# **BUDGET ADJUSTMENT REQUEST**

# Increase/Decrease Between Expenses Increase/Decrease Between Revenues

Fiscal Year: 2019-2020

Date:	06/10/20	Board # (If Appl):	N/A
Division:	Napa Sanitation District	Budget Journal ID:	NSD011
Prepared By:	Cyndi Bolden	Journal Entry ID:	
Phone	707,258,6001	Date Posted:	

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55400	20725	Venturi Jetter Nozzle	6,000.00	. –
7800	7810000	55500	13701	Main Line Sewer Rehab		6,000.00
				Adjustment Totals	6,000.00	6,000.00

Justification: To purchase a Venturi jetter nozzle to assist with the cleaning of the Siphon.

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action	
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>6/10/202</u> Date Date	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date	[ ] Approve Date [ ] Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 ( >\$10,000 )	[ ] Approve [ ] Disapprove Date Agenda Item	
Department Head	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors	

### **DIRECTION TO NAPASAN FINANCE --**

**Description:** 

This budget transfer is to purchase a Venturi jetter nozzle to assist with the cleaning of the Siphon.

Please initiate the following budget transfers:

Current Budget: Capital Project # 13701 - Main Line Sewer Rehab Capital Project # 20725 - Venturi Nozzle		60,000 -
	Total	60,000
Decrease:		
Capital Project # 13701 - Main Line Sewer Rehab		(6,000)
	Total	(6,000)
Increase:		6 000
Capital Project # 20725 - Venturi Nozzle		6,000
	Total	6,000
New Budget:		
Capital Project # 13701 - Main Line Sewer Rehab		54,000
Capital Project # 20725 - Venturi Nozzle		6,000
	Total	60,000
,	OCAPS	
An	6/9/2020	
Finance Department	Date	

# **BUDGET ADJUSTMENT REQUEST**

# Increase/Decrease Between Expenses Increase/Decrease Between Revenues

Fiscal Year: 2019-2020

Date:	06/11/20	Board # (If Appl):	N/A
Division:	Napa Sanitation District	Budget Journal ID;	NSD012
Prepared By:	Cyndi Bolden	Journal Entry ID:	
Phone:	707,258.6001	Date Posted:	

Fund	Sub-Division	Account	Program	Descriptions	Increase	Decrease
7800	7810000	55500	20706	WWTP Master Plan	5,000.00	
7800	7810000	55500	19727	Coll Sys Master Plan		5,000.00
Adjustment Totals				5,000.00	5,000.00	

Justification: To cover expenses for Treatment Plant Master Plan through the end of the year-

Department Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action	
Budget Adjustment and Related Journal Entry, if applicable, reviewed and approved. <u>06/16/2020</u> Date	Budget Adjustment and Related Journal Entry, if applicable, approved as to Accounting Form. Date	[ ] Approve { ] Disapprove Date Budget Adjustment is in Accordance with Board Resolution 03-112 { >\$10,000 }	[ ] Approve Date Date Agenda Item	
Department yead	Auditor-Controller	County Executive Officer	Clerk of the Board of Supervisors	

### **DIRECTION TO NAPASAN FINANCE --**

**Description:** 

This budget transfer is to cover expenses for Treatment Plant Master Plan through the end of the year.

Please initiate the following budget transfers:

Capital Project # 19727 - Coll Sys Master Plan		1,703,550
Capital Project # 20706 - WWTP Master Plan		5,000
	Total	1,708,550
Decrease:		
Capital Project # 19727 - Coll Sys Master Plan		(5,000)
	Total	(5,000)
Increase:		
Capital Project # 20706 - WWTP Master Plan		5,000
	Total	5,000
New Budget:		
Capital Project # 19727 - Coll Sys Master Plan		1,698,550
Capital Project # 20706 - WWTP Master Plan		10,000
	Total	1,708,550
		5
14		

Finance Department

Date