

COMMUNITY ACTION OF NAPA VALLEY

Return To: County Executive Office
1195 Third Street, Room 310
Napa, Ca 94559-3082

PLEASE PRINT OR TYPE (Please complete all three pages)

1. Full name: ANDREW W CARLEY
2. Supervisorial District in which you reside: 2
3. a. Current occupation (within last 12 months): Administrative Analyst
with NAPA COUNTY EXECUTIVE OFFICE
- b. Business interests in last 12 months: NONE
4. Current License (Professional or Occupational); Date of issue and/or expiration:
NONE
- Status: _____
5. Education/Experience: A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.
MIA GOVERNMENT CA STATE UNIVERSITY SACRAMENTO 2002
BA GOVERNMENT CA STATE UNIVERSITY SACRAMENTO 1996
15 years local government experience:
County of NAPA 2000- present
City of SANTA ROSA 1996-2000
City of Woodland 1989-1996
6. Community participation (nature of activity and community location):
NONE

7. Other County Boards/Commissions/Committees on which you serve/have served:

NONE

8. Names, addresses and phone numbers of three individuals familiar with your background:

BERT JOHANSSON, CITY OF ST. HELENA

SHIRLEY PERKINS, CITY OF NAPA FIRE

GARY DOMINGO, CITY OF NAPA POLICE

9. Name of spouse and occupation of spouse within last 12 months, if married (for Conflict of Interest purposes):

N/A

10. Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

SERVING ON THE COUNCIL WILL GIVE ME THE
OPPORTUNITY TO CONTRIBUTE WITH MY KNOWLEDGE
AND EXPERIENCE TO THE COMMUNITY OF NAPA.
MY ORGANIZATIONAL AND FINANCIAL SKILLS
CAN ASSIST IN THE OPERATIONS OF THIS COMPLEX
ORGANIZATION.

11. Indicate the category of membership for which you are applying.

Board of Supervisors' Representative

COMMUNITY ACTION OF NAPA VALLEY

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PLEASE PRINT OR TYPE (Please complete all three pages)

1. Full name: Douglas Harlan Hawker
2. Supervisorial District in which you reside: District 4
- 3.a. Current occupation (within last 12 months): Health and Human Services Agency manager
- b. Business interests in last 12 months: None to report
4. Current License (Professional or Occupational); Date of Issue and/or expiration: None to report
Status: N/A
5. Education/Experience: A resume may be attached containing this and any other information that would be helpful to the Board in evaluating your application.

See attached resume
6. Community participation (nature of activity and community location):

Member and Participant for past 7 years in Continuum of Care committee focusing on expansion and coordination of housing and services for the homeless and at risk of homeless individuals and families of Napa County

Member of HOPE Center Advisory Board and part of adhoc community group brought together to assist in the creation of the HOPE Day Resource Center for the Homeless.

Coach and Assistant Coach in Optimist Youth Basketball organization (2001 and 2002), Napa Recreation Department's Youth Basketball program (2000 and 2001) and Napa Youth Soccer League (1999)
Participant in other Community Planning processes regarding the Homeless (Project Darryl) and Transitional Age Youth (Casser Initiative)

Extensive work with community based organizations as agency representative to Housing subcommittee of Non-Profit Coalition and with agencies serving the mentally ill in Napa County.
7. Other County Boards/Commissions/Committees on which you serve/have served:

Napa County Paratransit Committee

- 8. Names, addresses and phone numbers of three individuals familiar with your background:

James L. Featherstone, Acting Director
 Napa County Health and Human Services Agency
 2261 Elm Street
 Napa, CA 94558
 [REDACTED]

Dr. Patricia Tyler, Psychiatric Medical Director/Mental Health Director
 Napa County Health and Human Services Agency
 2261 Elm Street
 Napa, CA 94558
 [REDACTED]

Steven Boyd, Program Director
 Progress Foundation – Napa
 [REDACTED]
 [REDACTED]
 [REDACTED]

- 9. Name of spouse and occupation of spouse within last 12 months, if married (for Conflict of Interest purposes):

Lauran Vincent Hawker
 School Administrator – Fairfield Suisun Unified School District

- 10. Please explain your reasons for wishing to serve and, in your opinion, how you feel you could contribute:

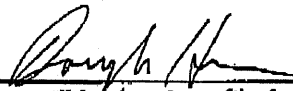
I have worked in the field of health and human services for over 17 years. During that time I have developed a deep appreciation for the valuable role community based organizations have in providing services to the most vulnerable members of our community. I have had the opportunity to collaborate on a variety of projects with Community Action of Napa Valley agency staff. This agency is uniquely situated to provide a range of services that governmental agencies cannot provide, and to deliver those services in a manner that reaches a broad range of those in need. I also think this agency faces ongoing challenges in providing services in a time of shrinking resources and a worsening economy. I am interested in serving on the CANV board because I want to provide whatever support and assistance I can to help this agency continue its service to the community. I believe I will bring a great deal of relevant experience to my participation on the Board. I have worked as a residential counselor for a community based organization (Progress Foundation) and I believe that experience, as well as my experience as a mental health counselor at Health and Human Service, a unit supervisor, and now assistant manager in Health and Human Services mental health division will allow me to contribute as a CANV Board member

in several ways. I have experience with the programs CANV operates in the community, the agencies they collaborate with, and their organizational structure. I understand the contracting process, and I have experience with personnel processes, program planning, grant writing, budgeting, and in developing and tracking performance outcome measures. I believe I can bring a strong management perspective to the board, a perspective also based on experience as a direct service provider with clients who have some of the special needs that the agency's services are targeting.

11. Indicate the category of membership for which you are applying.

Board of Supervisors' Representative

PLEASE NOTE THAT APPOINTEES MAY BE REQUIRED BY STATE LAW AND COUNTY CONFLICT OF INTEREST CODE TO FILE FINANCIAL DISCLOSURE STATEMENTS.

Signature:  Date: 10/5/04
All applications will be kept on file for one year from the date of application

DOUGLAS H. HAWKER
Napa County Health and Human Services
2261 Elm St.
Napa, California 94558
[REDACTED]

HUMAN SERVICES EXPERIENCE

Assistant Behavioral Health Care Manager, Napa County Health and Human Services Agency. Direct responsibility for 4 program supervisors in 3 mental health units with a total of 35 employees. Management oversight of approximately 18 service contracts with community based organizations. Management of 4 grant funded services in the areas of mental health and housing. Responsibility for ongoing program operation. Primary areas of responsibility include supervision and training of supervisory staff, monitoring programs for compliance, and establishing and managing contracts for social services, mental health, vocational services, substance abuse and/or health services. December 2001 – Present

Psychiatric Emergency Response Unit Supervisor, Napa County Health and Human Services Agency. Plan, coordinate and supervise the work of the Emergency Response unit. Train, supervise, and evaluate 10 mental health worker employees. Train and supervise ongoing work of approximately 10 additional extra help employees. Schedule staff to ensure adequate program coverage. Design, implement, and evaluate program changes to improve services delivered. Monitor program expenditures and revenue. 1991-2002

Outpatient Psychiatric Medication Services Supervisor, Napa County Health and Human Services agency. Plan, coordinate, and supervise the work of the outpatient medication clinic for adults. Recruit, orient and monitor contracts for 2 full-time contract psychiatrists and one full-time medical secretary employee. Negotiate contract renewals and contract expenditures. Develop and implement program changes to improve service delivery. Identify unit funding priorities and monitor other clinic expenditures for psychotropic medications, lab work, and drug testing program. 1993-2001

Day Program Supervisor, Napa County Health and Human Services. Provide day treatment services to long-term mentally ill adults. Supervise three program staff and eight Community College and Adult Education teachers. Plan and facilitate program activities. Provide individual and group treatment, counseling, and therapy. Manage program budget, and oversee purchasing of supplies and equipment. 1986-1991

Counselor, Progress Foundation/Laurel House. Counseled mentally ill adults in long term residential treatment program. Developed individual treatment plans and provided individual and group therapy. Coordinated client services with other community-based resources. 1984-1986

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PROGRAM DEVELOPMENT EXPERIENCE

Director, High/Scope Spring Workshop for Teenagers, Clinton, Michigan. Directed a five-week, CETA- funded residential program for high-potential, low-income, adolescents from rural Michigan. Duties included hiring and training college-aged staff, program planning and scheduling, budget preparation and supply purchasing, consulting with local school district officials and State CETA representatives, preparation of proposals for program continuation, and presentation of follow-up workshops for local teachers and program participants. Spring 1981 and 1982

CONSULTING EXPERIENCE

Consultant, Adolescent Education Department, High/Scope Educational Research Foundation, Ypsilanti, Michigan. Researched and developed alternative educational programs for adolescents. Duties included extensive grant writing and editing, budget preparation, workshop planning and directing, and staff hiring and supervision. 1980-1982

Staff Consultant, Denison Community Schools, Middle School Environmental Education Project. Developed and led school camping and environmental education pilot program for Elementary students. Served as a consultant to elementary teachers in the second year of the program. Duties included teacher training, on-site management, coordinating local conservation personnel, school administrators, historians and environmental educators from other state regions, and slide/tape documentation of the program. 1979-80

TEACHING EXPERIENCE

Teacher, High/Scope Training and Development Center, Ypsilanti, Michigan. Team-taught in an open-framework elementary school (Kindergarten through Fifth grade). Duties included planning and facilitation of student-directed learning in language, art, math, microcomputers, and reading. 1981-1982

Teacher, Denison Community Schools, Denison, Iowa. Planned and taught sixth, seventh and eighth grade art activities in all mediums. Developed and instituted a core curriculum in the basic elements of art. Coordinated with other art personnel to develop a district wide art curriculum. 1976-80

EDUCATIONAL BACKGROUND

M.A. Educational Psychology. University of Michigan, Ann Arbor, Michigan. Graduated in December 1983.

B.A. Education. University of Northern Iowa, Cedar Falls, Iowa. Emphasis in Painting and Art History. Recipient of four-year art scholarship. Graduated in 1976.

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PUBLICATION

Hohmann, Mary, Hawker, Douglas, and Hohmann, Charles, "Group Process and Adolescent Leadership Development." *Journal of Adolescence*. Fall 1982. Pages 613-620.