



May 7, 2007

California Department of Conservation
Division of Recycling
801 K Street MS 17-01
Sacramento, CA 95814-3533
Attn: Karla Miller

RE: Request for reimbursement for Upper Valley Waste Management Agency grant #5005-212

Dear Ms. Miller,

Please find enclosed our second Request for Reimbursement and supporting documentation. We have included invoices for all goods and services. I have included a spreadsheet that we use (internally) for reference which shows our revised budget as well as all expenses for the whole grant cycle.

Please note that there was a math error in our first reimbursement request which resulted in us requesting **\$379.66 less** than actual costs for equipment (we reported costs of \$32,897.96 when actual costs were \$33,277.62 – this included invoices for Consolidated Fabricators, Fibrex, Peach Trader, Ross Recreation, Office Depot, Machine Runner, and TM Fitzgerald). To correct this error we added \$379.66 to the \$16,652.81 equipment expenditures (since the last reimbursement request) for a total of \$17,032.47 as shown on the current reimbursement request.

Please let me know if you need clarification or more information regarding this request. We will submit a combined quarterly report in July that will cover activities undertaken March through June as discussed.

Sincerely,

Amy Garden
Environmental Resource Specialist

cc: Steve Lederer, Manager
John Kara, Supervising Environmental Health Specialist
Kevin Miller, City of Napa Finance Department

Grants Request for Reimbursement

SECTION I - Grantee/Grant Information

Name: Upper Valley Waste Management Agency	Date: May 4, 2007
Address: 1195 Third Street Room 101	Invoice #: 2
City, State, Zip: Napa, CA 94559	Grant #: 5005-212
Phone #: 707-253-4471	Payment Period: August 2006 Through: April 2007

SECTION II - Expenditures

Expenditures	Original Budget	Budget Adjustment	Revised Budget	Current Invoice	Total Expenditure	Remaining Balance
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Personnel						
1.Environmental Health Technician	\$16,195.00	\$9,429.47	\$6,765.53	\$ 0.00	\$ 6,765.53	\$ 0.00
Personnel Subtotal	\$16,195.00	\$9,429.47	\$6,765.53	\$ 0.00	\$ 6,765.53	\$ 0.00
Equipment						
2. Recycling bins/paired bins	\$50,900.00	\$ 0.00	\$50,900.00	\$ 17,032.47*	\$ 49,930.43	\$ 969.57
Equipment Subtotal	\$50,900.00	\$ 0.00	\$50,900.00	\$ 17,032.47	\$ 49,930.43	\$ 969.57
Operating Costs						
3.Graphic design sub-contractor	\$2,625.00	\$ 5,735.00	\$8,360.00	\$ 7,015.00	\$ 7,015.00	\$ 1,345.00
4. Signs/banners decals	\$6,820.00		\$6,820.00	\$ 3,698.47	\$ 5,197.37	\$1,622.63
5.Liners	\$2,400.00	\$ 321.00	\$2,079.00	\$ 0.00	\$ 2,079.00	0
6. Printing & Educational Materials	\$3,060.00	\$ 4,015.47	\$ 7,075.47	\$ 0.00	\$ 180.00	\$ 6,895.47
Operating Costs Subtotal	\$14,905.00	\$ 9,429.47	\$24,334.47	\$ 10,713.47	\$14,471.37	\$9,863.10
Final Invoice – Retention Only						
TOTAL	\$82,000.00		\$82,000.00	\$27,745.94	\$71,167.33	\$ 10,832.67
Less 10% Retention				\$2,774.59		
TOTAL INVOICE PAYMENT DUE				\$24,971.35		* Note in cover letter

SECTION III - Authorization

Certification: I certify to the best of my knowledge and belief this report is correct and complete and all outlays are for the purpose set forth in the grant agreement.

		DOR Use Only	
<i>Steve Lidener</i> <i>Signature of Authorized Official</i>	5/4/07 <i>Date</i>	Payments Authorized by:	
Manager, Upper Valley Waste Mgmt Agency <i>Title</i>	5/4/07 <i>Date</i>	<i>Grant Manager</i>	<i>Date</i>
Amy Garden <i>Invoice Prepared by</i>	707-253-4471 <i>Phone #:</i>	<i>Division Management</i>	<i>Date</i>

NOTE: Submit the original form and one (1) copy of supporting documentation according to the procedures provided by the Department and as indicated in Clause 31, the Invoicing section of the Grant Agreement.

First Invoice \$39,079 (actual \$43,421)
 15,743
 4442 ret
 2774 ret
 10,832

DOC Venues Grant		DOC ineligible	DOC Eligible TOTAL	Revised budget	
Personnel	Hourly +			\$ 6,765.53	
Environmental Health Tech - 49.3 hours	23.02		1134.89		
Environmental Health Tech - 169.5 hours	24.02		4071.39		
Environmental Health Tech -63 hours	24.75		1559.25		
Total	Maegen's hours thru 9/22		6765.53	\$ 0.00	Balance
Equipment				\$ 50,900.00	
Consolidated Fabricators	\$ 2,762.71		\$ 2,762.71		
Fibrex	\$ 8,221.82		\$ 8,221.82		
Peach Trader	\$ 3,037.80		\$ 3,037.80		
Ross Recreation (Dumor base for Keystone)	\$ 5,009.68		\$ 5,009.68		
Office Depot (square blue)	\$ 1,118.12		\$ 1,118.12		
Machine Runner (recycling hoppers)	\$ 7,822.64		\$ 7,822.64		
Machine runner (trash hoppers)	\$ 1,424.46	\$ 1,424.46			
TM Fitzgerald	\$ 5,304.85		\$ 5,304.85		
Office Depot (brute gray)	\$ 1,453.82	\$ 1,453.82			
EcoPop Design	\$ 5,024.70		\$ 5,024.70		
Vintage Janitorial	\$ 6,326.13		\$ 6,326.13		
Fibrex	\$ 5,301.98		\$ 5,301.98		
Total	\$ 52,808.71				
Total		\$ 2,878.28	\$ 49,930.43	\$ 969.57	Balance
Operating Costs				\$24,334.47	
Graphic design sub-contractor				\$ 8,360.00	
Becki Haddad	\$ 1,880.00		\$ 1,880.00		
Becki Haddad	\$ 1,900.00		\$ 1,900.00		
Becki Haddad	\$ 3,235.00		\$ 3,235.00		
Sub total	\$ 7,015.00		\$ 7,015.00	\$ 1,345.00	Balance
Signage, banners and decals				\$ 6,820.00	
Aarons Signs	\$ 1,496.00		\$ 1,496.00		
Ace Hardware	\$ 2.90		\$ 2.90		
Speed Graphics	\$ 1,089.94		\$ 1,089.94		
Sign Factory	\$ 1,272.09		\$ 1,272.09		
Roeda Signs	\$ 1,107.47		\$ 1,107.47		
Printing Strategy	\$ 228.97		\$ 228.97		
Subtotal	\$ 5,197.37		\$ 5,197.37	\$ 1,622.63	Balance
Liners				\$ 2,079.00	
5/12 Resourceful Bag & Tag	\$ 240.00		\$ 240.00		
6/9 Resourceful Bag & Tag	\$ 207.00		\$ 207.00		
8/2 Resourceful Bag & Tag	\$ 1,632.00		\$ 1,632.00		
Subtotal	\$ 2,079.00		\$ 2,079.00	\$ -	Balance
Printing of educational materials				\$ 7,075.47	
Copy Corner	\$ 180.00		\$ 180.00		
Subtotal	\$ 180.00		\$ 180.00	\$ 6,895.47	Balance
Total Venues Grant		\$ 2,878.28	\$ 71,167.33	\$ 82,000.00	\$ 10,832.67