



# LAFCO

## Water & Wastewater MSR

### Public Review Draft

Napa Sanitation District  
Board of Directors Meeting  
June 17, 2020



# Municipal Service Review

- Growth and population projections
- Present and planned capacity
- Financial stability
- Shared facilities
- Governmental structure



# Background

- Feb 2018 LAFCO Strategic Plan
- Sep 2018 RFP for MSR
- Oct 2018 Start work
- Feb 2020 Administrative Draft
- Mar 2020 NapaSan comments
- May 2020 Public Review Draft



**Figure 3-1: Water and Wastewater Service Providers in Napa County**

Agency	Services		
	Water	Recycled Water	Wastewater
City of American Canyon	✓	✓	✓
City of Calistoga	✓	✓	✓
City of Napa	✓		
City of St. Helena	✓	9	✓
Town of Yountville	✓	✓	✓
Circle Oaks Water District	✓		✓
Congress Valley Water District	✓		
Lake Berryessa Resort Improvement District	✓		✓
Los Carneros Water District		✓	
Napa Berryessa Resort Improvement District	✓		✓
Napa County Flood Control and Water Conservation District	✓		
Napa River Reclamation District			✓
Napa Sanitation District		✓	✓
Spanish Flat Water District	✓		✓

9 - City of St. Helena reclaims water for use on city-owned fields, which does not replace the use of potable water.



# MSR Report Format

- Chapter 1 – Executive Summary
- Chapter 2 – Background
- Chapter 3 – Overview and recommendations
- Chapters 4-17 – Agency chapters (14)



# Analysis

- A. Merger with the City of Napa
- B. Annexation of Los Carneros Water District
- C. Expansion of Services to other Agencies
- D. Expansion of Services to Monticello Park



# Merger with the City of Napa

“The current MSR assessment concurs with the previous analyses and adds that, in addition to a lack of identifiable benefits to a reorganization of NapaSan, there is also a lack of impetus for change. NapaSan is a well-managed agency that provides a high level of services as indicated in the MSR review and determinations for NapaSan. NapaSan is financially stable and continuously makes efforts to innovate and to improve efficiency. Additionally, there is no duplication of services, deficiency in service levels, nor inefficiency in the existing structure that requires repair. It is recommended that the district type, service structure, and governance structure remain unchanged.”



# Annexation of LCWD

“Given that NapaSan provides almost all services to the customers within LCWD’s boundaries, which in essence is a “functional consolidation,” there is potential to streamline the service structure by eliminating a level of administration through a “full consolidation” of the two agencies. While there is no duplication of services, there is certainly potential for greater efficiency of service structure and elimination of duplicative overhead costs, as two separate agencies are not needed to offer the current level of services. It was recommended in LCWD’s 2016 MSR that the potential for reorganization of LCWD with NSD be assessed prior to 2023.”





# Annexation of LCWD (cont.)

## Benefits:

1. Savings of \$20-30k per year;
2. Streamlining and improving clarity of service structure for customers;
3. Elimination of duplicative administration and governance services;
4. Provision of all services by a well-managed professional agency with full-time staff and extensive expertise and resources.

## Drawbacks:

1. Elimination of a governing body with entirely local trustees that represent the interests of the landowners within LCWD;
2. Limiting future water services offered in the area to the distribution of reclaimed water or other services which NapaSan is empowered to provide; although no service expansion has been nor is under consideration.



# Services to Other Agencies

“There are several small wastewater systems in Napa County which struggle to provide an adequate level of services. Smaller service providers in rural areas often must focus on day-to-day operations and do not have the staff capacity to conduct pre-planning and highly technical services. These agencies have expressed interest in either receiving support services or being fully taken over by a larger service provider. One such option is for NapaSan to take on the role of a regional sanitation provider by providing contract services to these small systems outside of its boundaries.”



# Services to Monticello Park

“The Monticello Park subdivision is located outside of NapaSan’s boundaries to the north. The subdivision is comprised of 131 developed parcels with single-family residences, all of which rely on septic systems. Some of the septic systems have started to fail, and replacements are cost prohibitive. Residents of Monticello Park have indicated an interest in receiving services from NapaSan in lieu of replacement of the failed septic systems.

“However, given that the pipeline to the area is reportedly undersized to serve the additional demand from the Monticello Park community, extension of services to the area would require an engineering study to plan for a parallel pipeline or to resize the existing pipeline and to identify financing for the project, such as an assessment district.”



# Recommendations

1. It is recommended that NapaSan and LCWD begin discussions about the possibility of moving forward with reorganization.
2. Given NapaSan's level of services and expertise, it is recommended that NapaSan make technical support services available by contract to interested agencies.
3. NapaSan does not have policies specific to the extension of services outside of its boundaries or sphere of influence. It is recommended that NapaSan consider defining where outside services will be considered to prevent conflict with land use authority growth policies.



# Recommendations (cont.)

4. It is recommended that NapSan's district type, service structure, and governance structure remain unchanged.
5. It is recommended that NapaSan consider defining where outside services will be considered.



# Schedule

- Feb 2020 Administrative Draft
- Mar 2020 Comments on Administrative Draft
- May 2020 Public Review Draft
- July 13 LAFCO Workshop
- July 20 Comments Due



# Questions and Discussion