

Revised: 7-2-06; Resolution 06-86  
Revised: 5-12-09; Resolution 09-61 (eff 7-12-09)  
Revised: 4-27-10; Resolution 2010-43 (eff 6-27-10)  
Revised: 8-14-12; Resolution 2012-123 (eff 10-13-12)  
**Revised: 2-05-13; Resolution 2013-13 (eff 04-08-13)**  
**Revised: 4-05-16; Resolution 2016-xx (eff 07-01-16)**

**PART 140****PUBLIC WORKS**

- Sec. 140.010. General**
- Sec. 140.015. Surcharge**
- Sec. 140.020. Public Right of Way Encroachment**
- Sec. 140.025. Transportation**
- Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure**
- Sec. 140.052. Road Abandonment**
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**Sec. 140.010. General**

The fees set forth in this Part shall be paid prior to processing the application for the permit or franchise. No such permit, franchise, or other document shall be accepted for filing unless the fees are paid at that time. Fees are either (1) a one-time fixed payment (flat fee), or (2) based on actual cost of staff time utilizing a standard hourly rate for the department which incorporates the overall cost of the County to provide this service (hourly fee). Actual time shall be billed to the nearest half hour after the first hour, and a two (2) hour minimum payment shall be deposited with the application or service request submittal. Further deposits may be required pursuant to the estimated time to process the request for service. Excess fees shall be refunded when the services have been completed. The Public Works Director will provide a reasonable estimate of the cost of service paid by the standard hourly rate prior to the service being provided. All such fees shall be paid to the Public Works Department unless otherwise indicated. No part of any fee shall be refundable unless otherwise indicated. Unless specifically noted, governmental agencies and non-profit organizations are not exempt from these provisions. Additional fees associated with review and inspections may be collected by the Department pursuant to other sections of the Fee Policy Manual. Other fees established by statute shall also be collected by the Department as required. Agencies for which the Department collects fees, not established by this part of the Fee Policy Manual, include the following:

Napa County Division of Planning and Conservation – Policy Manual Part 80  
Napa County Division of Environmental Services– Policy Manual Part 110  
Napa County Division of Engineering Services-Policy Manual Part 75

Napa County Fire Department/Fire Marshal – Policy Manual Part 85  
Napa County Counsel – Policy Manual Part 95  
Napa County Assessor – Policy Manual Part 40  
Napa County Recorder – Policy Manual Part 90  
California Department of Fish and Game – Fish & Game Code

**Sec. 140.015. Surcharge**

In addition to the fees set forth in this Part, a General Plan surcharge of 1.7% shall be added to all fees in this Part, except Sections 140.053, 140.081, 140.110(d) and 140.110(e).

**Sec. 140.020. Public Right of Way Encroachment**

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|-----|--|-------------|
| (a) | Single Driveway  | \$425.00    |
| (b) | Larger Road Improvement and Trenching  | Actual Cost |
| (c) | Utilities (Single Location)  | \$425.00    |
| (d) | If the purpose of the encroachment permit is to repair sidewalks in the county right-of-way no fee will be charged. Any such repair of sidewalks may include removal of tree(s) that are located within the county right-of-way and adjacent to the sidewalk being repaired. |             |

**Sec. 140.025. Transportation**

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|-----|--------------------|---------|
| (a) | Single Trip Permit | \$16.00 |
| (b) | Annual Permit      | \$90.00 |

**Sec. 140.050. Special Event/Filming on Public Roadways/Road Closure**

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|-----|------------------------|-------------|
| (a) | Application Processing | Actual Cost |
| (b) | Road Preparation       | \$729.00    |
| (c) | Cleaning Deposit       | \$500.00    |

**Sec. 140.052. Road Abandonment**

Application processing:	Per Hour/Actual Cost
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**Sec. 140.053. Parking Permits**

Parking Permit Fee	\$22.00
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**Sec. 140.070. Land Related Permits**

(a)	Lot line adjustments	\$1,666.00
(b)	Voluntary parcel merger	\$511.00
(c)	Final subdivision map filing	\$4,848.00
(d)	Final parcel map filing	\$4,848.00
(e)	Amended final map filing	\$233.00
(f)	Certificate of correction filing	\$16.00 plus \$3.00 each additional page

**Sec. 140.080. Record of Survey Checking**

(a)	Record of Survey review	\$737.00
(b)	Lot Line Adjustment and Record of Survey (Bundled)	\$1,847.00

**Sec. 140.081. Corner Records**

Corner Record processing	\$16.00 plus \$3.00 each additional page
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**Sec. 140.110. Certificates of Compliance**

(a)	Expedited Certificate of Compliance	\$315.00
(b)	Unconditional Certificate of Compliance	Actual Cost
(c)	Conditional Certificate of Compliance	Actual Cost
(d)	Fee for notice and publication costs (amended and conditional certificates)	\$137.00
(e)	Notice of Satisfaction of Conditions	\$275.00

**Sec. 140.115. Miscellaneous**

(a)	Pre Application Fee	\$122.00
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|-----|-------------------------------------|----------|
| (b) | Historic Records Search             | \$141.00 |
| (c) | LAFCO Geographic Description Review | \$245.00 |

**Sec. 140.116. Appeal**

Appeal to Board of Supervisors or Planning Commission based on Record or *De Novo*

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|-----|---|----------|
| (a) | Fee paid by appellant to file appeal  | \$736.00 |
| (b) | These fees are in addition to the fee collected by the Clerk of the Board of Supervisors for filing and processing appeals. |          |

**Sec. 140.120. Temporary Event Permits**

Review of Temporary Event Permit	\$41.00
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