## RESOLUTION NO. 2015-27

RESOLUTION OF THE NAPA COUNTY BOARD OF SUPERVISORS,

STATE OF CALIFORNIA, AMENDING THE DEPARTMENTAL ALLOCATION LIST

FOR THE PUBLIC WORKS AND CORRECTIONS DEPARTMENTS, THE TABLE AND INDEX OF CLASSES, AND APPROPRIATE PERSONNEL POLICIES,

EFFECTIVE MARCH 14, 2015

**WHEREAS,** Government Code section 25300 provides that the Board of Supervisors shall provide for the number, compensation, tenure, appointment and conditions of employment of county employees and that such action may be taken by ordinance or resolution; and

**WHEREAS**, section 2.100.280 of the Napa County Code provides that the number of positions and classifications in the Departmental Allocation List shall be established from time to time by resolution of the Board of Supervisors; and

**WHEREAS,** section 2.100.270 of the Napa County Code provides that the “Table and Index” may be amended from time to time by resolution of the Board of Supervisors; and

**WHEREAS**, the Director of Human Resources recommends that the proposed changes to the Departmental Allocation List of the Public Works and Corrections Departments, proposed changes to the Table and Index of Classes, and proposed changes to appropriate personnel policies, as set forth in Exhibit “A,” be implemented.

**NOW, THEREFORE, BE IT RESOLVED** that the Napa County Board of Supervisors hereby approves the changes to the Departmental Allocation Lists for the Public Works and Corrections Departments, changes to the Table and Index of Classes, and changes to appropriate personnel policies, as set forth in Exhibit “A,” effective March 14, 2015.

The foregoing resolution was duly and regularly adopted by the Napa County Board of Supervisors, State of California, at a regular meeting of said Board held on the 17th day of March, 2015, by the following vote:

AYES: SUPERVISORS WAGENKNECHT, CALDWELL, LUCE,

PEDROZA and DILLON

NOES: SUPERVISORS NONE

ABSENT: SUPERVISORS NONE

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DIANE DILLON, Chair of the Board of Supervisors

ATTEST: GLADYS I. COIL

Clerk of the Board of Supervisors

**APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS**

Date: March 17, 2015

Processed by:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deputy Clerk of the Board

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**APPROVED AS TO FORM**

Office of County Counsel

By: *Jennifer Yasumoto*, Chief Deputy

Date: March 3, 2015

**EXHIBIT A**

Director of Human Resources requests approval of the following actions, effective March 14, 2015:

1. Amend the Table and Index as follows:

Add: Public Works Administrative Manager

$3,620.80 - $4,353.60 (biweekly)

$7,845.07 - $9,432.80 (approximate monthly salary)

Add: Corrections Administrative Manager

$3,620.80 - $4,353.60 (biweekly)

$7,845.07 - $9,432.80 (approximate monthly salary)

1. Amend the Public Works Departmental Allocation List as follows:

**PUBLIC WORKS: BUDGET UNIT #12220-00**

Delete: One (1.0 FTE) Staff Services Manager

Add: One (1.0 FTE) Public Works Administrative Manager

1. Amend the Corrections Departmental Allocation List as follows:

**CORRECTIONS: BUDGET UNIT 14000-00**

Delete: One (1.0 FTE) Staff Services Manager

Add: One (1.0 FTE) Corrections Administrative Manager

1. Amend Part I: Section 37C-1 of the Napa County Policy Manual, Management Compensation Plan-Management Classified, by adding Public Works Administrative Manager and Corrections Administrative Manager to Attachment 1, Part A.
2. Amend Part I: Section 37A of the Napa County Policy Manual, Employer-Employee Relations Policy, by adding Public Works Administrative Manager and Corrections Administrative Manager to the list of Management Classes.
3. Amend Part I: Section 37B of the Napa County Policy Manual, Overtime Policy, by adding Public Works Administrative Manager and Corrections Administrative Manager to the List of Classes Exempt from Overtime.