



**MINUTES OF THE SEPTEMBER 25, 2017
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in special session on Monday, September 25, 2017 at 12:00 p.m., adjacent to the Upper Valley Disposal Service (UVDS) recycling center, at the Pestoni Family Winery, 1673 St. Helena Hwy South, St. Helena, CA 94574. Chair Mohler called the meeting to order at 12:24 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Member Dillon, Member Koberstein, Member Canning, Member Pedroza was excused.

3. PLEDGE OF ALLEGIANCE

New City Manager for City of St. Helena, Mark Prestwich, led the Pledge of Allegiance. (Yountville Town Council Member Dorman holding the flag)

4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

Introductions of those present. Kerri Dorman, Yountville Alternate; Alice Ramirez, Agency Secretary/Clerk; Steve Lederer, Napa County Public Works Director and Agency Manager; Mary Koberstein, City of St. Helena Board Member; Diane Dillon, Napa County Board of Supervisors, Mark Prestwich, City Manager for City of St. Helena; Chris Canning, City of Calistoga; Bryce Howard, Upper Valley Disposal Services; Bob Pestoni, Upper Valley Disposal Services; Christy Abreu, Upper Valley Disposal Services; Karen Chang, Citizen (public from Calistoga); Margie Mohler, Yountville; Jeff Richard, Napa County Counsel; Amanda Griffis, Napa County Public Works; Greg Pirie, Napa County Environmental Health

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the August 21, 2017 regular meeting minutes.

Approved Consent Calendar item 5A: DD, MK, CC, MM, AP(X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

No action taken. Amanda Griffis summarized staff report provided with this agenda.

Amanda also noted that UVWMA staff is starting to get involved in food recovery work. A group called Waste Not Napa Valley is bringing different groups together to work on food recovery. They are hosting a consensus workshop scheduled for Friday, November 3, 2017, 8:45am-noon (at the Living Vine Church in Napa). This group is looking for elected officials and members of the public to participate and collaborate in the efforts.

Chair Mohler asked for any available information on the consensus workshop. Amanda will email information to those interested. Member Dillon suggested the County could promote this food recovery program workshop. Currently there is a countywide Food Council, through the Ag Commissioners office. Amanda believes the County might already have staff attending this meeting.

B. Strategic Planning

Agency Manager provide a staff report on proposed UVA policy #3 (Organics Diversion) and UVA policy #4 (Local Facility Control) which is included in the agenda packet. Agency manager is looking for Board's review, comment and adoption, if Board is ready to do so.

The Board requested revision of policies to include the definition of the word organics (such as food, yard waste, green waste, and wood waste) and to also include the definition of diversion.

Chair Mohler would like to request to have these policies periodically reviewed and set on the agenda periodically

(or every few years). Agency Manager will add such language to the preamble of the policies.

Approved Consent Calendar item 5A: DD, CC, MK, MM, AP(X)

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

Agency reported on the landfill fire and also provided a handout (on what?) to all present (also uploaded to September's agenda).

Draft newsletter, a joint effort of UVA and UVDS staff, was also provided to all attendees and will be uploaded to the agenda after the meeting.

B. Waste Management Companies' Issues

None

8. OTHER BUSINESS ITEMS

A. Manager's Report

Agency Manager continues to work on updating the franchise agreements and will be prepared to bring the UVDS agreement to the November meeting, then can proceed with the Clover Flat agreement thereafter.

B. Reports from Jurisdictions

- i. Napa County: Diane Dillon reports she visited the fire location on September 1st.
- ii. Calistoga: Wants to thank Upper Valley for being their #1 water customer for the month of September. Keeping community informed on why it is not ok to rake leaves into the gutter.
- ii. St. Helena: Introduction of the new City Manager for City of St. Helena, Mark Prestwich.
- iii. Yountville: Interesting conversation with Christy, before the meeting, about compost. With Christy possibly willing to give Cities and Towns some free compost that can be passed out to residents.

Going to try and get franchise the fee discussion at the Yountville Town Counsel meeting before the end of the year. Worth noting, St. Helena does not have a franchise fee.

C. Board of Directors Comments

Thank you to the Pestoni family for providing location and lunch today.

D. Future Agenda Items

Agency Manager interested in cancelling the UVA October meeting.

During item #6B Chair Mohler suggested the Board formalize a policy on legislative action to include language that our executive staff has the responsibility/authority for legislative communications on behalf of the Authority. Agency Manager will return with policy #5.

9. ADJOURNMENT

Meeting was adjourned at 1:25pm. The next regularly scheduled meeting of the Agency Board of Directors is scheduled for Monday, November 20, 2017 at 1:30 p.m., in the Yountville Town Council Meeting Chambers.

AYES: _____
 NOES: _____
 ABSTAIN (A): _____
 ABSENT(B): _____
 EXCUSED(X): _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; CC = Chris Canning; DD = Diane Dillon; MK = Mary Koberstein; MM = Margie Mohler
 BW = Brad Wagenknecht; GE = Geoff Ellsworth; GK = Gary Kraus; KD = Kerri Dorman
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused