



**MINUTES OF THE NOVEMBER 14, 2011  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Upper Valley Waste Management Agency met in special session on Monday, November 14, 2011 at 1:30 p.m. at Yountville Town Council Meeting Chambers, 6550 Yount Street, Yountville. Chair Luce called the meeting to order at 1:40 p.m.

**2. ROLL CALL**

The following members were present: Chair Mark Luce, Vice Chair Karen Slusser, member Diane Dillon, and member Margie Mohler. Member Sharon Crull was excused.

**3. PLEDGE OF ALLEGIANCE**

Chair Luce led the Pledge of Allegiance.

**4. PUBLIC COMMENT**

None

**5. CONSENT CALENDAR ITEMS**

**A. Approval of Minutes**

Staff requested approval of the September 19, 2011 regular meeting minutes.

**B. Meeting Dates – 2012**

Staff requested approval of the proposed meeting schedule for calendar year 2012.

**C. Annual Financial Audit**

Staff requested approval and acceptance of the Authority's Fiscal Year 2010/2011 annual audit.

Approved Consent Calendar with modifications to the meetings calendar: DD-MM-KS-ML-SC(x)

**6. ADMINISTRATIVE ITEMS**

**A. California Integrated Waste Management Act**

David Briggs, ERS with the County of Napa, referred to his report on activities relevant to the Act found in the packet. In addition to the information in the packet, the following was discussed:

- The State recycling and waste agency, CalRecycle, each year disperses funds from its Beverage Container Recycling and Litter Reduction Program to cities and counties. Up-valley cities qualify for \$5,000. The County receives \$10,000. UVWMA pools the \$25,000 in funds received by the County and up-valley cities for eligible recycling activities. We are currently spending the \$25,000 from last year, which arrived this year due to State budget problems. CalRecycle has announced its plan to release funds for the current year. If this occurs, UVWMA will receive an additional \$25,000 for 2011-12.
- Napa County continues its collaborative efforts with PG&E to promote the use and appropriate recycling of fluorescent lamps. Staff is working with operators of five stores up-valley who have agreed to become new fluorescent lamp collection sites, including

Vallarta Market in Calistoga, Pope Valley Market, College Hardware in Angwin, La Luna Market in Rutherford, and Ranch Market in Yountville. These new sites, together with the previously established lamp recycling locations in up-valley communities, comprise a set of 10 lamp collection sites in the up-valley area. Staff launched a public awareness effort in October to inform the public of the new sites. PG&E has agreed to cover the costs of lamp hauling and recycling and related publicity and advertising through December of 2012.

- Staff of Napa County, City of Napa, and UVWMA has concluded this year's 10 composting classes. Staff is compiling results and will provide an update at an upcoming meeting.

## 7. FRANCHISES' BUSINESS ITEMS

### A. Franchise's Status

In addition to the information found in the packet, the following was discussed.

Linda Sereni reported that UVDS successfully held a drip hose event on November 4, 2011, collecting approximately 18.2 tons from 16 customers. Linda noted that participant numbers were down due to the late harvest around the valley.

### B. Waste Management Companies' Issues

Linda Sereni reported that the notice sent by the Planning Department earlier this month regarding the Use Modification Permit for Clover Flat Landfill contained a minor text error, raising questions from the public. Linda made note that the Board and Staff members should be aware of this error, in the case that more questions should arise.

Member Slusser questioned who received the notice.

Legal Counsel, Rob Paul, stated that any person(s) within 300 feet of the CFL property line were notified and that the notice was published in the paper.

Mr. Pestoni stated that an amended notice was sent out.

### C. Study Session on Franchise Issues

DISCUSSION ITEM: The agency manager requests the Board continue its Study Session on the following items:

#### A. Methods of funding additional services through increasing fees:

1. Franchise Fees
2. Build into rates costs of various city/town sponsored events (such as the Yountville clean up event)
3. One time (annual) residential surcharge to fund a particular event (such as an HHW event)

#### B. Methods of reducing rate payer costs:

1. Whether it is time to do a "ground up" review of service costs (note that this will not reduce total costs but may move various fees around)
2. Whether certain services could be cut to reduce costs
3. Whether an efficiency study of UVDS operations should be conducted.

A discussion on the above issues was conducted, with general guidance and direction from the Board for Staff to return at a future meeting with information regarding the following:

1. Draft a postcard mailer that would be sent to all rate payers (after Board approval) to request their input on paying an annual surcharge to fund an HHW event – post card should include costs for UVA Wide vs. a single Jurisdictional (Calistoga only) event
2. Approximation outlining the cost of hypothetically placing a HHW facility at Clover Flat Landfill
3. Spreadsheet outlining Garbage Service for each county service area, including services that are included, cost of service, and # of customers in that area.

The Board requested that this agenda item return in the future for continued discussion.

No action taken.

**8. OTHER BUSINESS ITEMS**

**A. Manager's Report**

Agency Manager, Steven Lederer, referred to his report on activities related to the Agency.

No action taken.

**B. Reports from Jurisdictions**

- i. Napa County: None
- ii. Calistoga: None
- iii. St. Helena: None
- iv. Yountville: None

No action taken.

**C. Board of Directors Comments**

None.

**D. Future Agenda Items**

The Board held a study session on item 7C, with members of the public able to make comments. No action was taken, and item 7C will continue to the next scheduled meeting.

It was also noted, that due to the Holidays, the Regular December and January meetings are cancelled and that a Special meeting will be held on Monday, January 23, 2012.

**9. ADJOURNMENT**

Meeting was adjourned at 3:03 p.m.

AYES: \_\_\_\_\_  
 NOES: \_\_\_\_\_  
 ABSTAIN: \_\_\_\_\_  
 ABSENT: \_\_\_\_\_

By: \_\_\_\_\_  
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY  
 Vote: DD = Diane Dillon; MM = Marjory Mohler; ML = Mark Luce; SC = Sharon Crull; KS = Karen Slusser  
 The maker of the motion and second are reflected respectively in the order of the recorded vote.  
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent