



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY MAY 6, 2021
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, May 6, 2021, via Zoom Meeting 89188387145, Chair McConnell called the meeting to order at 9:00 a.m.

2. ROLL CALL

The following Directors were present: Chair McConnell, Vice Chair Pedroza, Director Garcia and Director Luros.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT NONE

5. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the April 2, 2021 Regular Meeting.

Item 5A: Approved as submitted. LG-RM-LG-ML(A)

6. CONSENT ITEMS

1. OUTSIDE AUDIT AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2021-10 with Brown Armstrong Accountancy Corporation, to complete the Authority's annual audit in the amount of \$5,700 per year, effective May 6, 2021 through December 31, 2023, a three-year term, with a provision to extend the Agreement for one additional two-year term.

2. FY 2021 BUDGET ADJUSTMENT

REQUESTED ACTION: Approval and authorization for the Executive Director to sign Budget Adjustment No. NVW 002, increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$600,000 and \$250,000, respectively, due to increases in received and transported tonnage for FY 2020-2021. These increased Appropriations will be offset with the use of available Fund Balance.

3. DETERMINATION OF MEMBERS' CALENDAR YEAR'S WASTE QUANTITIES

REQUESTED ACTION: Approval of the Determination of the Members' 2020 Calendar Year Waste Quantities used to set the next Fiscal Year's weighted voting, as set forth in Section

8.3(c) of the Authority's Joint Powers Formation Agreement.

Items 6A, 6B and 6C: Approved as submitted

LG-RM-BW ML(X)

7. ADMINISTRATIVE ITEMS

A. PROPOSED FISCAL YEAR 2021/2022 BUDGET STUDY SESSION

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

B. EXECUTIVE DIRECTORS REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Item 7A: Discussion Held – No Action Taken

Item 7B Report only – No Action Taken

8. FACILITIES BUSINESS ITEMS

None

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - Chair McConnell reported for the City
- ii. Napa City: Chris Shoop reported for the City
- iii. Napa County: - No Report
- iv. American Canyon: -No Report

Item 9A: Reports only – No Action Taken

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:26 A.M. with the notation that the next Regular meeting of the Authority Board will be held May 6, 2021.

ATTEST: _____
Martha Burdick, NVWMA Secretary

KEY

Vote: RM=Robert McConnell, AP=Alfredo Pedroza, LG=Leon Garcia, ML=Mary Luros

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent