



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY DECEMBER 5, 2019  
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, December 5, 2019 at the City of American Canyon City Hall. Chair Sedgley called the meeting to order at 9:24 a.m.

**2. ROLL CALL**

The following Directors were present: Chair Sedgley, Vice Chair Garcia, and Director McConnell. Director Pedroza was excused.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. APPROVAL OF MINUTES**

**A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the November 7, 2019 Regular Meeting.

Item 6A: **Approved as submitted**

**RM-LG-SS-AP(X)**

**7. CONSENT ITEMS**

**A. CY 2020 MEETING CALENDAR**

REQUESTED ACTION: Acceptance of the 2020 NVWMA Board meeting calendar.

**B. AGREEMENT 2020-09 OUTBOUND SCALE PROJECT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2020-09 with Bartelt Engineering in the amount of \$136,000 effective December 5, 2019 to June 30, 2020, with extension provisions, for engineering plans and specifications for Outbound Scale Project 20820.

**C. ENVIRONMENTAL CONSULTING AGREEMENT WITH FCS INTERNATIONAL**

REQUESTED ACTION: Approval and authorization for the Chair to sign the following:

1. Agreement 2020-11 with FCS International, Inc., to provide CEQA Analysis and Documentation for the Devlin Road Transfer Station C&D Building Project in an amount not to exceed \$52,900, for the term December 5, 2019 through June 30, 2020, with extension provisions; and
2. Budget Adjustment NVW002 increasing Professional Services Appropriations by \$52,900 in the DRTS C & D facility Project 17810 with offsetting revenue from Fund Balance

**D. CONTRACT TRANSPORT COST RATE ADJUSTMENT**

REQUESTED ACTION: Authorization and Approval for Executive Director to revise the Transport Cost Component of the Base Haul Rate in the Amended and Restated Agreement with Northern Recycling Operations and Waste Services from \$9.51 per ton to \$11.04 per ton in accordance with the procedures established in Amendment No. 1 to that agreement, dated December 6, 2018.

**Items 7A to 7D**

**Approved as submitted**

**RM-LG-SS-AP(X)**

**8. ADMINISTRATIVE ITEMS**

**A. ANNUAL FINANCIAL AUDIT**

REQUESTED ACTION: Review and Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2019.

**Item 8A**

**Accepted as presented**

**LG-RM-SS-AP(X)**

**B. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

**Item 8B:**

**Discussion only, no action taken**

**9. FACILITIES BUSINESS ITEMS**

**None**

**10. OTHER BUSINESS ITEMS**

**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: Chris Schup reported for the City of Napa
- iii. Napa County: - No Report
- iv. American Canyon: - Director Garcia reported for the City of American Canyon

**Item 10A: Reports only - no action taken**

**B. FUTURE AGENDA ITEMS**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

**11. CLOSED SESSION**

**A. CLOSED SESSION:**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8) Property: That portion of APN 057-090-060 bounded on the west by the west property line; on the north by the north property line; on the east by the western right of way for Devlin Road; and on the south by the northerly fence line of the current transfer station operating area.

Agency Negotiator: Richard Luthy, Executive Director, NVWMA

Parties with Whom to Negotiate: CITY OF NAPA

Closed session topics: Price and terms of payment for proposed sale

**The Board adjourned to Closed Session at 9:38**

**The Board re-convened at 9:46. There was no reportable action**

**12. ADJOURNMENT**

The Meeting adjourned at 9:46 A.M. with the notation that the next Regular meeting of the Authority Board will be held Thursday, January 9, 2020, at 9:00 a.m.

ATTEST: \_\_\_\_\_  
Martha Burdick, NVWMA Secretary

KEY

Vote: SS=Scott Sedgley, LG =Leon Garcia, AP=Alfredo Pedroza, RM=Robert McConnell

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent