



**MINUTES OF THE SEPTEMBER, 19, 2016
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in special session on Monday, September 19, 2016 at 12:30p.m. at the Clover Flat Landfill at 4380 Silverado Trail, in Calistoga. Chair Luce called the meeting to order at 1:07p.m.

2. ROLL CALL

The following members were present: Chair Luce, Vice Chair Mohler, Member Dillon, Member Crull and Member Canning (Alternate Member Wagenknecht chose to come as a non-voting attendee).

3. PLEDGE OF ALLEGIANCE

Chair Luce led the Pledge of Allegiance.

4. PUBLIC COMMENT

None.

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the August 15, 2016 regular meeting minutes.

Approved Consent Calendar item 5A: SC, DD, MM, CC, ML(A)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

Agency Manager, Steve Lederer, presented in Amanda Griffis absence. HHW event in Calistoga is coming up on Friday, November 4th for business and Saturday, November 5th for residential with preparations going well. Banner is going up in Calistoga. A few other events of interest include: 1) UVDS will have their Drip Hose Recycling event on Friday, November 4th at Upper Valley; and 2) The Ag Commissioner is having their annual Pesticide Container Recycling event Monday, November 7th. On Saturday, October 22nd, across the valley, is the DEA's National Prescription Drug Take-Back Day. Drop off locations in Calistoga, Yountville, St. Helena, City of Napa, American Canyon and other sites all across the valley. In some cases there is also needle take-back. Coastal Clean Up was Saturday, September 17th. It seemed very well attended with fair amount of garbage collected. Possibly fewer plastic bags collected than in the past (no official count at that point). Cigarette butts and food wrappers are other noticeable sizable collections. Observed some cans and bottles but not many. City of Napa reports biggest source of garbage are homeless camps.

B. Strategic Planning

Agency Manager reviewed the history and basic layout of the landfill, followed by a presentation from Company, which included pointing out various physical aspects of the landfill. A handout was provided, which has been uploaded to the UVA website. The Agency Manager also reviewed a list of improvements made to the landfill since 2007 and who paid for them.

Back in 2007, after an extensive analysis of landfill needs, the landfill rate was set. At that point there was a pretty significant engineering analysis based on what engineering projects needed, how many new cells would be required, and regulations at that time. Since then the rate has been adjusted simply by CPI, with one or two exceptions. Any of the improvements made, that were not mandatory, were paid out of the Company's pocket. The landfill gas engine was a 3 million dollar investment by the company. There have also been about a half million dollars in investments in the food waste composting and wood grinder. In 2008, the C&D line was constructed, which was a joint investment with 75% being paid by UVDS rate payers with the rest being paid out of the Company's gate fees. As part of the rate package, a year ago in June, for CFL there were some regulatory

changes that cost money to comply with, and in accordance with the contract the company was compensated with an increase in order to cover the changes. Those are the major investments done over the last nine or ten years. The C&D line will need to be moved in the next few years, because eventually its current location will become part of the landfill. The new location was pointed out during the subsequent tour.

Following discussion of this item, and a tour of the gate house area (not to be confused with the front gate located near Silverado Trail), requested the board to form an Ad Hoc group of two members to explore contract extension and negotiations. Karen Querin from the Auditor's office will also assist. Also requested permission for the Agency Manager to sign for and obtain the services of a consultant, if desired by the Ad Hoc committee, in an amount not to exceed \$10,000.

The Board approved the requested action, and appointed members Diane Dillon and Chris Canning to the Ad Hoc.

Approval: SC, ML, MM, CC, DD

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

Attached to the agenda is the latest service credits (how much money is due) for each jurisdiction. Each jurisdiction will receive an additional \$5,000 in return for this year's extension of the UVDS contract (balance plus \$5,000 more).

Christy Abreu introduced Gary Lowe, Site Manager who's been here for about 1 year and 8 months. He specializes in methane to gas plants and has been pivotal in getting the engine to almost maximum capacity.

Handouts: 1. Fall Newsletter; 2. Urban Biomass Market Report; 3. Landfill Information (all three (3) items uploaded)

B. Waste Management Companies' Issues

None.

8. OTHER BUSINESS ITEMS

A. Manager's Report

This is bill signing season in Sacramento; some important ones are listed in agenda packet. Next month will come back with discussion on what was signed and what wasn't. Biggest one probably being SB1383, which is setting higher organic diversion goals.

Financials are fine. Outside Auditor started their audit and all is good. There has never been an issue.

B. Reports from Jurisdictions

- i. Napa County: None
- ii. Calistoga: Community Coastal Cleanup on Saturday and was well attended. Good weather.
- iii. St. Helena: None
- iv. Yountville: Couple things from the business customers. Having a toter for the same cubic yards is cheaper than having a dumpster. Would like to see a cost analysis done. Would prefer to see dumpsters versus having toters taking up available parking spaces.

C. Board of Directors Comments

None

D. Future Agenda Items

None

9. ADJOURNMENT

Meeting was adjourned at 2:46 p.m. The next regularly scheduled meeting of the Agency Board of Directors will be held on Monday, October 17, 2016 at 1:30 p.m. in the Yountville Town Council Meeting Chambers.

AYES: _____
NOES: _____
ABSTAIN (A): _____
ABSENT(B): _____
EXCUSED(X): _____

By: _____
ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: CC = Chris Canning; DD = Diane Dillon; ML = Mark Luce; MM = Margie Mohler; SC = Sharon Crull
BW = Brad Wagenknecht; GK = Gary Kraus; JD; Jeffrey Durham; PD = Paul Dohring
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: Y = Ayes; N = No; A = Abstain; B = Absent; X = Excused