



A Tradition of Stewardship  
A Commitment to Service

Health and Human Services Agency  
Alcohol and Drug Services Division  
Administration, Contracts, and Programs Support

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Howard Himes  
Agency Director

## Tobacco Advisory Board

October 28, 2014

Re: Recommendation of Removal of Tobacco Advisory Board (TAB)

Dear Board of Supervisors:

On behalf of Tobacco Advisory Board (TAB), I would like to submit a recommendation to accept the removal of Arturo Salazar, as an Agency Concerned with Tobacco Related Diseases, of TAB due to the lack of compliance with the By Laws of regular attendance to our monthly meetings. The Alcohol and Drug Programs Administration Office staff has verified the lack of consistent attendance to these meetings and have made attempts to engage this board member with unsuccessful results. TAB voted on this recommendation on October 28, 2014, and was accepted by Quorum of the board members.

If you have any questions, please feel free to contact me at 707-603-6902 or Ms. Jacqueline Loeks, Deputy Director of Alcohol and Drug Programs at 707-253-4073.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Tennant".

Jim Tennant, Chair  
Napa County Tobacco Advisory Board (TAB)

cc: Jacqueline Loeks, Deputy Director/Administrator Alcohol & Drug Programs