



**MINUTES OF THE DECEMBER 15, 2014
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, December 15, 2014 at 1:30 p.m. at the Yountville Town Council Chambers. Chair Luce called the meeting to order at 1:33 p.m.

2. ROLL CALL

The following members were present: Chair Mark Luce, Vice Chair Margie Mohler, Member Diane Dillon, Member Sharon Crull, Member Chris Canning

3. PLEDGE OF ALLEGIANCE

Chair Luce led the Pledge of Allegiance.

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the June 23, 2014 regular meeting minutes and September 15, 2014 special meeting minutes.

B. Meeting Dates - 2015

Staff requested approval of the proposed meeting schedule for calendar year 2015.

Approved Consent Calendar item A & B: SC-MM-ML-DD (A)-CC (X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

conducted October Household Hazardous Waste (HHW) event. No invoice has been provided by the contractor yet, so final costs are not known at this time. There was a low turnout by comparison to previous events due to rain. 178 attendees compared to 325 from previous year.

Mr. Briggs provided an update on the status of the agency's compliance with the new regulations for mandatory commercial recycling. Local agencies are responsible for informing the businesses who are supposed to be complying with this law. The Agency's other function is to monitor who is in compliance. Notifications have been sent out by various means, including E-notices in the Chamber of Commerce newsletters. Brochures have been handed out to commercial businesses who don't currently have garbage collection informing them of the law. . Monitoring is a work in progress. Cal Recycle is requesting a report to be included in the existing annual report which is sent in June of each year.

Discussion is ongoing with the new Landfill manager about better ways to monitor commercial accounts. It was noted that almost all self-haul material gets sorted before being dumped at land fill. The Veteran's Home is in compliance as required. State representatives will be out for a site visit soon. Plan to go to landfill and talk them through the process and possibly visit a multi-unit apartment complex.

B. Annual Financial Audit

Outside Auditor audits our books and processes. Clean, no findings audit.

Approved Administrative items A & B: DD-MM-ML-CC (E)

7. FRANCHISES' BUSINESS ITEMS

A. Franchises' Status

None

B. Waste Management Companies' Issues

Hired two new people. Bryce Howard is experienced in landfill gas operations with backgrounds in civil engineering, heavy landfill and solid waste. Came from companies in Sonoma County and also Richmond. Comes aboard January 5th. New Landfill manager coming on board on December 29th. Garry Lowe, has a Mechanical background and comes from Richmond landfill. Will remain on-site four days a week.

Still making power but landfill gas engine is very temperamental. Working through the kinks. Drilled some more gas wells.

8. OTHER BUSINESS ITEMS

A. Manager's Report

Financial side: Last year we budgeted for \$160,000 worth of revenue from landfill fees but only got \$150,000. This year budgeted \$150,000 and are now on track to receive \$160,000. Tracking about \$13,000 above planned budget. Volume is up. Could be due to economy or earthquake.

Previously talked about establishing a policy for dealing with small proposed rate changes, and discussed working on a policy. Margie Moller suggested rate stabilization policy. Come back in February with a policy framework.

Due to plastic bag ban bill passed in Sacramento all plastic bags will be phased out. Larger stores faster than smaller stores over another year.

B. Reports from Jurisdictions

i. Napa County: None

ii. Calistoga: First in the county to ban plastic bags. 19th annual Calistoga lighted tractor parade hosted 10,000 people. Excessive trash from this event, a recycling plan is being worked on. Issue with the garbage and recycle containers located behind fire house. The city is getting close to shutting this operation down. Not being kept up. It's on City land and sits on the river. Location will then be available in back alley of their business for waste collection. Letter drafted for these businesses due to expiration of permit. Other option is to have Caltrans lease them an area and have a new trash enclosure added.

iii. St. Helena: Nothing to report. Looking for how much advance notice is needed for town clean-up? Christy suggested that sooner than later works best.

iv. Yountville: Earth Day. Shred-it and e-waste event on Friday April 17th. Everyone welcome to come. Can shred anything. Wine labels too. Would like UVA \$ for ads. In January Town Council will discuss whether to consider adopting a policy for mandatory garbage service in Yountville and will report their discussion to the full UVA Board.

C. Board of Directors Comments

Board to discuss at a later meeting the possibility of canceling or moving January, August, November and December's 2015 meetings due to scheduling conflicts.

D. Future Agenda Items

Elections to take place at next board meeting.

9. ADJOURNMENT

Meeting was adjourned at 2:14 p.m. The next Board meeting will occur at 1:30 p.m. on January 12, 2015 at the Yountville Town Hall. (Note: Subsequently the January & February Board meetings were cancelled due to lack of business).

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____
ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY

Vote: DD = Diane Dillon; MM = Marjory Mohler; ML = Mark Luce; SC = Sharon Crull; CC = Chris Canning
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent