



A Tradition of Stewardship
A Commitment to Service

MINUTES OF THE
NAPA COUNTY - BOARD OF SUPERVISORS MEETING
COUNTY OF NAPA

June 22, 2010

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

The Board of Supervisors of the County of Napa met in regular session on Tuesday, June 22, 2010, at 9:00 a.m. with the following supervisors present: Vice-Chair Bill Dodd, Supervisors Mark Luce and Keith Caldwell. Chair Diane Dillon and Supervisor Brad Wagenknecht were excused. The meeting was called to order by Vice-Chair Bill Dodd.

2. PLEDGE OF ALLEGIANCE

County Fire Deputy Chief of Operations Tim Streblov led the assembly in the pledge of allegiance.

3. APPROVAL OF MINUTES

A. Clerk of the Board requests approval of minutes of the meetings held on:

1. April 20 and 27, 2010 (All Supervisors were present);
2. May 4, 11, 18 and 25, 2010 (All Supervisors were present).

Motion moved by Keith Caldwell, seconded by Mark Luce, to approve minutes. Motion passed 3 - 0, with Keith Caldwell, Mark Luce, and Bill Dodd voting yes / Diane Dillon, and Brad Wagenknecht absent.

4. PRESENTATIONS AND COMMENDATIONS

None.

5. PUBLIC COMMENT

Paulette Bly of Napa commented on concerns with improvements made to her neighbor's property and requested the names of the county employees who supervised the permits and performed the inspections.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

None.

7. CONSENT ITEMS

Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chair to sign a Plan of Cooperation (POC) with the Napa Superior Court at no cost for the term of July 1, 2010 through June 30, 2011 to delineate responsibilities of each agency in relation to the Child Support Enforcement Program under Title IV-D of the Social Security Act.

Public Safety

- B. County Fire Chief requests approval of and authorization for the Chair to sign renewal of Agreement No. 6466 with the Town of Yountville for a maximum of \$1,081,331 for the term July 1, 2010 through June 30, 2012 for provision of fire protection services.

A-6466

Human Services

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following renewal agreements with Queen of the Valley Medical Center, Inc., each for the term July 1, 2010 through June 30, 2011:

1. Agreement No. 3236 for a maximum of \$72,469 to provide case management services to clients under the HIV Care Program; and
2. Agreement No. 3580 for a maximum of \$44,682 to provide services under the Housing Opportunities for Persons With AIDS (HOPWA) Program.

A-3236

A-3580

- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following with the Regents of the University of California, on behalf of UC Davis Extension, each for the term July 1, 2010 through June 30, 2011, to provide staff with professional development training opportunities to increase excellence in service delivery to clients:

1. An agreement for a maximum of \$6,900 to provide training to Child Welfare Services staff; and
2. Renewal of Agreement No. 2131 for a maximum of \$28,152 to provide training to Social Services staff.

A-7420

A-2131

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 6336 with McWilliams

Mailliard Technology Group, Inc., decreasing the amount by \$1,650 for a new maximum of \$5,250 for Fiscal Year 2010-2011, and extending the term through September 30, 2011 to provide software and support services for the Adult Protective Services program.

A-6336 (Amend. 6)

- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 7258 with Spirit of Unity in Napa, Inc., extending the term through August 31, 2010, and revising the Project Description and Compensation exhibits to enable the contractor to extend the grant timeline through August 31, 2010.

A-7258 (Amend. 1)

- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Victor Community Supports Services, Inc., for a maximum of \$40,000 for the term July 1, 2010 through June 30, 2011, with a provision for annual renewal, to provide specialty mental health services to clients in the Mental Health Program.

A-7421

- H. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Community Action of Napa Valley, Inc., for a maximum of \$21,630 for the term June 22, 2010 through June 14, 2011 to provide subsidized employment opportunities to a customer of the Workforce Napa program.

A-7422

Community Resources & Infrastructure

- I. Director of Library Services requests approval of the Library's revised Calendar Year 2010 Holiday Schedule.
- J. Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 10-23, "Health and Human Services Building 'H' Re-Carpet Project."
- K. Director of Public Works requests adoption of three resolutions regarding various projects to be constructed utilizing the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 (Proposition 1B) revenue from the following bond cycles:
1. Approving use of \$435,603 from Supplemental 2008 funding, for bicycle lane and asphalt concrete overlay construction on Duhig Road and Las Amigas Road; and
 2. Approving use of \$97,000 from 2007-08 funding, for bicycle lane construction on Las Amigas Road.

3. Approving use of \$2,212,669 from 2009-10 funding, for asphalt concrete overlays on various county roads.

R-2010-74
R-2010-75
R-2010-76

- L. Director of Public Works requests the following actions related to the Napa River Rutherford Restoration Project:

1. Award of contract for "Rutherford Restoration Project, Reaches 1 and 2 West Bank Project," PW 09-01, to Siteworks Construction, Inc. of Lafayette, CA, for its low base bid of \$1,136,266 and authorization for the Chair to sign the construction contract.
2. Approval of and authorization for the Chair to sign Temporary Construction Easement (TCE) agreements at no cost to the County for the term of June 15, 2010 through December 31, 2017 with the following:
 - a. Emmolo Vineyards
 - b. CJW Estate Vineyards
 - c. Frogs Leap Winery
3. Approval of and authorization for the Chair to sign a Temporary Construction Easement (TCE) agreement at no cost to the County for the term of June 15, 2010 through December 31, 2015 with Rutherford Wine Studios, LLC.

A-7423
A-7424
A-7425
A-7426

- M. Director of Public Works requests approval of and authorization for the Chair to sign an agreement with Franks Janitorial Services for an annual maximum amount of \$7,020 for the term July 1, 2010 through June 30, 2011, with an automatic renewal, for janitorial services for the American Canyon Library, located at 3421 Broadway St. American Canyon.

A-7427

- N. Director of Public Works requests adoption of a resolution temporarily closing a portion of Duhig Road from 6:00 A.M. to 8:00 A.M. on Sunday, July 18, 2010 for the Napa to Sonoma Wine Country Half Marathon.

R-2010-77

General Admin & Finance

- O. Assessor-Recorder-County Clerk requests authorization to trade-in two obsolete scanners in exchange for price rebates on the purchase of two new replacement Fujitsu scanners.

- P. Chief Information Officer requests approval of and authorization for the Chair to sign an agreement with American Telesource Inc., for a maximum of \$24,375 for the term June 22, 2010 through October 30, 2010 to provide installation, labor, project management, and training for the voicemail and desktop fax application upgrade and deployment.

A-7428

- Q. Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6955 with Accela, Inc. increasing the amount by \$49,478 for a new maximum of \$108,306 and amending the scope of work to include the purchase of additional licenses, maintenance and support for the Accela application.

A-6955 (Amend. 1)

- R. Community and Intergovernmental Affairs Manager requests approval of and authorization for Chair to sign Amendment No.1 to the Agreement No. 7347 with the City of Napa increasing the amount by \$10,000 for a new maximum of \$19,500 for assistance in funding a consultant to prepare a model Request for Proposal/Request for Qualification to solicit proposals for use of Affordable Housing funding.

A-7347 (Amend. 1)

- S. Director of Human Resources requests adoption of a resolution approving the implementation of layoffs resulting from the reduction in hours of three positions in the Mental Health Division of Health and Human Services Agency as listed on Schedule B and Schedule D of the 2010/2011 Recommended Budget and authorizing the Director of Health and Human Services to implement the resultant layoffs, including the immediate notification of layoff to the affected employees to be effective July 10, 2010.

R-2010-78

- T. County Executive Officer requests the following reappointments to the Napa Child Care Planning Council with the terms of office to commence on July 1, 2010 and expire on June 30, 2013:

<u>Name</u>	<u>Representing</u>
Karen Sanchez*	Child Care Provider
Teresa Zimny*	Public Agency
Heidi Zipay*	Consumer

*incumbent

Motion moved by Mark Luce, seconded by Keith Caldwell, to approve consent items. Motion passed 3 - 0, with Keith Caldwell, Mark Luce, and Bill Dodd voting yes / Diane Dillon, and Brad Wagenknecht absent.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

9. SET MATTERS OR PUBLIC HEARINGS

- A. 9:00 AM PUBLIC HEARING Continuation of Fiscal Year 2010/2011 Recommended Final Budget Hearings in accordance with the Fiscal Year 2010/2011 Recommended Final Budget Hearing Schedule.

Continued to June 29, 2010 at 9:00 a.m.

- B. 9:15 AM Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County meeting (**See IHSS Minutes**).
- C. 9:30 AM Recess to the Napa County Housing Authority (NCHA) meeting (**See NCHA Minutes**).
- D. 9:45 AM Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (**See NCFPWIA Minutes**).
- E. 1:30 PM Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (**See NCFCWCD Minutes**).

10. ADMINISTRATIVE ITEMS

None.

11. LEGISLATIVE ITEMS

None.

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

None.

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

None.

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

County Executive Officer Nancy Watt reviewed requests from yesterday's budget hearings which included:

- 1. Contribution of \$1,000,000 to the roads fund which was approved.**
- 2. Include performance measurements in future meetings, possibly during department head evaluations.**
- 3. Review data and return with recommendations regarding preference to hiring of Napa County residents with potential incentives, such as low interest loans.**
- 4. Placed hold on Fire budget purchases until appointment of new fire chief.**

15. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representative: Suzanne Mason, Human Resources Director
Employee Organization: SEIU Local 1021 - NAPE (Public Services Employee Unit and Supervisory Unit of the County of Napa); Napa County Deputy Sheriffs' Association (Employee Unit and Supervisory Unit of the County of Napa)
Unrepresented Employees: Non-Classified Management, Classified Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

Closed session not held.

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(a))

Name of Case: Latinos Unidos de Napa vs. County of Napa, et. al. (Napa County Superior Court Case No. 26-50568)

Closed session not held.

16. ADJOURNMENT

Adjourned to the Board of Supervisors meeting Tuesday, June 29, 2010 at 9:00 a.m.

DIANE DILLON, Chair

ATTEST:

GLADYS I. COIL, Clerk of the Board

