



**MINUTES OF THE NOVEMBER 19, 2018
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in Regular session on Monday, November 19, 2018 at 1:30 p.m. at the Yountville Town Council Chambers. Chair Mohler called the meeting to order at 1:35 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Member Dillon, Member Koberstein, Member Canning arrived during Item 7A, Vice Chair Pedroza was excused,

3. PLEDGE OF ALLEGIANCE

Chair Mohler led in the Pledge of Allegiance.

4. PUBLIC COMMENT

During this period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction that is not on the agenda or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three-minute presentation.

THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the August 13, 2018 Special meeting minutes, the September 17, 2018 Regular meeting minutes and the September 24, 2018 Special meeting minutes.

Approved Consent Calendar item 5A: DD, MK, MM, CC(A), AP(X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

There was no action taken. Agency Manager summarized the staff report provided with this agenda. Also reported on the recent Calistoga Household Hazardous Waste (HHW) event that overall went well.

7. FRANCHISES' BUSINESS ITEMS

(Member Canning arrived during Item 7A discussion)

A. Franchises' Status

Company's Christy reported on the new organics regulations (AB1826) coming in January 2019. She also explained how a local ordinance is needed to enforce these regulations. Company will continue community outreach.

Chair Mohler suggested researching existing ordinances in the area and consider implementing something similar here. Christy reports some larger local businesses are not participating in free programs to avoid additional workload for their business.

The Holiday (2018) Newsletter to be mailed out to residents by December 15th and will highlight the holiday business hours.

Bryce Howard reported on previously recycled plastic items #3-7 (recyclable # located on recyclable items) that are currently being sent to the landfill. Company is looking for alternatives to reduce items that end up in the landfill. Company found there is a market for PET/HDP contained items (example: white jug plastics). Company working with staff to consider an educational program on drip hose plastic (use and proper discarding).

B. Waste Management Companies' Issues

Fire recovery update: Hiring of new Site Manager is becoming a challenge due to housing and cost of living in this area. Temporarily using current landfill operators to fill in as Manager to meet the Local Enforcement Agent (LEA) position requirements, along with ongoing training of staff to gain landfill certifications. Bryce will also move his office space to the landfill and work 4-5 days a week on-site. Second draft of Fire plan submitted to LEA and Fire Marshall today.

Steve reminded the Board that the Company is still under organics handling restriction until it meets the LEA operations and fire requirements. LEA reports continue to be shared with the Board on a monthly basis.

Adhoc committee on the UVDS contract considering contract revisions to provide for more useful reporting from the Company.

8. OTHER BUSINESS ITEMS

A. Manager's Report

Agency Manager summarized the staff report provided with this agenda, including Adhoc committee's report, modification of the monthly reports for the board, the 2019 board calendar, disposition of fire debris revenue, and the need to adjust \$4.75 surcharge fee.

Member Koberstein reported on Adhoc committee's discussion. Looking for Board comments on consideration of contract revisions to include required reporting from Company, log of complaints, simpler rate mythology and when to use arbitration practices.

Manager suggested that the AdHoc committee members meet soon with Bryce Howard (for the Company), Attorney (legal representative for Agency/County), and Manager (for Agency) to discuss details of changes needed.

Member Koberstein asked about the status of the C&D processing. Bryce reports C&D line to start up again after the Holidays.

Manager reports on revenue of about \$500,000 that was generated by accepting fire debris and is looking for direction from the Board on what to do with this money currently in the account. Some options include: do nothing now, assign money to a special project, divide money by each jurisdiction and allow each jurisdiction to spend as they see fit. Also will continue to recommend in June the surcharge be raised to balance up the structural deficit in our existing budget and to add CPI moving forward.

Public Comment (Yountville Town Manager-Steve Rogers): Hoping the board would consider what would work for one jurisdiction will not work for all or consider other ways to split the money.

Board unanimously agrees with Manager's concept of keeping \$100,000 in account and splitting remaining \$500,000 (with justification on spending) and the proposal for rate increase (and added CPI) coming in June.

With prior discussion with board, this year's UVA meeting calendar is suggested to be at reduced amount of meetings, with first meeting of the year falling on Monday, January 14th, 2019 (discussed as noted in agenda item). On off months Agency manager would email Board Financials (report), LEA reports and simplified waste report. Board unanimously agrees less meetings is better if still able to keep up with the Agency's business.

Clover Flat reports can be replaced with the "Simplified Waste Tonnage Report" (as attached). *Board member Koberstein recommends adding a comment section where Manager can add a narrative or note if anything is unusual in the report or anything that needs to be brought to the attention of the board, to start with January's board meeting.

Company added that a new law in effect July 1, 2019 is the AB901 requiring increased reporting for the Company's processing of various materials.

B. Reports from Jurisdictions

- i. Napa County: Nothing to report.
- ii. Calistoga: Nothing to report.
- iii. St. Helena: Nothing to report.
- iv. Yountville: Will follow-up with Amanda on next steps of dealing with the used oil storage tank and cost recovery status.

C. Board of Directors Comments

Napa County helping in Butte fire cleanup efforts. Board to consider garbage collection help, if requested.
Cancelling December 2018 board meeting.

D. Future Agenda Items

Discuss possible UVA food waste (organics) recycling ordinance.
UVDS Contract Amendment
Disposition of accrued fire revenue

9. ADJOURNMENT

Meeting was adjourned at 3:08 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, January 14, 2019 (December 17, 2018 meeting was cancelled) at 1:30 p.m. in the Yountville Town Council Meeting Chambers.

AYES: _____
NOES: _____
ABSTAIN(A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____
ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; CC = Chris Canning; DD = Diane Dillon; MK = Mary Koberstein; MM = Margie Mohler
BW = Brad Wagenknecht; GE = Geoff Ellsworth; GK = Gary Kraus; KD = Kerri Dorman
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused