



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, OCTOBER 3, 2013
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, October 3, 2013 at the City of American Canyon City Council Meeting Chambers. Chair Sunga called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Members were present: Chair Sunga, Vice Chair Luce, Member Garcia and Member Pedroza.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the September 12, 2013 Regular Meeting.

Approval of Consent Calendar Item 6A: LG-AP-ML-HS

7. ADMINISTRATIVE ITEMS

A. DEVLIN ROAD TRANSFER STATION FLOOR REHABILITATION PROJECT

REQUESTED ACTION: Executive Director requests the following actions related to the Devlin Road Transfer Station Floor Rehabilitation Project - #13811:

1. Grant bid relief to apparent low bidder John Pope Construction, Inc., per Public Contract Code Section 5100 et seq. due to an unintentional error in bid preparation.
2. Award the contract for Phase 1 of the "Devlin Road Transfer Station Floor Rehabilitation – Project 13811" to second low bidder, Murray Building, Inc. of Sonoma CA for their Phase One bid of \$535,737.00; and

3. Authorize the Chair to sign the construction contract; and
4. Establish a 10% contingency to allow for any potential change orders; and
5. Approve Budget Transfer No NVW 001 increasing Appropriations by \$83,000 in the Tipping Floor Capital Improvement Budget for the Construction Contract, Change Orders and Construction Inspection related to the Project.

Item 7A: Staff presented an updated analysis of award options and recommended awarding both phases of the project and adjusting the budget to accommodate funding.

Unanimously approved with the following changes: ML-LG-HS-AP

2. Award both Phase 1 and Phase 2 of the Project to the 2nd low bidder, Murray Building, Inc. of Sonoma California for a total bid amount of \$925,531
5. Approve FY 2013/14 Budget adjustments as presented in Staff Exhibit D.

B. WASTE TO ENERGY PRESENTATION

PRESENTATION: Kevin Best of RealEnergy to make a presentation on a waste to energy project at Napa Sanitation District and potential diversion of material from DRTS.

Item 7B: Mr. Best presented his item and responded to questions from the Board

C. DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Accept Internal Audit Report for the quarter ended March 31, 2013.

Administration Item C: Accepted by the Board

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority

No Action Taken – Report only

9. OTHER BUSINESS ITEMS

A. Reports from Jurisdictions

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: – None
- ii. Napa City: Kevin Miller reported for the City of Napa
- iii. Napa County: None
- iv. American Canyon: Leon Garcia reported for the City of American Canyon

B. Future Agenda Items

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

A. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 889 Devlin Road, American Canyon CA 94503, APN 057-090-060-000

Agency Negotiator: Richard Luthy, Executive Director

Negotiating Parties: Napa Vallejo Waste Management Authority and RealEnergy, LLC

Under Negotiation: Both Price and Terms of Payment (lease)

Board recessed to Closed Session at 9:38

Board reconvened at 9:53

There was no reportable action

11. ADJOURNMENT

The Meeting adjourned at 9:53 A.M. with the notation that the next Regular meeting of the Authority Board of Directors will be held Thursday, November 7, 2013 at 9:00 a.m.

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

By: _____

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: HS = Hermie Sunga, ML = Mark Luce, LG = Leon Garcia, AP = Alfredo Pedroza;

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent