

Documents Incorporated by Reference:

**Document 5**

**OPERATIONS AND MANAGEMENT PLAN  
AMERICAN CANYON NAPA RIVER BAY TRAIL - RIVER WETLANDS EDGE  
LOOP**

## **A. Project Sponsor**

City of American Canyon  
4381 Broadway Street, Ste. 201  
American Canyon, CA 94503

Contact: Randy Davis, Parks and Recreation Director 707-647-4568  
Project Construction Coordinator: Cynthia Ripley, Capital Projects Coordinator,  
707-647-4331

Trail Steward: City of American Canyon Employee or Napa County Regional Parks and  
Open Space District Employee

Volunteer Coordinator: City of American Canyon Employee or member of the Open  
Space Advisory Committee

## **B. Interested Parties**

1. City of American Canyon  
4381 Broadway Street  
American Canyon, CA 94503  
Contact: Randy Davis, Parks and Recreation Director
  
2. Napa Vallejo Waste Management Authority  
1195 Third Street, Room 101  
Napa, CA 94559-3082  
Contact: Trent Cave, Manager
  
3. Napa County Regional Parks and Opens Space District  
1195 Third Street, Room 210  
Napa, California 94559

## **C. Project Location**

The Napa River Loop Trail is situated as shown on Exhibit A, Parcel Nos. 0580-200-12 and 0580-500-42.

## **D. Introduction**

The City of American Canyon and the NVWMA have agreed to construct and maintain a public access trail on the loop road around the Landfill. A formal agreement has been executed by the NVWMA and the City identifying the parties' rights and responsibilities. The American Canyon Napa River Trail – River Wetlands Loop is designated as a non-motorized, recreational foot, bicycle, and equestrian trail.

## **E. Purpose of the Operations and Management Plan**

The Operations and Management Plan (OMP), required by the trail easement, will endeavor to design, construct, and maintain the trail in a manner consistent with the outdoor zoning ordinance of the County of Napa, which seeks to minimize adverse impacts on habitat and watershed and promote safe use.

#### **F. Trail Construction Co-coordinator Responsibilities**

1. Overseeing all facets of new trail construction
2. Interacting with Contractors and appropriate Agencies to ensure that safety, signage, compliance, and other agreements are adhered to during construction
3. Overseeing trail maintenance and patrol
4. Coordinating with Volunteer Coordinator to recruit volunteer efforts to perform trail construction and maintenance
5. Prior to construction, submitting a Fire Safety Plan and Contractor Safety Plan to appropriate agencies

#### **G. Trail construction will not commence until the following steps are taken:**

1. Authority has reviewed the Trail Construction Documents
2. Operations and Management Plan has been reviewed by all interested parties
3. The trail agreement has been signed
4. The combined Fire Safety and Trail Safety Plan is filed and approved by all interested parties
5. Trail construction personnel will have all the necessary bonds and insurance
6. The trail construction personnel will follow the route flagged according to the construction documents and will stay within the approved corridor.
7. City Inspectors will oversee the contractor
8. The American Canyon Sanitary Landfill Post Closure Plan has been amended to the satisfaction of the California Integrated Waste Management Board.

#### **H. Volunteers**

1. Volunteers will work only on projects that are appropriate for their skill level
2. Volunteers will be supervised directly by the City and contractor
3. Volunteers will be provided tools and given safety instruction
4. Volunteers will be covered under City insurance

#### **I. Fire Safety Plan - The Fire Safety Plan will address:**

1. Procedures for reporting a fire
2. Personnel procedures
3. Fire safety equipment contractor will have on site, e.g. Nomex, fire tents, etc.

4. Procedures to be taken on 'red flag days' (days of extreme fire danger)
5. Procedures to ensure that all power equipment is fire safe
6. Training to be given contractor's employees regarding fire safety

#### **J. Signage Plan**

1. The Trail shall have trail signage consistent with the remainder of the American Canyon Napa River Trail System.
2. City will be responsible for preparing and installing signage

#### **K. Use Regulations**

The Napa River Loop Trail regulations will be based on City of American Canyon Park Department and Napa County Regional Parks and Opens Space District park use regulations and will be as follows:

1. Open Sunrise to Sunset Only
2. Observe and follow all trail signs
3. Stay on mapped trails
4. Pets on leash at all times
5. No smoking
6. No open fires
7. No firearms
8. Do not pick wildflowers nor disturb or remove wildlife plants or trees
9. Do not litter
10. Leave gates as you find them
11. Fishing permitted at designated sites
12. Kayak Landing permitted at designated beach only.

#### **L. Special Equestrian/Mountain Bike Use Regulations**

1. Pedestrians and Bikes yield to horses.
2. Use caution when approaching or overtaking another recreationist, and make your presence known well in advance
3. Maintain control of your animal/ speed at all times
4. Wear a helmet when riding
5. Do not disturb wildlife or livestock (grazing goats)

#### **M. Trail Patrols**

The Trail Steward will patrol the trail twice per month for the first six months after trail construction is complete to monitor use and the performance of the new trail. After six months, the Trail Steward will patrol the trail an average of once a month, supplemented by volunteer patrols.

#### **N. Volunteer Patrol Responsibilities:**

City will oversee recruitment of volunteers. Napa County Regional Parks and Open Space District will provide initial training of volunteers to perform patrol duties; City will manage volunteers and reporting of trail conditions by volunteers.

1. Monitor trail conditions
2. Inspect trail sign conditions and visibility
3. Remove and pack out litter, animal waste
4. Inspect fencing for safety Eucalyptus Road
5. Remove graffiti
6. Volunteer Training will include:
  - Inspecting trail structures
  - General repair of trail
  - Sign and fence maintenance
  - Identifying potential hazards to public safety and procedures for advising CityCity may request that the landowner repair wear and tear on the trail and facilities arising from maintenance use of the trail corridors, per the trail easement agreement.

**O. Trail Closure**

The Napa River Trail is intended as a four-season trail, for public visitor use throughout the year. However, due to weather, fire, other emergency conditions or maintenance procedures which threaten public health and safety or other adverse conditions, the City or NVWMA may enact temporary closures to public use. Trail closures will be posted at Wetlands View Area trailhead.

**P. Trespass**

If trespass occurs from the trail corridor into neighboring properties, the City, working with NVWMA as appropriate, will employ reasonable and appropriate measures to deter trespass, including installation of additional signage, fencing, or rehabilitation of any resulting short cuts or breach of the fences onto the landfill slope.

**NVWMA:**

**CITY:**

\_\_\_\_\_  
Trent Cave, Manager

\_\_\_\_\_  
Richard J. Ramirez, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_