



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, MARCH 4, 2020 CALLED TO ORDER AT 4:07 PM.

DRAFT

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: JILL TECHEL, Chair; PETE MOTT and MARY LUROS, Directors. ALSO PRESENT: TIM HEALY, General Manager, and JOHN BAKKER, Legal Counsel.

ABSENT: RYAN GREGORY, Vice Chair, and DAVID GRAVES, Director.

3. **REVIEW OF AGENDA:** General Manager Healy reported that District labor negotiator, Glenn Berkheimer, will not be attending today's meeting. He indicated there is no need for the closed session labor negotiation matters.

4. **SAFETY MOMENT:** Director Mott read the safety topic – Sleep Awareness.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

- a. **MR 20-010:**
APPROVAL OF THE MINUTES FROM THE REGULAR MEETING ON FEBRUARY 19, 2020.
- b. **Receive County of Napa Voucher Register dated 2/04/20 through 2/17/20.**
- c. **MR 20-011:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE TASK ORDER 34 WITH CAROLLO ENGINEERS TO PROVIDE CONSULTING SERVICES FOR A RATE STUDY FOR SEWER SERVICE IN THE AMOUNT OF \$112,858.
- d. **Receive General Manager's Report for January 2020.**

Motion by MOTT, seconded by LUROS, by the following vote:

AYES: LUROS, MOTT, TECHEL
NOES: NONE
ABSENT: GRAVES, GREGORY

ABSTAIN: NONE

8. **REGULAR CALENDAR:**

- a. **MR 20-012:**
AWARD CONSTRUCTION CONTRACT (BASE BID AND BID DEDUCT) FOR THE BROWNS VALLEY TRUNK PROJECT (CIP 14703) TO JMB CONSTRUCTION INC. FOR THE BID AMOUNT OF \$20,507,752 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED WHEN APPROPRIATE.

Motion by MOTT, seconded by LUROS, by the following vote:

AYES: LUROS, MOTT, TECHEL
 NOES: NONE
 ABSENT: GRAVES, GREGORY
 ABSTAIN: NONE

Robin Gamble Holley gave a presentation on the Browns Valley Trunk Project bid results. She reported NapaSan received four bids on the project, with one bid including the bid deduct. The engineer's estimate for the project is \$21,000,000. The low bidder is JMB Construction with a bid of \$20,507,752 after the bid deduct. Ms. Gamble Holley explained the bid deduct and cost savings, as well as the construction schedule. Total project costs, including hard and soft costs, are estimated to be \$25,634,479. Pre-construction outreach will commence in April 2020, with construction to begin this spring and an estimated completion in the fall of 2021.

Board and staff held discussion.

- b. **MR 20-013:**
AWARD THE CONSTRUCTION CONTRACT FOR THE WEST NAPA PUMP STATION PROJECT (CIP 17711) TO ANDERSON PACIFIC ENGINEERING CONTRACTORS, INC. FOR THE BID AMOUNT OF \$7,662,305 AND AUTHORIZE THE GENERAL MANAGER TO EXECUTE THE AGREEMENT WITH THE CONTRACTOR AND ISSUE THE NOTICE TO PROCEED WHEN APPROPRIATE.

Motion by LUROS, seconded by MOTT, by the following vote:

AYES: LUROS, MOTT, TECHEL
 NOES: NONE
 ABSENT: GRAVES, GREGORY
 ABSTAIN: NONE

Robin Gamble Holley presented an overview of the West Napa Pump Station Replacement Project. She reported NapaSan received six bids on the project, with Anderson Pacific having the low bid at \$7,662,305. Total project costs are

estimated at \$10,469,661, including hard and soft costs. Engineer's estimate for the project is \$8.45M.

Gamble Holley reported NapaSan would receive a Green Project Reserve \$4M loan forgiveness due to the green components of the project. The remainder of both the Browns Valley Trunk and this project are being funded by a State Revolving Fund loan. Gamble Holley reviewed the anticipated construction schedule with construction beginning in May 2020 and project completion estimated for November 2021.

- c. **MR 20-014:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH GHD TO PROVIDE CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES FOR THE BROWNS VALLEY TRUNK PROJECT (CIP 14703) AND THE WEST NAPA PUMP STATION PROJECT (CIP 17711) IN THE AMOUNT OF \$4,063,350, WHEN APPROPRIATE.

Motion by MOTT, seconded by LUROS, by the following vote:

AYES: LUROS, MOTT, TECHEL
 NOES: NONE
 ABSENT: GRAVES, GREGORY
 ABSTAIN: NONE

Robin Gamble Holley discussed the construction management for the Browns Valley Trunk and West Napa Pump Station projects. GHD will provide the construction management and inspection services for both projects, which will consist of one full-time onsite construction manager, two full-time construction inspectors, several part-time construction inspectors and specialty inspectors when necessary to monitor for compliance with the contract documents.

- d. **MR 20-015:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH GHD TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION FOR THE BROWNS VALLEY TRUNK PROJECT (CIP 14703) IN THE AMOUNT OF \$522,720, WHEN APPROPRIATE.

Motion by LUROS, seconded by MOTT, by the following vote:

AYES: LUROS, MOTT, TECHEL
 NOES: NONE
 ABSENT: GRAVES, GREGORY
 ABSTAIN: NONE

- e. **MR 20-016:**
AUTHORIZE THE PURCHASING AGENT TO EXECUTE A TASK ORDER WITH HAZEN AND SAWYER TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION FOR THE WEST NAPA PUMP

STATION PROJECT (CIP 17711) IN THE AMOUNT OF \$299,769, WHEN APPROPRIATE.

Motion by MOTT, seconded by LUROS, by the following vote:

AYES: LUROS, MOTT, TECHEL
NOES: NONE
ABSENT: GRAVES, GREGORY
ABSTAIN: NONE

- f. **MR 20-017:**
AUTHORIZE GENERAL MANAGER TO EXECUTE THE RENTAL AGREEMENT WITH NEW LIFE TABERNACLE LOCATED AT 2625 FIRST STREET FOR A CONSTRUCTION STAGING AREA TO BE USED FOR THE BROWNS VALLEY TRUNK PROJECT (CIP 14703), WHEN APPROPRIATE.

Motion by MOTT, seconded by LUROS, by the following vote:

AYES: LUROS, MOTT, TECHEL
NOES: NONE
ABSENT: GRAVES, GREGORY
ABSTAIN: NONE

Robin Gamble Holley reported that the Browns Valley Trunk project would benefit from a staging and storage area to minimize the impact to the community. NapaSan negotiated a rental agreement with Life Tabernacle for this purpose. The cost is \$1,000 per month for 16 months. NapaSan has a month-to-month option at the end of the rental period if needed.

9. **GENERAL MANAGER REPORT:**

- a. None.

10. **LEGAL COUNSEL REPORT:** Legal counsel Bakker reported that the hearing on the demurrer took place in the RAJA matter with Napa Sanitation District prevailing. He reported that an amended complaint has been filed but has not been served on Napa Sanitation District.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:**

- a. None.

12. **UPCOMING MEETINGS:**

- a. North Bay Watershed Association meeting – March 6, 2020
b. Regular Board meeting – March 18, 2020
c. Regular Board meeting – April 1, 2020
d. North Bay Watershed Association meeting – April 3, 2020

13. **ADJOURNMENT (4:32 P.M.)**

Adjourn to Napa Sanitation District Regular Meeting on March 18, 2020 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

Respectfully submitted,

Clerk of the Board