



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY JUNE 3, 2021
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, June 3, 2021, via Zoom Meeting 86545654436, Chair McConnell called the meeting to order at 9:00 a.m.

2. ROLL CALL

The following Directors were present: Chair McConnell, Vice Chair Pedroza, Director Garcia and Director Narvaez.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT NONE

5. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the May 6, 2021 Regular Meeting.

Item 5A: **Approved as submitted.** **LG-RM-AP-BN(A)**

6. CONSENT ITEMS

1. AGREEMENT 2021-11 – AS NEEDED CIVIL ENGINEERING SERVICES

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2021-11 with Bartelt Engineering in the amount of \$60,000 per contract year, effective June 3, 2021, through June 30, 2023 with extension provisions, to provide as-needed civil engineering services to support operation, maintenance and permitting needs for Devlin Road Transfer Station and American Canyon Sanitary Landfill.

2. FY 2021 BUDGET ADJUSTMENT

REQUESTED ACTION: Approval and authorization for the Executive Director to sign Budget Adjustment No. NVW 003, increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$150,000 and \$75,000, respectively, due to increases in received and transported tonnage for FY 2020-2021. These increased Appropriations will be offset with the use of available Fund Balance.

3. UNCOLLECTIBLES

REQUESTED ACTION: Approval to excuse accounts totaling \$4,244.11 for payments owed to the Devlin Road Transfer Station due to the inability to locate or collect the outstanding amounts from a responsible party.

Items 6A, 6B and 6C: Approved as submitted

RM-LG-AP BN

7. ADMINISTRATIVE ITEMS

A. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2021/2022 BUDGET

REQUESTED ACTION: Discussion and possible action on the following related to the Proposed Budgets for Fiscal Year 2021-2022:

1. Approval of Recommended Budget for FY 2021/2022; and
2. Adoption of Resolution No. 2022-01 adopting the final recommended Operations and Capital Improvement Budgets for Fiscal Year 2021/2022 (weighted vote required).

Public Hearing opened 9:10 a.m.

No Public Comment

Public Hearing closed 9:10 a.m.

Staff report presented

Board budget discussion

**Item 7A 1. Approved Recommended Budget as submitted; and
2. Adopted Resolution 2022-01**

RM-LG-AP-BN

B. EXECUTIVE DIRECTORS REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Item 7B Report only – No Action Taken

RM-LG-AP-BN

8. FACILITIES BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: No Report
- iii. Napa County: - No Report
- iv. American Canyon: -No Report

Item 8A: Reports only – No Action Taken

9. OTHER BUSINESS ITEMS

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:20 A.M. with the notation that the next Regular meeting of the Authority Board will be held July 1, 2021.

ATTEST: _____
Martha Burdick, NVWMA Secretary

KEY

Vote: RM=Robert McConnell, AP=Alfredo Pedroza, LG=Leon Garcia, BN=Bernie Narvaez

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent