

MINUTES OF THE THURSDAY DECEMER 6, 2018 9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, December 6, 2018 at the City of American Canyon City Hall. Vice Chair Sedgley called the meeting to order at 9:01 a.m.

2. ROLL CALL

The following Directors were present: Vice Chair Sedgley, Director McConnell, Director Garcia and Director Wagenknecht.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES REQUESTED ACTION: Approval of Board Minutes for the November 1, 2018 Regular Meeting.

Item 6A: Approved as submitted

LG-RM-SS-BW (A)

7. CONSENT CALENDAR

A. NOTICE OF COMPLETION

REQUESTED ACTION: Authorization for the Executive Director, on behalf of the Board of Directors, to accept the work as completed and to sign and file a Notice of Completion with the Clerk/Recorder for the American Canyon Landfill Storage Tank No. 5 Seismic Upgrades – Project 14811, for the Contractor Hess Concrete Construction, Inc.

Item 7A Approved as Recommended LG-RM-LG-BW

8. ADMINISTRATIVE ITEMS

A. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Review and Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2018.

B. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of the Napa-Vallejo Waste Management Authority - Internal Audit Report for the quarter ended June 30, 2018.

C. AMENDMENT TO AGREEMENT 07-03

REQUESTED ACTION: Approval of Amendment 1 to Amended and Restated Agreement 07-03 dated March 19, 2010 with Northern Recycling Operations and Waste Services, LLC, amending procedures for determining the Transport Component of the Service Fee, and authorization for the Chair to sign.

Item 8A	Approved as presented	RM-LG-SS-BW
Item 8B	Approved as presented	LG-RM-SS-BW
Item 8C	Approved as presented	RM-LG-SS-BW

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT DISCUSSION ITEM: Executive Director to report on Authority related activities.

Discussion only, no action taken

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. <u>Vallejo</u>: Robert McConnell reported for the City
- ii. <u>Napa City</u>: Scott Sedgley reported for the City
- iii. <u>Napa County:</u> Brad Wagenknecht reported for the County
- iv. <u>American Canyon</u>: Leon Garcia reported for the City

Reports only - no action taken -

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:25 A.M. with the notation that the next meeting of the Authority Board would be Thursday, January 10, 2019 at 9:00 a.m.

ATTEST: _____

Martha Burdick, NVWMA Secretary

<u>KEY</u>

Vote: SS = Scott Sedgley, LG = Leon Garcia, RM=Robert McConnell, BW=Brad Wagenknecht The maker of the motion and second are reflected respectively in the order of the recorded vote. Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent