

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

Fiscal Year: **2020-2021**

Date: 09/29/20
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (If Appl): N/A
 Budget Journal ID: NSD005
 Journal Entry ID: _____
 Date Posted: _____

| Fund | Sub-Division | Account | Program | Descriptions | Increase | Decrease |
|--------------------------|--------------|---------|---------|--------------------------------|------------------|------------------|
| 7800 | 7810000 | 55400 | 18702 | Coll Sys Asset Mgmt Software | 50,000.00 | |
| 7800 | 7810000 | 55400 | 18718 | Sec Clarifier Mech/Strct Rehab | | 50,000.00 |
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| Adjustment Totals | | | | | 50,000.00 | 50,000.00 |

Justification: To increase budget of the Collection System Asset Management Software project for unanticipated ITS costs.

| Department Authorization | Auditor-Controller | CEO's Recommendation | Board of Supervisor's Action |
|---|--|---|---|
| Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>10/1/2020</u> Date  Department Head | Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) _____ County Executive Officer | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date _____ Agenda Item _____ Clerk of the Board of Supervisors |

BUDGET ADJUSTMENT REQUEST
Increase/Decrease Between Expenses
Increase/Decrease Between Revenues

Fiscal Year: **2020-2021**

Date: 09/29/20
 Division: Napa Sanitation District
 Prepared By: Cyndi Bolden
 Phone: 707.258.6001

Board # (if Appl): N/A
 Budget Journal ID: NSD006
 Journal Entry ID: _____
 Date Posted: _____

| Fund | Sub-Division | Account | Program | Descriptions | Increase | Decrease |
|--------------------------|--------------|---------|---------|-------------------------------|------------------|------------------|
| 7800 | 7806000 | 52490 | | Reclamation - Other Prof Svcs | 60,000.00 | |
| 7800 | 7800001 | 52310 | | General Mgr - Consulting Svcs | | 60,000.00 |
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| Adjustment Totals | | | | | 60,000.00 | 60,000.00 |

Justification: To increase budget in Reclamation for unanticipated services from MMO Consulting (recycled water report to SWCRB)

| Department Authorization | Auditor-Controller | CEO's Recommendation | Board of Supervisor's Action |
|---|--|--|---|
| Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>10/1/2020</u> Date  Department Head | Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. _____ Date Auditor-Controller | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date Budget Adjustment is in Accordance with Board Resolution 03-112 (>\$10,000) _____ Date County Executive Officer | <input type="checkbox"/> Approve <input type="checkbox"/> Disapprove _____ Date _____ Date Agenda Item _____ Date Clerk of the Board of Supervisors |

DIRECTION TO NAPASAN FINANCE --

Description:

This budget transfer is to increase budget in Reclamation for unanticipated services from MMO Consulting (recycled water report to SWCRB).

Please initiate the following budget transfers:

| | Fund 7800 | |
|---|--------------|---|
| Reduce: 7800001/53120 | 60,000 | General Manager - Consulting Services |
| | <hr/> | |
| Total | 60,000 | |
| Then, Increase: 7806000/52490 | 60,000 | Reclamation - Other Professional Services |
| | <hr/> | |
| Total | 60,000 | |



Finance Department

10/1/2020

Date