

# MINUTES OF THE THURSDAY OCTOBER 4, 2018 9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

## 1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, October 4, 2018 at the City of American Canyon City Hall. Chair Pedroza called the meeting to order at 9:05 a.m.

## 2. ROLL CALL

The following Directors were present: Chair Pedroza, Director McConnell, and Director Garcia. Vice-Chair Sedgley was excused.

## 3. PLEDGE OF ALLEGIANCE

### 4. PUBLIC COMMENT

None

## 5. PRESENTATIONS AND COMMENDATIONS

None

## 6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES REQUESTED ACTION: Approval of Board Minutes for the July 12, 2018 Regular Meeting.

Item 6A: Approved as submitted

LG-RM-AP-SS (X)

### 7. CONSENT CALENDAR

NONE

## 8. ADMINISTRATIVE ITEMS

## A. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority -- Internal Audit Report for the quarters ended December 31, 2017 and March 31, 2018.

## Item 8A: Accepted as submitted

LG-RM-AP-SS (X)

### **B. FINANCIAL REPORT**

REQUESTED ACTION: Staff to present and discuss the Authority's Fiscal Year 2018 4th Quarter (April 1 to June 30, 2017) financial report.

# Item 8B:Record corrected by Chair Pedroza to reflect April 1 to June 30, 2018, rather than ("April 1 to June 30,<br/>2017").

Discussion held and Report accepted as presented RM-LG-AP-SS (X)

### 9. FACILITIES BUSINESS ITEMS

### A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

### Discussion only, no action taken

### 10. OTHER BUSINESS ITEMS

### A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. <u>Vallejo</u>: Robert McConnell reported for the City
- ii. <u>Napa City</u>: Kevin Miller reported for the City
- iii. <u>Napa County:</u> No Report
- iv. <u>American Canyon</u>: Leon Garcia reported for the City

# Reports only - no action taken -

### B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

# 11. CLOSED SESSION

None

### 12. ADJOURNMENT

The Meeting adjourned at 9:35 A.M. with the notation that the next meeting of the Authority Board will be held Thursday, November 1, 2018 at 9:00 a.m.

ATTEST:

Martha Burdick, NVWMA Secretary

KEY

Vote: AP=Alfredo Pedroza, SS = Scott Sedgley, LG = Leon Garcia, RM=Robert McConnell, The maker of the motion and second are reflected respectively in the order of the recorded vote. Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent