



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY FEBRUARY 7, 2019
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, February 7, 2019 at the City of American Canyon City Hall. Chair Sedgley called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Directors were present: Chair Sedgley, Vice Chair Garcia, Director Pedroza, and Director McConnell.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

NONE.

5. PRESENTATIONS AND COMMENDATIONS

NONE

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the January 10, 2019 Regular Meeting.

Item 6A: Approved as submitted

LG-AP-RM-SS

7. CONSENT CALENDAR

A. STANDBY GENERATOR PROJECT

REQUESTED ACTION: Approval and authorization for the Chair to sign the following related to ACSL Standby Generator Project:

1. Agreement 2019-03 with Aptim Environmental and Infrastructure LLC (APTIM) in the amount of \$14,260, effective February 7, 2019 to June 30, 2019, with extension provisions, for engineering design, construction management, and permitting services; and
2. Budget Adjustment No. NVW001 establishing a \$25,000 Professional Services Appropriation in Program 19810 with offsetting revenue from a reduction in Infrastructure Appropriations in the DRTS Phase 3 Program 17810.

B. UNCOLLECTIBLES

REQUESTED ACTION: Approval to excuse accounts totaling \$2,660.38 for payments owed to the Devlin Road Transfer Station due to the inability to locate or collect the outstanding amounts from a responsible party.

Item 7A and 7B: Approved as requested

AP-LG-RM-SS

8. ADMINISTRATIVE ITEMS

A. FINANCIAL REPORTS

REQUESTED ACTION: Staff to present and discuss the Authority's Fiscal Year 2019 1st and 2nd Quarter financial statements (July 2018 to December 2018).

Discussion only, no action taken

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Discussion only, no action taken

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - Director McConnell reported for the City
- ii. Napa City: Chris Shoop reported for the City
- iii. Napa County: - None
- iv. American Canyon: - Leon Garcia reported for the City

Reports only - no action taken –

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:15 A.M. with the notation that the next meeting of the Authority Board will be held Thursday, March 7, 2019 at 9:00 a.m.

ATTEST: _____
Martha Burdick, NVWMA Secretary

KEY

Vote: AP=Alfredo Pedroza, SS = Scott Sedgley, LG = Leon Garcia, RM=Robert McConnell,
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent