



**MINUTES OF THE JUNE 23, 2014
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, June 23, 2014 at 1:30 p.m. at the Yountville Town Council Meeting Chambers, Yountville, California. Chair Luce called the meeting to order at 1:35 p.m.

2. ROLL CALL

The following members were present: Chair Mark Luce, Vice Chair Marjorie Mohler, Member Diane Dillon, Member Sharon Crull and Member Chris Canning. (Member Diane Dillon arrived late.)

3. PLEDGE OF ALLEGIANCE

Chair Luce lead in the Pledge of Allegiance.

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the April 21, 2014 regular meeting minutes.

Approved Consent Calendar item A: SC-CC-MM-ML-DD(B)

B. Insurance

Staff requested approval and acceptance of the Agency's proposed insurance coverage.

Approved Consent Calendar item B: SC-CC-MM-ML-DD(B)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

David Briggs, Environmental Resource Specialist referred to the report on activities relevant to the Act found in the packet and noted specifically that:

- 1) UVWMA and its hazardous waste contractor hosted the second of two planned household hazardous waste collection events for this fiscal year on 4/12/14 at the Upper Valley Composting and Material Recovery Facility on Whitehall Lane. Participants delivered 198 carloads of HW. The turnout was 27% lower than the event held in Calistoga last October. The agency's HW contractor has submitted a final tally of waste accepted and charges for shipping and recycling or disposal. Contractor Charges for the event were \$16,190.00; substantially less than the \$17,895.86 the agency paid for the October Event. Total collection event costs during this fiscal year total \$34,085.86.
- 2) Home Composting Workshop co-sponsors, UVWMA, Napa County, City of Napa and Napa County Master Gardeners continue to hold public workshops. Two more workshops will be held in up-valley communities: August 23 at White Barn, St Helena and September 6 at Yountville Community Center.

B. Public Hearing: Upper Valley Disposal Service and Clover Flat Landfill Rates

Requested Action: Approval and Authorization for the Chair to sign:

- Agency Resolution #14-03 setting rates for solid waste handling services at the Clover Flat Landfill; and
- Agency Resolution #14-04 setting rates for solid waste hauling services by Upper Valley Disposal Service.

The Agency Manager Steve Lederer noted that the first page of the staff report should read “a decrease of 2.18% for Upper Valley Disposal Service is supportable.”

The Agency Manager Steve Lederer reminded the Board that they have the option to exercise an I.O.C.R. (Intentionally Over Collected Revenue) as opposed to approving the 2.18% decrease for Upper Valley Disposal Service solid waste rates. The I.O.C.R. acts as a means to put money away for future projects, noting that phase 1 of the C&D Facility was funded by an I.O.C.R. over a couple years.

Vice Chair Mohler requested that the Agency Manager provide a more detailed explanation of the I.O.C.R.

Agency Manager Steve Lederer explained that roughly 5 years ago during UVWMA Budget Hearings, UVDS rates were expected to decrease by approx. 6%. The Board agreed to make changes to the Rate Methodology and Franchise Agreement to keep rates at a higher than needed month to month basis to Intentionally Over Collect Revenue for future projects. The over collected revenue is deposited into a UVDS account that is intentionally saved for forthcoming plans and developments.

Evan Edgar, Engineer from Edgar Associates provided a presentation to the Board on Phase 2 of possible improvements to the Clover Flat Landfill.

Mr. Edgar reported on the history, current status, and future of the Clover Flat landfill. He also provided a PowerPoint Presentation. In summary the presentation covered:

- Use Permit and CEQA process completed by County Planning in December 2011;
- Solid Waste Facility Permit Revision to be approved on July 21, 2014.
- Provides >15-year landfill capacity (closure date moved from 2021 to 2047)
- Poised to address AB 32 all the way to 2050 and supports the draft Napa County Climate Action Framework.
- The landfill is fully entitled to 2047 to meet the long term goals of the County.
- Phase 2 of the landfill improvement plan, to improve the gate area, increase organic recycling, and make further operational improvements, is designed, though funding remains to be discussed.

The Board requests that at a future meeting a cost benefit study of Phase 2 be presented.

Approved Resolution #14-03 as requested increasing rates at Clover Flat by 2.18%: CC-DD-SC-MM-ML

Approved Resolution #14-04 as requested, maintaining the UVDS rates at their current level and to save the over collected revenue for future capital projects: CC-SC-DD-MM-ML

C. Public Hearing: Revisions to 2013/2014 Fiscal Year Budget and approval of the 2014/2015 Fiscal Year budget.

Requested Action: Staff requests approval and adoption of Agency Resolution No. 14-02 adopting the proposed final budget for fiscal year 2014/2015, and approval of revisions to the fiscal year 2013/2014 budget.

Approved Resolution as proposed adopting proposed final budget for FY 14/15: DD-SC-CC-MM-ML

Approved Resolution as proposed adopting approval of revisions to the FY 13/14 Budget: DD-CC-SC-MM-ML

7. FRANCHISES' BUSINESS ITEMS

A. Franchise's Status

Agency Manager, Steve Lederer provided an updated accounting of member's "free" service credits.

Christy Abreu of UVDS provided the June/July/August newsletter.

Christy Abreu also reported that she had drafted a letter for the Board to send to the State of California, Department of Recycling Resources & Recovery supporting the Clover Flat Resource Recovery Park application for grant funds to expand the pilot food waste composting system. She requested Board Approval of the letter. The Board addressed this request under Item 8.D below.

Board Member Sharon Crull was excused at 2:35pm.

B. Waste Management Companies' Issues
None.

No action required

8. OTHER BUSINESS ITEMS

A. Manager's Report

Agency Manager reported that the Clerk of Board, Julia Travis, will be leaving the Agency and her position will be filled as soon as possible. Julia was promoted within Napa County Public Works to a "Buyer" position in the Purchasing Department. She will continue to help transition the new Clerk, when hired, but will eventually phase out.

B. Reports from Jurisdictions

- a. Napa County: None
- b. Calistoga: Member Chris Canning reported that the town of Calistoga is currently involved in a voluntary Plastic Bag Ban program, with the hopes that in July/August 2014 the Bag Ban will be mandatory. Also, Member Canning reported that Calistoga was named one of the 10 best small towns in the United States by the Travel Guide. (Small town = Population less than 30,000)
- c. St. Helena: None.
- d. Yountville: Member Margie Mohler reported that the town of Yountville hosted an extremely successful Shredding Event in April, despite the rain. Yountville hopes to make the event an annual tradition.

D. Board of Directors Comments

Board took action on the non-agendized item authorizing the Chair to sign a letter supporting a grant award for Clover Flat. This action is authorized pursuant to Government Code 54954.2(b)(2): Upon a determination by a two-thirds vote of the members of the legislative body present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the local agency subsequent to the agenda being posted as specified in subdivision (a).

E. Future Agenda Items

None.

9. ADJOURNMENT

Meeting was adjourned at 2:45 p.m. The next Board meeting will occur at 1:30 p.m. on August 18, 2014 at the Yountville Town Council Meeting Chambers.

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY
 Vote: DD = Diane Dillon; MM = Marjory Mohler; ML = Mark Luce; SC = Sharon Crull; CC = Chris Canning
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent