



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY OCTOBER 6, 2016
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, October 6, 2016 at the City of American Canyon City Council Meeting Chambers. Chair Bennett called the meeting to order at 9:00 a.m.

2. ROLL CALL

The following Members were present: Chair Bennett, Member Sedgley, Member Pedroza and Member McConnell.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the September 1, 2016 Regular Meeting.

Item 6A: Receiving no request(s) for changes, Chair Bennett approved the Minutes from September 1, 2016.

7. CONSENT CALENDAR

A. NOTICE OF COMPLETION

REQUESTED ACTION: Authorization for the Executive Director, on behalf of the Board of Directors, to accept the work as completed and to sign and file a Notice of Completion with the Clerk/Recorder, for the Devlin Road Transfer Station Rehabilitation – Phase 2 Project 15811, for the Contractor, Ghilotti Construction Company.

B. RECORDS RETENTION RESOLUTION, POLICY AND SCHEDULES

REQUESTED ACTION: Executive Director requests adoption of Resolution No. 2017-06 approving the Policy and Record Retention Schedules which will be maintained by the Napa Vallejo Waste Management Authority, to be effective October 6, 2016. (majority vote required).

Items 7A and 7B: **Approved as recommended by Motion**

SS-AP-JB-RM

7. ADMINISTRATIVE ITEMS

None

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

No Action Taken – Report Only

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: - Kevin Miller reported for the City
- iii. Napa County: - No Report
- iv. American Canyon: - Joan Bennett reported for the City

No Action Taken – Reports Only

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

None

11. ADJOURNMENT

The Meeting adjourned at 9:10 A.M. with the notation that the next scheduled meeting of the Authority Board will be held Thursday, November 3, 2016 at 9:00 a.m.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: RM = Robert McConnell, AP = Alfredo Pedroza, JB = Joan Bennett, SS = Scott Sedgley
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent