



**MINUTES OF THE AUGUST 15, 2011
REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Upper Valley Waste Management Agency met in regular session on Monday, August 15, 2011 at 1:30 p.m. at the Yountville Town Council Meeting Chambers. Chair Luce called the meeting to order at 1:36 p.m.

2. ROLL CALL

The following members were present: Chair Mark Luce, Vice Chair Karen Slusser, member Diane Dillon, member Marjorie Mohler, and member Sharon Crull.

3. PLEDGE OF ALLEGIANCE

Chair Luce led the Pledge of Allegiance.

4. PUBLIC COMMENT

None

5. CONSENT CALENDAR ITEMS

A. Approval of Minutes

Staff requested approval of the June 27, 2011 regular meeting minutes.

Approved Consent Calendar: SC-MM-KS-DD-ML

6. ADMINISTRATIVE ITEMS

A. California Integrated Waste Management Act

David Briggs, ERS with the County of Napa, referred to his report on activities relevant to the Act found in the packet. In addition to the information in the packet, the following was discussed:

- The state waste management agency, CalRecycle, disperses payments to cities and counties each year for beverage container recycling and litter reduction activities. Small cities receive a minimum of \$5,000 while small counties receive \$10,000. The County and up-valley cities qualify for the minimum payments. County administrators and Managers of the up-valley cities agreed earlier this year to again combine their annual allotment of these funds to pay for coordinated recycling activities in up-valley communities. In early August the County received the state payment for the current fiscal year and transferred the funds to UVWMA. Agency staff has asked administrators of member cities to likewise forward funds they receive from the state to UVWMA so that our staff can move ahead with planned purchases of recycling equipment.

Member Mohler questioned whether funds from the beverage container recycling and litter reduction program will roll over annually.

Dave Briggs stated to the board that the funds expire at the end of each fiscal year (use them or lose them).

- Napa County and Upper Valley Waste Management Agency are collaborating with PG&E and the City of Napa to expand fluorescent lamp recycling throughout the county. The County/UVWMA

effort will increase the number of sites that accept fluorescent lamps and improve public awareness in rural and undeserved areas of the county through advertisements and outreach. Staff is asking specific business owners to accept lamps at their stores and is developing a publicity and outreach campaign. Owners of Vallarta Market in Calistoga, La Luna Market in Rutherford, Ranch Market in Yountville, and Canyon Mailbox in American Canyon have expressed some interest in accepting lamps. Collection site owners would be responsible for placing lamps in shipping boxes before they are picked up by a lamp recycling company. PG&E has made a commitment to pay up to \$40,000 of program costs until December 2012.

Member Slusser questioned whether the business owners receive a rebate from PG&E for being a collection site.

Dave Briggs commented that business owners do not get a rebate or receive any monetary payment for being a collection site. However, everything is paid for by PG&E and coordinated by UVWMA staff. Dave also noted that all collection sites will be determined by next month.

Member Mohler question how much of the \$80,000 has already been spent.

Dave Briggs stated that no money from the program has been spent yet, noting that UVWMA will make the most of the funds through public outreach, education and an amount of advertising as allowed by the available funds.

Agency Manager Steve Lederer commented that each year \$19,000 is allocated for actual disposal costs, and the remainder is allocated for outreach and education. Steve noted that money will not be spent just because it's there, adding that the funds will be utilized on a certain amount of advertising including but not limited to the recycling guide in the phone book, newsprint, public service announcements and advertising on local radio KVON, in addition to others. Steve also mentioned that PG&E might let the money be rolled over beyond 2012 if not used.

Member Mohler questioned whether part of the money could be utilized for other recycling outreach and education aside from Light Bulbs.

Steve Lederer stated that funds can only be used for the PG&E Fluorescent Lamp Recycling Pilot Program, noting that there are very strict rules outlining what the funds can be spent on. PG&E charges its customers a monthly "Public Goods Charge" in which the Fluorescent Lamp Recycling Program funds are composed of, also adding that everything published must be reviewed by PG&E.

Steve Lederer also mentioned to the board that Angwin and Lake Berryessa are in need of a Fluorescent Lamp collection site, noting that funds and resources are available for additional sites as well if anyone is aware of other possibly interested collection sites.

Member Mohler mentioned that the Veterans Home in Yountville would be a great collection site, adding that they use an abundance of Fluorescent light bulbs.

Steve Lederer stated that the Fluorescent Lamp Recycling is a residential program and not available to businesses, clarifying that residents could put their own bulb into a collection box, but the Veterans Home could not use program, which could be indistinguishable.

Member Slusser questioned why businesses are not included in the recycling program.

Dave Briggs stated that businesses are responsible to pay for and dispose of hazardous materials, adding that it also true for the Household Hazardous Waste Facility in American Canyon. The facility is open and free to all County of Napa residents, but businesses are required to pay or to hire their own haulers.

B. Public Hearing – Conflict of Interest Code

REQUESTED ACTION: Adoption of Resolution 11-05 amending the Conflict of Interest Code for the Upper Valley Waste Management Agency.

Motion made and approved for adoption of resolution: DD-KS-MM-SC-ML

7. FRANCHISES' BUSINESS ITEMS

A. Franchise's Status

In addition to the information found in the packet, the following was discussed.

Christie Abreu reported that St. Helena Hospital is on board with the Food Waste Composting Program.

Ms Abreu also reported that the City of St. Helena is getting decals on recycling containers.

Member Slusser commented that she noticed fresh compost in front of Clover Flat Landfill at the road near the entrance.

Mr. Pestoni stated that the plan is to make the appearance of Clover Flat entrance more appealing. They have recently laid mulch and compost down, with anticipation to plant vines in the future.

B. Waste Management Companies' Issues

None

C. Study Session on Franchise Issues

DISCUSSION ITEM: The agency manager requests the Board hold a study session, and provide guidance as to which items might be investigated further, to include:

1. Franchise Fees
2. Mandatory Service (and how we would change rate methodology to address Prop 218)
3. Biweekly service for recycling or green waste
4. Build in cleanup costs of the Yountville event into Yountville rates
5. One time (annual) residential surcharge to fund HHW event
6. Whether it is time to do a "ground up" review of service costs
7. Comparison of rates for multiple toters versus bins for larger commercial recycling customers
8. How distance charges are applied to those with multiple toters
9. Services for people who are not physically capable of moving their toters
10. Whether certain services could be cut to reduce costs,

A wide ranging discussion on the above issues was conducted. Board members indicated they would discuss many of these items with their jurisdiction's Council/Board to determine if any of the items held merit for future discussion and possible action. The Board requested that this agenda item return in the future for continued discussion.

8. OTHER BUSINESS ITEMS

A. Manager's Report

Agency Manager, Steven Lederer, referred to his report on activities related to the Agency. These included the following:

- Monthly financial reports and annual CFL tonnage analysis were discussed. The manager noted that the Agency had a successful year financially, with revenues exceeding budget by \$30,000 and expenses under budget by \$5,000, which provides the Agency with options on how to spend these funds.

No action taken.

B. Reports from Jurisdictions

- i. Napa County: Mark Luce reported that the Napa Vallejo Waste Management Authority has \$75,000 in the bank after signing a lease to install 4 megawatts of Solar Panels on top of the American Canyon Landfill. Mark also mentioned that he is working with a new organization that

generates methane from Bio-Mass. There are talks of installing a digester (which generates the methane) as well as planting Sorghum, a high energy plant, to produce methane at the Napa sanitation District property. There is also talk of installing a sorting facility at the Devlin Road transfer station, which essentially would feed the digester as well as reduce the waste going to disposal.

- ii. Calistoga: None
- iii. St. Helena: None
- iv. Yountville: None

No action taken.

C. Board of Directors Comments

None.

D. Future Agenda Items

The Board held a study session on item 7C, with members of the public able to make comments. No action was taken, and item 7C will continue to the next scheduled meeting.

9. ADJOURNMENT

Meeting was adjourned at 3:25 p.m.

AYES: _____
 NOES: _____
 ABSTAIN: _____
 ABSENT: _____

By: _____
 ATTEST: Steven Lederer, Manager of the Upper Valley Waste Management Agency

KEY
 Vote: DD = Diane Dillon; MM = Marjory Mohler; ML = Mark Luce; SC = Sharon Crull; KS = Karen Slusser
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent