



**MINUTES OF THE DECEMBER 18, 2017
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, December 18, 2017 at 1:30 p.m. at the Yountville Town Council Chambers. Chair Mohler called the meeting to order at 1:32 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Member Koberstein, Member Canning, Member Dillon arrived during Item 5B, Vice Chair Pedroza was excused.

3. PLEDGE OF ALLEGIANCE

Chair Mohler led the Pledge of Allegiance.

4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

None

5. CONSENT CALENDAR ITEMS

(Pulled item 5B for discussion then approval)

A. Approval of Minutes

Staff requested approval of the November 20, 2017 regular meeting minutes.
(Member Dillon arrived during Item 5B discussion.)

Approved Consent Calendar item 5A: MK, CC, MM, DD(B), AP(X)

B. Meeting Dates - 2018

Staff requested approval and adoption of the proposed meeting schedule for calendar year 2018.

Approved Consent Calendar item 5B: CC, MK, MM, DD, AP(X)

C. Annual Financial Report

Staff requested approval and acceptance of the Authority's annual audit.

Approved Consent Calendar item 5C: MK, CC, MM, DD(B), AP(X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

No action taken. Amanda Griffis summarized staff report provided with this agenda. Not listed in the report is the spring St. Helena Hazardous Waste event dates of April 27th and April 28th at the Upper Valley Recycling yard in St. Helena.

B. Clover Flat Landfill

Staff requested approval to accept fire debris in excess of the Franchise limit. Amanda summarized the staff report provided with this agenda, noting the request is to allow the acceptance of an average of no more than 10,000 tons, per week, of out of area fire related waste for a 12 week period, for the period of November 27, 2017 to February 19, 2018. This also includes the option to revisit this request in January or February (2018).

Supporting reasons include that this is a community need; other landfill companies in the area are also accepting waste; and increased revenue for both the Company and Agency for future projects. Again, this can be revisited in the future if any changes are needed.

Board Member Dillon was concerned about the categorization of all areas being referred to as "out of area waste" and wanted to ensure that accurate figures would be reported.

Member Koberstein believes there should not be a limit of 10,000 tons/week, but rather allow the 120,000 ton cap as the limit to avoid having to return to the board for additional approval.

Napa staff Greg Pirie mentioned the County and CalRecycle also have their own regulations that helps ensure the board's decision will be properly managed.

Board approves Calendar item 6B as written, with the change that the limit be a total of 120,000 tons during the period stated within: CC, MK, MM, DD, AP(X)

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

Newsletter attached to this agenda item and November CFL report handed out at the beginning of this meeting. Member Koberstein asked for an update on item 5 of the agenda packet; the Company's use permit modification status. On Friday, UVDS attorney heard back from County that County is planning on using a categorical exception for the CEQA process. UVDS possibly going to the Planning Commission for the expansion of feed stock at the compost facility and CNG fueling station as early as February. Clover Flat has a conditional use permit application to compost additional commercial food waste there. It is currently in the comment and response phase of the process. Company did receive a letter from Fire Marshal with a list of conditions due to the fires in the green waste and wood waste piles. Although not related to the CUP, they did attach some conditions that must be complied with.

Christy also reported on the holiday garbage schedule. Communities should expect all routes to be one day delayed due to the holidays (both for Christmas and New Year's weeks). Robo call notifications will also be made.

B. Waste Management Companies' Issues

Member Dillon asked Company to report on how they dealt with recent access delays (long lines) at the landfill. Bryce provided copies of report with non-official daily numbers for incoming waste and explained the process changes made. At one point in the day there were about 40/50 trucks waiting to dispose of their trash at one time. The Company figured out how to run two lanes to reduce delays, and also set up a self-haul lane.

OSHA did stop by landfill as part of their investigation due to a fatality in Sonoma County.

8. OTHER BUSINESS ITEMS

A. Manager's Report

Amanda reports for Manager, contract revision is still with the Company. Bryce adds, attorney was on vacation plus the fire happened. Now they are asking Attorney to talk to Napa Recycling to compare contract language. Revision included language clean-up and whole new section so Company needed additional feedback.

B. Reports from Jurisdictions

- i. Napa County: Fire, fire, fire. Not everyone realizes what the full impacts are. Each jurisdiction should have gotten notice from County Auditor regarding property tax reduction. This may impact schools most, because they receive a portion of every tax dollar.
- ii. Calistoga: Nothing to report. All is good.
- iii. St. Helena: Nothing to report.
- iv. Yountville: Have updated the Hazardous Waste collection facility at the corporation yard. Currently very successful and being used by many. Town continues to see the need. Thank you to the Company for working with staff to put this together. Town would be interested in the Boys Scouts coming to help recycle the Christmas trees. Friday, April 20th from 2-4 is the next Shred-It day in Yountville, This event is organized with West American Bank. You can also find the ad in the Yountville Sun. Will also be added to the Spring newsletter. May 5th is the Townwide Garage Sale, with May 12th being the town Clean-Up Day.

C. Board of Directors Comments

None

D. Future Agenda Items

The Company will provide an update on the contract status. Company also will report on the current monthly fire cleanup tonnage.

9. ADJOURNMENT

Meeting was adjourned at 2:11pm. The next regularly scheduled meeting of the Agency Board of Directors is scheduled for Monday, January 22, 2017 at 1:30 p.m., in the Yountville Town Council Meeting Chambers.

AYES: _____
 NOES: _____
 ABSTAIN (A): _____
 ABSENT(B): _____
 EXCUSED(X): _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; CC = Chris Canning; DD = Diane Dillon; MK = Mary Koberstein; MM = Margie Mohler
 BW = Brad Wagenknecht; GE = Geoff Ellsworth; GK = Gary Kraus; KD = Kerri Dorman
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused