



A Tradition of Stewardship  
A Commitment to Service

MINUTES OF THE  
NAPA COUNTY - BOARD OF SUPERVISORS MEETING  
COUNTY OF NAPA

April 13, 2010

Draft Summary of the Proceedings

1. CALL TO ORDER; ROLL CALL

**The Board of Supervisors of the County of Napa met in regular session on Tuesday, April 13, 2010 at 9:00 a.m. with the following supervisors present: Chair Diane Dillon, Supervisors Mark Luce, Keith Caldwell and Brad Wagenknecht. Supervisor Bill Dodd was excused. The meeting was called to order by Chair Diane Dillon.**

2. PLEDGE OF ALLEGIANCE

**Cope Family Center Executive Director Joelle Gallagher led the assembly in the pledge of allegiance.**

3. APPROVAL OF MINUTES

- A. Clerk of the Board requests approval of minutes of the meetings held on March 2 (All Supervisors were present), 16 (Supervisor Bill Dodd was excused)\* and 23, 2010 (All Supervisors were present).

\*Excused Supervisor will be recorded as abstained unless Supervisor indicates otherwise.

**Motion moved by Brad Wagenknecht, seconded by Mark Luce, to approve March 16 and 23, 2010 minutes and continue March 2, 2010 minutes to a future date. Motion passed 4 - 0, with Keith Caldwell, Diane Dillon, Mark Luce, and Brad Wagenknecht voting yes / Bill Dodd absent.**

4. PRESENTATIONS AND COMMENDATIONS

- A. Presentation of a proclamation to Molly Archbold declaring April 2010 as Child Abuse Prevention Month in Napa County. (Chair Diane Dillon)

**Presented proclamation.**

5. PUBLIC COMMENT

**Al Cardwell of Napa commented on animal control procedures regarding the recent euthanasia of two dogs.**

**Candace Eliza of Napa further commented on recent euthanasia of dogs.**

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS

**Director of Conservation, Development and Planning Hillary Gitelman provided an update on a recent newspaper article citing Cuttings Wharf housing code issues and stated County Building Code Enforcement is investigating.**

7. CONSENT ITEMS

Human Services

A. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 4674 with Michael Shifflett, M.D., increasing the amount by \$2,000 for a new annual maximum of \$8,000 for the provision of physician consultation services for clients in the Medical Therapy Program.

**A-4674 (Amend. 4)**

B. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 6649 with the In-Home Supportive Services Public Authority of Napa County amending the roles and responsibilities relating to the provision of in-home supportive services to incorporate recent changes in State law.

**A-6649 (Amend. 4)**

Community Resources & Infrastructure

C. Director of Conservation, Development and Planning requests approval of and authorization for the Chair to sign Addendum Two to Exhibit "A" of Napa County Agreement No. 6782 for the purpose of granting a non-exclusive right to the Napa County Regional Park and Open Space District to improve and manage a segment of the Napa River and Bay Trail utilizing the western 1,100 feet of the Soscol Ferry Road right-of-way.

**A-6782**

D. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No.1 to Agreement No. 7174 with Quincy Engineering, Inc. increasing the amount by \$23,655 for a new maximum of \$90,655 amending the scope of work to include completing final plans and specifications, and providing construction administration support services for the "Dry Creek Road Repair Project" RDS 07-18.

**A-7174 (Amend. 1)**

E. Director of Public Works requests adoption of a resolution authorizing the filing of an application for the anticipated federal Jobs for Main Street Act of 2010 funding, and stating the assurance to complete the project.

**R-2010-36**

F. Director of Public Works requests the adoption of a resolution temporarily closing a portion of Berryessa-Knoxville Road from 8:00 A.M. to 11:00 A.M. on Sunday, May 2, 2010 for the 12th annual "Napa Valley Sprint Triathlon."

General Admin & Finance

- G. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Audit Report for the Department of Corrections - Inmate Welfare Fund for the fiscal years ended June 30, 2008 and June 30, 2009.
- H. Director of Human Resources requests adoption of a resolution regarding the following related to the Auditor-Controller's Department, effective April 17, 2010, with no impact on the General Fund.

1. Amend the Departmental Allocation List by:

a. Deleting:

- i. One (1 FTE) Account Clerk II
- ii. One (1 FTE) Senior Account Clerk
- iii. One (1 FTE) Accountant-Auditor III

b. Adding:

- i. One (0.78 FTE) Account Clerk II
- ii. One (1 FTE) Accounting Technician
- iii. One (1 FTE) Property Tax Specialist

2. Amend the Table and Index of classes adding the Property Tax Specialist.

**R-2010-38**

- I. County Executive Officer requests the reappointments/appointment of the following applicants to serve on the Napa County Dangerous Animal Hearing Panel with terms of office to commence immediately and to expire as follows:

<u>Applicant</u>	<u>Representing</u>	<u>Term Expiration</u>
Debbi Hamilton*	Regular member	January 31, 2013
Dina Joy Mitchell*	Second alternate	January 31, 2013
Daniel J. Cartwright	Regular member	January 31, 2012

\* incumbent

**Motion moved by Brad Wagenknecht, seconded by Mark Luce, to approve consent items. Motion passed 4 - 0, with Keith Caldwell, Diane Dillon, Mark Luce, and Brad Wagenknecht voting yes / Bill Dodd absent.**

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

**None.**

9. SET MATTERS OR PUBLIC HEARINGS

- A. 9:10 AM County Fire Chief requests acceptance of a donation in the amount of \$20,000 from the Napa Communities Firewise Foundation and an update of the Firewise program.

**Napa County Fire Chief Ernie Loveless introduced item.**

**Napa Communities Firewise President-Napa City Division Chief and Fire Marshal Darren Drake made presentation.**

**Napa Communities Firewise Vice President-Treasurer Stephen Gort made presentation.**

- B. 9:30 AM County Executive Officer requests that the Board receive an update from the Criminal Justice Committee on the current status of the recommendations contained in the Board approved Adult Correctional System Master Plan.

**County Executive Office Senior Management Analyst Molly Rattigan made presentation.**

**Assistant County Executive Officer Britt Ferguson made presentation.**

- C. 10:15 AM County Executive Officer requests the Board hold a Fiscal Year 2010-11 Budget Study Session, to include:

1. Receipt of the General Fund Five-Year Forecast;
2. Receipt of an update on various issues related to the Fiscal Year 2010-11 Budget; and
3. Possibly provide direction to staff regarding some of those Budget issues.

**Assistant County Executive Officer Britt Ferguson made presentation.**

**Held discussion.**

10. ADMINISTRATIVE ITEMS

General Admin & Finance

- A. County Executive Officer, Community and Intergovernmental Affairs Manager and Auditor-Controller to report on status of the American Recovery and Reinvestment Act (ARRA) 2009 funding for Napa County.

**County Executive Officer Nancy Watt introduced item.**

**Auditor-Controller Tracy Schulze made presentation.**

11. LEGISLATIVE ITEMS

- A. Community and Intergovernmental Affairs Manager, on behalf of the Legislative Subcommittee, requests approval of and authorization for the Chair to sign letter of

support for SB 1284 - Mandatory Minimum Penalties (MMP's), which seeks to add exemptions for publicly-owned treatment works (POTW's) serving "small" communities that fail to submit wastewater monitoring reports on time and are subject to \$3,000 monthly MMP's. (Unanimous vote required)

**County Executive Office Management Analyst Maiko Klieman made presentation.**

**Motion moved by Brad Wagenknecht, seconded by Mark Luce, to approve requested action. Motion passed 4 - 0, with Brad Wagenknecht, Mark Luce, Diane Dillon, and Keith Caldwell voting yes / Bill Dodd absent.**

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

**Supervisor Brad Wagenknecht announced a Bay Area Air Quality Management District workshop will be held this afternoon at 1:00 p.m. at Napa County Transportation and Planning Agency (NCTPA) regarding the California Environmental Quality Act (CEQA) thresholds.**

**Chair Diane Dillon reported on her recent attendance at a ribbon cutting ceremony at the Napa Valley Museum in Yountville.**

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

**Chair Diane Dillon requested a challenge with Sonoma County Board of Supervisors for the highest percentage of 2010 Census forms received by this Friday, April 16, 2010.**

**County Executive Officer Nancy Watt stated she would contact Sonoma County with that challenge.**

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

A. County Executive Officer to present a status report on the Strategic Objectives.

**County Executive Officer Nancy Watt stated she has provided an update on the strategic objectives in the agenda packet and will be available to answer questions. In addition, Ms. Watt announced Lake County is interested in joining Workforce Investment Board (WIB) forces in a consortium with Napa County.**

**Supervisor Brad Wagenknecht reported the WIB met last Thursday and discussed a consortium with Lake County.**

15. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(a))

Names of Cases:

1. Lake Luciana LLC v. County of Napa, et al. (Napa County Superior Court # 26-49388 & US District Court # CV 09-4131 JSW)
2. Latinos Unidos de Napa vs. County of Napa, et. al. (Napa County Superior Court Case No. 26-50568)

**Closed sessions not held.**

- B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (One case)

**Closed session held. No reportable action.**

16. ADJOURNMENT

**Adjourned to the Board of Supervisors special meeting April 20, 2010 at 8:00 a.m.**

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DIANE DILLON, Chair

ATTEST:

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GLADYS I. COIL, Clerk of the Board