



**MINUTES OF THE JUNE 22, 2017
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in a special session on Thursday, June 22, 2017 at 1:30 p.m. at the Yountville Town Council Chambers. Chair Mohler called the meeting to order at 1:30 p.m.

2. ROLL CALL

The following members were present: Chair Mohler, Vice Chair Pedroza, Member Koberstein, Member Canning, Member Dillon was excused. (*Member Canning arrived during item 6A*)

3. PLEDGE OF ALLEGIANCE

Chair Mohler led the Pledge of Allegiance.

4. PUBLIC COMMENT

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the May 15, 2017 regular meeting minutes.

Approved Consent Calendar item 5A: AP, MK, MM, CC(B), DD(X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

No action taken. Amanda Griffis summarized staff report provided with agenda.

B. Public Hearing: Upper Valley Disposal Service and Clover Flat Landfill Rates

This item is the annual setting of rates for customers at Clover Flat and Upper Valley Disposal. Introduced the intrepid Auditor, Karen Querin for an update from an accounting perspective.

Karen Querin provided an overview of the basic process, how rates are calculated and how changes in methodology in past years has made the process of calculating the rates much easier.

Approved Administrative item (approval and authorization for Chair to sign Agency Resolutions #17-03 and #17-02) 6B: AP, CC, MM, MK, DD(X)

C. Public Hearing: Approval of the 2017/2018 Fiscal Year Budget

Agency Manager summarized staff report provided with agenda and also reports this is the Agency's budget. The revenues for this budget primarily derive from the \$4.75 per ton fee on any waste that goes to the landfill as well as waste that goes across the C&D line.

Approved Administrative item (approval and adoption of Agency Resolution #17-01) 6C: CC, MK, MM, AP, DD(X)

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

No action taken. Christy Abreu handed out newsletter that was already mailed out to residents. Would like to commend Amanda Griffis on her help in completing the newsletter. The newsletter included general information on the proposed rates.

B. Waste Management Companies' Issues

Christy reported concern for the increase of needles being found in curbside bins. Worked with Amanda to highlight concerns. One concern is staff injuries requiring several hospital visits to prevent infection. Pharmacies are not currently offering to take back these used needles, which is another concern. Looking for any feedback on ways to reduce the amount of needles in these bins. There are processes in place that seem to help but will continue to bring up concern in newsletter. Will also look into what other regions best-practices are. Also looking at ways to keep bins off of the road as much as possible and having them brought back in as soon as the evening the waste was picked up, to help avoid bike injuries.

8. OTHER BUSINESS ITEMS

A. Manager's Report

Agency Manager mentioned reminder, that there will be no meeting in July. Will meet back in August. Then in September is the onsite meeting at, this year, the Recycling Center.

B. Reports from Jurisdictions

- i. Napa County: None
- ii. Calistoga: Renewed franchise fee for UpValley. Still at 6%, since 1984. Coming soon is a request for additional bins at Pioneer Park and 3 carts needed at Cedar Street before next Thursday.
- ii. St. Helena: New City Manager coming soon. Announcement next Tuesday.
- iii. Yountville: Discussion on franchise fee.

C. Board of Directors Comments

None

D. Future Agenda Items

None

9. ADJOURNMENT

Meeting was adjourned at 2:07 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, August 21, 2017 at 1:30 p.m. in the Yountville Town Council Meeting Chambers.

AYES: _____
 NOES: _____
 ABSTAIN (A): _____
 ABSENT(B): _____
 EXCUSED(X): _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: AP = Alfredo Pedroza; CC = Chris Canning; DD = Diane Dillon; MK = Mary Koberstein; MM = Margie Mohler
 BW = Brad Wagenknecht; GE = Geoff Ellsworth; GK = Gary Kraus; KD = Kerri Dorman

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused