16; Resolution 2016-xx (eff 7-01-16)

PART 160

COUNTYWIDE DOCUMENT REPRODUCTION AND MISCELLANEOUS FEES

Sec. 160.010. Public Record Copying Fees

Sec. 160.015. Returned Item/Check Fee

Sec. 160.010. Public Record Copying Fees

The fees to reproduce documents by any County Department shall be \$3.00 for up to 5 pages of each individual document and \$.10 per page for each additional page of that same document.

The fee for copying CD/DVDs pursuant to a Public Records Act request is \$0.20 per CD/DVD.

Sec. 160.015. Returned Item/Check Fee

The fee for a returned item/check for any County Department shall be \$45.00 per item.