

**MINUTES OF THE SEPTEMBER 24, 2018
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in special session on Monday, September 24, 2018 at 1:30 p.m. at the Yountville Town Council Chambers. Chair Mohler called the meeting to order at 1:31 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Vice Chair Pedroza, Member Koberstein, Member Dillon, Member Canning was excused.

3. PLEDGE OF ALLEGIANCE

Member Dillon led in the Pledge of Allegiance.

4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation.

THE BOARD OF DIRECTORS WILL TAKE NO ACTION AS A RESULT OF ANY ITEM PRESENTED AT THIS TIME.

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the June 25, 2018 regular meeting minutes.

B. UVWMA Agreement

Staff requested approval and authorization for Board Chair to sign agreement with Gigantic Idea Studio.

Approved Consent Calendar item 5A & 5B: AP, MK, MM, DD, CC(A)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

(Item 7A suggested to occur after 6A)

No action taken. Amanda Griffis summarized the staff report provided with this agenda. Copy of Company Newsletter also attached to agenda item.

B. Discussion of Amendment to UVDS Franchise Agreement

The Board voiced an interest in further discussing enforcement mechanisms in the agreement.

The Board appointed an Ad Hoc committee consisting of Chair Mohler and Member Koberstein to review the document in detail and provide feedback to staff and the full Board.

Bryce Howard (UVDS) would like the Board to never feel surprised about what is happening with the Company, meaning much more frequent reporting from them, including how they are doing with their services. Also new CalRecycle regulations will require a lot more reporting to them, by Company and the Agency. Company is looking to report any environmental problems or any problems that rise to a certain level be immediately reported to this Board. Possible problem about the past fires was only 2/3 were reported as violations while the others were just noted as had happened, but did not require a response. The Company has a required Special Occurrence Log where all incidents are noted. The LEA does check this log when they come out for such an occurrence. New agreement does suggest if the Company fails to provide essential services, the Agency can take over operations. The company is interested in being transparent on the regulatory front with enforcement action reporting of incidents to avoid Agency being surprised. The agreement does ask Company to address customer service issues as well. The Company's rates are currently provided on an annual basis, which seems clear but Company believes it can be simpler.

C. Role of the Board

(Item 6C suggested occur before 6B)

Chair Mohler requested this agenda item to have an open discussion in possibly modernizing this board after issues arose during the recent landfill fires. Consider the discussion of whether these meetings should be monthly or if less frequent but bigger topics would be better. There is also the point of addressing outdated language in the agreements. Other improvements to the bylaws would include the Chair’s interest in reviewing agenda items and be consulted on whether these meetings should be cancelled before Manager makes that decision. Member Koberstein would be interested in possibly having someone educate her on the history of the Agency with the Company and interested in what is enforceable in the agreement. Clarity in the CFL reports would also be helpful. Vice Chair Pedroza brought up the concern of an orientation packet be provided to all new members. Also to Chair Mohler’s point, Chair Pedroza agrees we should aim to be more efficient but asks where we are not efficient. Month to month comparison on the CFL reports would be helpful. Member Dillon stated she is always interested in improvements when improvements are necessary and open to any changes to the bylaws if necessary. Chair Mohler suggests considering not having a full time Agency Counsel for each meeting, rather use Counsel’s time more effectively during specific needs only. Manager Lederer believes the most important roles of the Agency are rates and services that meet both State requirements and customer needs, including diversion requirements. Not meeting diversion requirements the State can fine Agency.

7. FRANCHISES’ BUSINESS ITEMS

(Item 7A occurred after 6A)

A. Franchises’ Status

No action taken. Company’s Bryce Howard reported on last week’s (9/17/18) meeting at the Clover Flat Landfill. There was discussion then on the 11 correction items from the LEA/Fire Department list that include the Company’s hiring of a Site Manager. Site Manager will be arriving today and starting work tomorrow with a part time work schedule. Then around mid-November he will be working full time. Plans were submitted by Summit Engineering and are now waiting for comments from Napa County that are expected back this week on the fire control plan. Currently in the middle of the Harvest season providing service for 175 wineries for pumice. Evan Edgar with Edgar and Associates reported on the status of the two composting permits.

B. Waste Management Companies’ Issues

None

8. OTHER BUSINESS ITEMS

A. Manager’s Report

None

B. Reports from Jurisdictions

i. Napa County: None

ii. Calistoga: None

iii. St. Helena: Last year’s Community Potluck was quickly supported by the Company and are hoping for the same this year. This year’s event landing on Thursday, October 18, 2018, would like to start to coordinate now.

iv. Yountville: Working with Steve on issues regarding the hazardous waste facility at the Corporation yard. This area is collecting too much stuff and the oil collection tank has broken and would require a long process to replace. The Town decided to buy the replacement instead and request reimbursement later. This site seems to be increasing in popularity and recently received many similar monitors and computers from possibly a local business; even though signs clearly state not for businesses. This may require frequent pickups by the Company until further looked into. Amanda working to run an ad to announce oil and curb side pickups.

C. Board of Directors Comments

Great discussion about how things are done.

D. Future Agenda Items

- Contract discussion to continue
- Possible development of enhanced program to reduce illegal dumping and litter from pick-up trucks;
- Revisit the “toter versus dumpster” discussion.

9. ADJOURNMENT

Meeting was adjourned at 3:01 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, October 15, 2018 at 1:30 p.m. in the Yountville Town Council Meeting Chambers.

AYES: _____
NOES: _____
ABSTAIN (A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____
ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; CC = Chris Canning; DD = Diane Dillon; MK = Mary Koberstein; MM = Margie Mohler
BW = Brad Wagenknecht; GE = Geoff Ellsworth; GK = Gary Kraus; KD = Kerri Dorman
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused