



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY JUNE 6, 2019
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, June 6, 2019 at the City of American Canyon City Hall. Vice-Chair Garcia called the meeting to order at 9:00 a.m.

2. ROLL CALL

The following Directors were present: Vice Chair Garcia, Director Wagenknecht, Director Luros and Director McConnell.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

NONE.

5. PRESENTATIONS AND COMMENDATIONS

NONE

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the May 2, 2019 Regular Meeting.

Item 6A: Approved as submitted

BW-RM-LG ML

7. CONSENT CALENDAR

A. AGREEMENT 2020-03 APTIM

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2020-03 with APTIM Environmental & Infrastructure LLC for routine and non-routine environmental monitoring services at the American Canyon Sanitary Landfill and Devlin Road Transfer Station sites, for the term July1, 2019 to June 30, 2020 with 2 one-year renewal options, in an annual amount not to exceed \$210,705.

B. AGREEMENT 2020-02 GOLDER

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2020-02 with Golder Associates for the term July 1, 2019 through June 30, 2020, for professional services related to the American Canyon Sanitary Landfill, in an amount not to exceed \$145,600 for FY 2020, with an option to renew for each of the next two years through Fiscal Year 2022.

C. ACSL STANDBY GENERATOR

REQUESTED ACTION: Executive Director requests the following actions related to the ACSL Standby Generator - Project 19810

1. Award the Contract for ACSL Standby Generator to the low bidder, Day's Generator Service, Inc. of Brentwood CA., for their bid of \$103,000; and
2. Authorize the Chair to sign Construction Contract 2020-04 with Day's Generator Service, Inc.; and
3. Authorize the Executive Director to approve change orders not to exceed 15% of contract amount.

Item 7A, 7B and 7C: Approved as requested

BW-LG-RM-ML

8. ADMINISTRATIVE ITEMS

A. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority - Internal Audit Report for the quarter ended December 31, 2018.

B. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2019-2020 BUDGET

REQUESTED ACTION: Discussion and approval to adopt the following related to the Recommended Budget for Fiscal Year 2019-2020:

1. Resolution No. 2020-01 accepting the recommended Operations and Capital Improvement Budgets for Fiscal Year 2019-2020 (weighted vote required); and
2. Revisions to the Capital Replacement Reserve Policy.

Item 8A: Report accepted as requested

BW-ML-RM-LG

Item 8B
Open Public Hearing 9:09
Staff Report Presented
No Public Comment
Close Public Hearing 9:20
Discussion held

Adoption of Resolution 2020-01 and Revisions to Capital Replacement Reserve Policy

RM-BW-ML-LG

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Item 9A: Discussion only, no action taken

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - Director McConnell reported for the City
- ii. Napa City: Director Luros and Kevin Miller reported for the City
- iii. Napa County: - Director Wagenknecht reported for the County of Napa
- iv. American Canyon: - No Report

Item 10A: Reports only - no action taken

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:35 A.M. with the notation that the next Regular meeting of the Authority Board will be held Thursday, August 1, at 9:00 a.m.

ATTEST: _____
Martha Burdick, NVWMA Secretary

KEY

Vote: LG = Leon Garcia, BW=Brad Wagenknecht, RM=Robert McConnell, ML=Mary Luros
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent