



A Tradition of Stewardship
A Commitment to Service

Department of Public Works

1195 Third Street, Suite 101
Napa, CA 94559-3092
www.countyofnapa.org/publicworks

Main: (707) 253-4351
Fax: (707) 253-4627

Steven E. Lederer
Director

MEMORANDUM

To: Board of Supervisors	From: Maiko Klieman, Public Works Administrative Manager
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Date: March 8, 2016	Re: BOS Agenda of March 8, 2016 – Item 6N
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This memo is to clarify the actions recommended regarding the various jail maintenance projects identified in Agenda Item 6N on March 8, 2016.

1. Capital Improvement Fund 3000, Project #11010 – Jail Security System Maintenance and Upgrade Project.
 - A. Increase appropriations in the amount of \$816,591 due to the increase of the construction bid amount being higher than anticipated as well as additional increases in other project costs.
 - B. Increase Transfers-in with a corresponding Transfer-out from Accumulated Capital Outlay Fund in the amount of \$795,406. The project currently has additional funds of \$21,185 to be used to cover the remaining increase in appropriations stated in A above.

2. Capital Improvement Fund 3000, Project #15006 – Jail Kitchen Hood Project.
 - A. Close the project due to lack of funding and reduced priority. The project budget was established at \$153,000 and funds from Accumulated Capital Outlay were transferred to the project once approved in the prior fiscal year.
 - B. Move appropriations from Construction Services account to Transfers-out with a corresponding Transfer-In from Accumulated Capital Outlay to return the unspent funds of \$153,000 to close the project.

3. Capital Improvement Fund 3000, Project #15007 – Jail Valve Replace-Hot Water Project.
 - A. Close the project due to lack of funding and reduced priority. The project budget was established at \$450,000 and funds from Accumulated Capital Outlay in the amount of \$100,000 were transferred to the project once approved.
 - B. Move appropriations from Engineer Services account to Transfers-out with a corresponding Transfer-in from Accumulated Capital Outlay to return the unspent funds of \$100,000.
 - C. Reduce remaining appropriations of \$350,000 to zero to close the project.

4. Public Works Projects, General Fund 1000, Project #11009 – Jail Smoke Detector Replacement Project.
 - A. This project has been combined with the current Jail Security System Maintenance and Upgrade Project in the Capital Improvement Fund. Therefore, this is a clean-up item to reduce the total project appropriations in the amount of \$112,882 to zero to close the project. This project was in the general fund, therefore no funds were transferred and has no effect on the Accumulated Capital Outlay.

The effect of all the above is as follows:

- Net increase in appropriations in Fund 3000, not including the transfers, is \$466,591 (1A, \$816,591 minus 3C, \$350,000).
- Amount returned to the Accumulated Capital Outlay from unspent funds is \$253,000 (2A, \$153,000 plus 3B, \$100,000).
- New request from Accumulated Capital Outlay for Project #11010 is \$795,406 (1B).
- Net decrease in appropriations in Fund 1000 is \$112,882 (4A).

Thank you.