

**County of Napa – Agricultural Commissioner’s Office Guidelines for
Participation in the Great Wine Capitals Global Network (GWC)
Revised 7/30/15**

Background

The Great Wine Capitals Global Network (GWC) is an organization representing the most distinguished wine regions of the world. Currently, the Great Wine Capitals Global Network includes representatives from Melbourne, Australia; Bordeaux, France; Napa Valley-San Francisco; Porto, Portugal; Cape Town, South Africa; Bilbao-Rioja, Spain; Florence, Italy and Mendoza, Argentina. Only one region is selected to represent a country and in our case, the Napa Valley has been designated the "Great Wine Capital" for the United States of America. Napa County participation in the Great Wine Capitals has been led locally by the Napa Valley Vintners and the St. Helena Chamber of Commerce. The Great Wine Capitals work to encourage international winery tourism, as well as economic, academic and cultural exchanges between the regions that are members. The County is an active partner with the St. Helena Chamber of Commerce, Napa Valley Vintners and other community representatives in the Great Wine Capitals Global Network. This policy guideline is meant to articulate how the County of Napa will participate in the GWC in the future.

Participation of County of Napa Representatives

Designated representatives to the GWC General Assembly will be determined in accordance to Napa County Policy Manual. Part 1, Section 8B, Rule 25-E.

As participants, County of Napa delegates are required to:

1. Attend the monthly local GWC meetings and;
2. Attend GWC annual assembly panels as representatives of the County of Napa. Delegates may be requested to make formal presentations to small and/or large groups as required; and
3. Obtain authorization for out-of-country travel according to Napa County Travel Policies.

Expenditures of County Resources

The County will contribute annually for all travel costs related to GWC including participation/membership fees and registration fees from the Agricultural Commissioner’s budget. The Agricultural Commissioner’s Office will include the costs in the annual budget preparation for Board approval. County delegates will itemize costs for travel to the GWC Annual General Meeting and submit on “Travel Expense” claim forms to the County Auditor Controller according to the Napa County Travel Policy. The Auditor Controller may use resources from the Agricultural Commissioner’s budget for travel claims submitted by the Agricultural Commissioner and the Board of Supervisor’s representative.