



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY, JULY 14, 2011  
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, July 14, 2011, at the City of American Canyon City Council Meeting Chambers. Chair Mott called the meeting to order at 9:05 a.m.

**2. ROLL CALL**

The following Members were present: Chair Mott, Vice Chair Garcia, and Member Wilson. Member Luce was excused.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. CONSENT CALENDAR**

**A. BOARD MINUTES**

REQUESTED ACTION: Approval of the Board Minutes for the June 2, 2011 Regular Meeting

**B. ESTABLISH FIXED ASSET**

REQUESTED ACTION: Executive Director requests approval of Budget Transfer NVW 001 establishing an Equipment Fixed Asset Appropriation of \$16,000, with a corresponding decrease in the Landfill Quarry Operations Appropriations, for the purchase of an all wheel drive utility vehicle for use at the American Canyon Sanitary Landfill

**C. AMEND PROFESSIONAL SERVICES AGREEMENT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2010-15 with Trent Cave, extending the term to June 30, 2012 at no additional cost, with an option to extend each fiscal year if all parties are in agreement; all other terms and conditions of the original Agreement remain the same

**D. BUDGET TRANSFER Capital Improvements**

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 002 in the amount of \$98,000 increasing Appropriations in the Capital Improvement Budget with offsetting revenues from Trust for continuation of the Electrification Project at the American Canyon Sanitary Landfill (weighted vote required)

**Approval of Consent Calendar items A through D: LG-MW-PM-ML(X)**

**7. ADMINISTRATIVE ITEMS**

**A. INSURANCE**

REQUESTED ACTION: Review of the Authority's insurance coverages for Fiscal Year 2012.

Kent Imrie representing Malloy Imrie & Vaconi Insurance made presentation to the Board

**B. FINANCIAL REPORTS**

DISCUSSION ITEM: Staff to present and discuss the May 2011 financial statements for the Authority.

**No Action taken – Discussion only**

**8. FACILITIES BUSINESS ITEMS**

**A. KELLER CANYON**

DISCUSSION AND POSSIBLE ACTION: Consideration of possible extension of Keller Canyon Disposal Contract

Jim Dunbar representing Potrero Hills Landfill made presentation to Board

**No action taken – Discussion only to continue talks with Keller Canyon**

**B. Executive Director's Report**

DISCUSSION ITEM: Authority Executive Director, Rich Luthy, reported on recent activities related to the Authority.

**No Report**

**9. OTHER BUSINESS ITEMS**

**A. Reports from Jurisdictions**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

i. Vallejo: None

ii. Napa City: Chris Shoop reported for the City of Napa

iii. Napa County: None

iv. American Canyon: Leon Garcia reported for the City of American Canyon

**C. Future Agenda Items**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

**10. CLOSED SESSION**

**A. Closed Session**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9(c) (1 case)

**B. Closed Session:**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Authority Executive Director

**The Board adjourned to Closed Session at 9:23 A.M.**  
**Closed session concluded at 9:35 A.M.**  
**No Reportable Action**

**11. Adjournment**

Meeting adjourned at 9:35 a.m. with the notation that the next regularly scheduled meeting of the Authority Board of Directors will be held Thursday, August 4, 2011 at 9:00 a.m.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: LG = Leon Garcia; ML = Mark Luce; PM = Peter Mott; MW = Michael Wilson  
The maker of the motion and second are reflected respectively in the order of the recorded vote.  
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent