

**BUDGET ADJUSTMENT REQUEST**  
**Increase/Decrease Between Expenses**  
**Increase/Decrease Between Revenues**

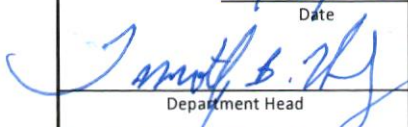
Fiscal Year: **2021-2022**

Date: 12/27/21  
 Division: Napa Sanitation District  
 Prepared By: Cyndi Bolden  
 Phone: 707.258.6001

Board # (If Appl): N/A  
 Budget Journal ID: NSD004  
 Journal Entry ID: \_\_\_\_\_  
 Date Posted: \_\_\_\_\_

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55400	18702	Coll Sys Asset Mgmt Software	120,000.00	
7800	7810000	55300	20708	2020 Treatment Plant Imprvmnts		120,000.00
<b>Adjustment Totals</b>					120,000.00	120,000.00

Justification: To increase the budget for the CMMS implementation project to include additional services to restructure the GIS data and alter Cityworks environment.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved.	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form.	[ ] Approve [ ] Disapprove	[ ] Approve [ ] Disapprove
<u>01/18/2022</u> Date	_____ Date	_____ Date	_____ Date
 Department Head	Auditor-Controller	Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 ) County Executive Officer	Clerk of the Board of Supervisors

**DIRECTION TO NAPASAN FINANCE --**

**Description:**

This budget transfer is to increase the budget for the CMMS implementation project to include additional services to restructure the GIS data and alter Cityworks environment.

Please initiate the following budget transfers:

**Current Budget:**

Capital Project # 18702 - Coll Sys Asset Mgmt Software	95,550
Capital Project # 20708 - 2020 Treatment Plan Imprvmnts	1,997,900
Total	<u>2,093,450</u>

**Decrease:**

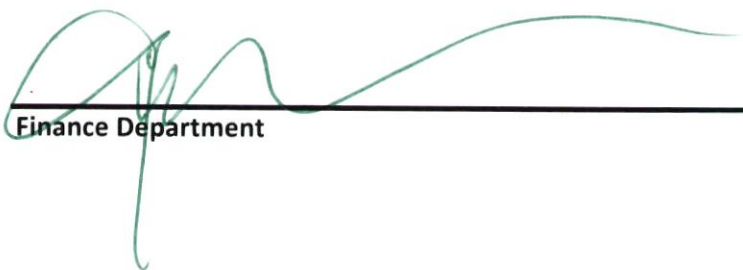
Capital Project # 20708 - 2020 Treatment Plan Imprvmnts	(120,000)
Total	<u>(120,000)</u>

**Increase:**

Capital Project # 18702 - Coll Sys Asset Mgmt Software	120,000
Total	<u>120,000</u>

**New Budget:**

Capital Project # 18702 - Coll Sys Asset Mgmt Software	215,550
Capital Project # 20708 - 2020 Treatment Plan Imprvmnts	1,877,900
Total	<u>2,093,450</u>

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Finance Department Date 1/18/2022