



**MINUTES OF THE NOVEMBER 18, 2013
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, November 18, 2013 at 1:30 p.m. at the Yountville Community Center, 6516 Yount Street, Yountville, California. Chair Luce called the meeting to order at 1:35 p.m.

2. ROLL CALL

The following members were present: Chair Mark Luce, Vice Chair Marjorie Mohler, Member Diane Dillon, and Member Chris Canning. Member Sharon Crull was excused.

3. PLEDGE OF ALLEGIANCE

Chair Luce lead in the Pledge of Allegiance.

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the September 16, 2013 special meeting minutes.

B. Meeting Dates – 2014

Staff requested approval of the proposed meeting schedule for calendar year 2014.

Approved Consent Calendar item A & B: MM-CC-DD-ML-SC(X)

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

David Briggs, Environmental Resource Specialist referred to the report on activities relevant to the Act found in the packet and noted specifically that:

- 1) The paint industry now covers all costs of shipment and disposal of paints accepted at up-valley household hazardous waste (HHW) events, Yountville Corp Yard, and Clover Flat Landfill. Residents and businesses can drop-off paint and other “architectural coatings” at these sites during regular business hours at no charge. The paint industry contracts with the non-profit group, “PaintCare” for packaging and shipping of the collected paints.
- 2) UVWMA and its hazardous waste contractor hosted the first of two planned household hazardous waste collection events for this fiscal year on 10/26/13 at the Calistoga Fairgrounds. Events participation was down from the record-breaking event the agency held last year, when attendees dropped off over 340 carloads of HHW. The agency’s HHW collection agent handled 273 deliveries this year. Event costs were also substantially less than last year due mainly to smaller amount of HHW turned-in at the event and the diversion of all paint-type products accepted at the event to the PaintCare program. The hazardous waste contractor will deliver its final report and billing at the end of November, but collection and processing costs are estimates at about \$18,000, compared to the \$30,000 cost of last year’s event. UVWMA’s spring HHW event is scheduled for April 12 at the UVDS Composting and Recycling Facility by Rutherford Grove winery, in St. Helena.
- 3) UVWMA Staff recently coordinated a zero waste effort with sponsors of the annual Dia De Los Muertos Event at Napa Valley College campus in St. Helena. The St. Helena Family

Center and Nimbus Arts host this event each year. UVWMA staff trained volunteers of the St. Helena High School "Interact Club" to educate event-goers about recyclable items, compostable items, and the small amount of remaining trash that must be landfilled. The students achieved an impressive 98% waste diversion. The key enabling feature of the waste diversion effort was the availability of south-county composting bins. The County allowed UVWMA staff to bring compostable food, plates, utensils, napkins, cups, and even table covers from the event to its food composting collections bins in Napa, whereas most of these materials are not yet accepted in the up-valley food composting program.

- 4) Workshop co-sponsors, UVWMA, Napa County, City of Napa, and Napa County Master Gardeners are scheduling public workshops for the next fiscal year. Staff will present the annual Calendar of workshops at a future meeting.
- 5) UVWMA staff is working with school representatives in St. Helena and Parks and Recreation program staff in Yountville to improve recycling collection containers and to advertise can and bottle recycling and litter reduction activities. Staff plans to use the bulk of these state funds for recycling bin purchases in the current fiscal year.
- 6) Up-Valley Residents can obtain a free sharps collection container or drop-off old or unwanted pharmaceuticals or sharps at either of the local Clinic Ole offices – 661 Main St. in St. Helena, or 911 Washington St. in Calistoga – during regular business hours. The agency's HHW contractor also accepts pharmaceuticals and sharps at HHW events. The Calistoga police dept, together with the local Soroptimists organization, will host a pharmaceuticals collection event in April, 2014.

Member Mohler asked about the status of setting up an e-waste collection site in Yountville. Yountville City Manager Steve Rogers agreed to coordinate efforts with Yountville staff.

No action required

B. Mandatory Service

The Board considered next steps in the process of determining if mandatory service could or should be implemented. It was discussed that this is a decision for each of the individual member jurisdictions, and that each member, if they so choose, would discuss the matter with their elected bodies and report back as to whether there is an interest from that jurisdiction. Should any member chose to pursue mandatory service, the agency would commence work to develop changes to the franchise agreement, including rate methodology, timing of rate adjustments, and Proposition 218 compliance, in order to accommodate the mandatory service process. UVDS concurrence would be required for any proposed changes. It is likely implementation of same would come during the June, 2015, rate setting process.

No action required

C. Annual Financial Audit

Staff requested acceptance and approval of the Authority's Fiscal Year 2012/2013 annual audit.

Board approved audit report, which contained no findings or suggestions. CC-MM-DD-ML-SC(X)

7. FRANCHISES' BUSINESS ITEMS

A. Franchise's Status

Agency Manager, Steve Lederer reported on items found in the Agenda packet, noting specifically that the Use Permit Modification Request for Clover Flat was approved at the Planning Commission on December 7, 2011, but that the land-fill gas waste to energy engine is still not operational.

Steve also noted that the automated C&D sorting line has been repaired and returned to service following the fire that damaged the line.

Steve also reported that the winter newsletter is in draft and will be mailed in early December.

B. Waste Management Companies' Issues

Christy Abreu provided copies of comments that UVDS had provided to Napa County on their climate action plan as well as an article on the landfill gas waste to energy generator at Clover Flat Landfill.

No action required

8. OTHER BUSINESS ITEMS

A. Manager’s Report

Agency Manager, Steve Lederer did not have anything additional to report.

B. Reports from Jurisdictions

- a. Napa County: Chair Luce described a proposal from “Real Energy”, a private firm looking at building a waste to energy plant on the grounds of Napa Sanitation District. The project is still in the exploratory phase.
- b. Calistoga: Member Chris Canning reported that the Voluntary plastic bag ban goes into effect in January.
- c. St. Helena: None.
- d. Yountville: Member Margie Mohler reported that the January board meeting will be held at the Town Hall after months of renovations.

D. Board of Directors Comments

None.

E. Future Agenda Items

The Board acted to cancel the December Meeting, and will meet in January as regularly scheduled.

9. ADJOURNMENT

Meeting was adjourned at 2:30 p.m. The next Board meeting will occur at 1:30 p.m. on January 13, 2014 at the Yountville Town Hall. (Note: Subsequently the January Board meeting was also cancelled due to lack of business).

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY
 Vote: DD = Diane Dillon; MM = Marjory Mohler; ML = Mark Luce; SC = Sharon Crull; CC = Chris Canning
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent