

Napa Valley Regional Water Management Group  
**Integrated Regional Water Management Grant Program**  
**Napa Valley Implementation Grant Application**

Letter of Mutual Understandings

**1. PURPOSE**

The purpose of this document is to establish the mutual understandings of the members of the Napa Valley Regional Water Management Group with respect to their joint efforts towards developing a Napa Valley Implementation Grant Application under the Integrated Regional Water Management (IRWM) Grant Program.

This document also provides an organizational framework for the distribution and management of grant funds. This framework will only be executed if an Implementation Grant is awarded to the Napa County Flood Control and Water Conservation District (NCFCWCD) on behalf of the Napa Valley Regional Water Management Group.

**2. GOALS**

The goals of the Napa Valley Implementation Grant Application are:

- 2.1. To promote coordination, collaboration and communication between Napa Valley water management agencies and outreach programs. A collaborative effort between these organizations will achieve efficient and effectively-managed projects with region-wide water quality and water supply benefits.
- 2.2. To receive funding assistance from the IRWM Grant Program for implementation of crucial water management projects in the Napa Valley. Projects included in the application will increase water supply reliability, protect and improve water quality, restore wildlife habitat, and provide management of groundwater resources.

**3. NAPA VALLEY REGIONAL WATER MANAGEMENT GROUP**

The following agencies and organizations are members of the Napa Valley Water Management Group:

- 3.1. Napa County Flood Control and Water Conservation District
- 3.2. Napa County
- 3.3. City of American Canyon
- 3.4. City of Napa
- 3.5. Napa Sanitation District
- 3.6. Town of Yountville
- 3.7. City of St. Helena
- 3.8. Howell Mountain Mutual Water Company
- 3.9. City of Calistoga

- 3.10. Napa County Resource Conservation District
- 3.11. Napa Berryessa Resort Improvement District
- 3.12. Lake Berryessa Resort Improvement District
- 3.13. California Land Stewardship Institute

The following organization is an Agency Contact, collaborating with development of the Napa Valley Implementation Grant Application:

- 3.14. San Francisco Bay Regional Water Quality Control Board (Mike Napolitano)

#### 4. ORGANIZATIONAL FRAMEWORK

- 4.1 **Applicant (Lead Agency): Napa County Flood Control and Water Conservation District.** The Applicant will submit and adopt documents, as necessary, to satisfy Implementation Grant Application requirements under the IRWM Grant Program. In the event that a grant is awarded, the Applicant will receive, track, and disburse funds to the Member Agencies/Organizations according to conditions specified by the Department of Water Resources and the State Water Resources Control Board (the granting agencies).
- 4.2 **Authorized Representative (Project Director): Don Ridenhour, Assistant District Engineer, Napa County Flood Control and Water Conservation District.** The Authorized Representative will sign and file Implementation Grant documents on behalf of the Applicant. In the event that a grant is awarded, the Authorized Representative will manage and disburse funds to the Member Agencies/Organizations on behalf of the Applicant.
- 4.3 **Member Agencies and Organizations: Napa County, City of American Canyon, City of Napa, Napa Sanitation District, Town of Yountville, City of St. Helena, Howell Mountain Mutual Water Company, City of Calistoga, Napa Berryessa Resort Improvement District, Lake Berryessa Resort Improvement District, Napa County Resource Conservation District, California Land Stewardship Institute.** The Member Agencies and Organizations will submit project information to the Applicant for inclusion in the Implementation Grant Application. In the event that a grant is awarded, the Member Agencies and Organizations will implement the selected projects according to conditions specified by the Department of Water Resources and the State Water Resources Control Board (the granting agencies).

#### 5. MUTUAL UNDERSTANDINGS

- 5.1. **Scope of the Implementation Grant Application.** The Napa Valley Implementation Grant Application will include funding assistance for the following types of projects: water supply reliability, water quality improvement, wastewater treatment, recycled water distribution, stormwater/flood control, groundwater management, and aquatic habitat protection and restoration.

- 5.2. **Organizational Framework.** The organizational framework described in item 4 will be utilized to file a Napa Valley Implementation Grant Application and accept awards, if granted, to the Napa Valley Regional Water Management Group.
- 5.3. **Geographical Boundary.** The regional boundary for the Napa Valley Implementation Grant Application is the boundary of the Napa County Flood Control and Water Conservation District.
- 5.4. **New Members.** New Member Agencies or Organizations may be added to the Napa Valley Regional Water Management Group at any time. Approval for the addition of new members will be granted after consultation with existing members.
- 5.5. **Non-Binding Nature.** This document and participation in the Napa Valley Implementation Grant Application are non-binding, and in no way suggest that an agency may not continue its own planning and undertake efforts to secure project funding from any other source. A Member Agency or Organization may withdraw from participation at any time.
- 5.6. **Termination.** This document is in effect to demonstrate eligibility and participation of the Napa Valley Regional Water Management Group in the IRWM Grant Program. If the Implementation Grant Application process is terminated for any reason, this document will no longer be effective.
- 5.7. **Execution.** This document may be executed in one or more counterparts, each of which will be deemed an original, and it will not be necessary in making proof of this document or the terms or conditions hereof to produce or account for more than one of such counterparts.

## 6. SIGNATORIES TO THE LETTER OF MUTUAL UNDERSTANDINGS

We, the undersigned representatives of our respective agencies and organizations, acknowledge the above as our understanding of how the Napa Valley Implementation Grant Application will be executed.

**Napa Valley Regional Water Management Group  
Letter of Mutual Understandings**

**Member Agency and Organization Signature Page**

COUNTY OF NAPA, a political subdivision of  
the State of California

By \_\_\_\_\_  
Diane Dillon, Chair of the Board of Supervisors

ATTEST: PAMELA A. MILLER  
Clerk of the Board of Supervisors

By: \_\_\_\_\_

<p>APPROVED AS TO FORM Office of County Counsel</p> <p>By: <i>Margaret W. Drabing</i> Date: <i>June 8, 2005</i> <i>Chief Clerk</i></p>
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<p>APPROVED BY THE NAPA COUNTY BOARD OF SUPERVISORS</p> <p>Date: _____</p> <p>Processed by: _____</p> <p>Deputy Clerk of the Board</p>
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