



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY MAY 5, 2016  
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, May 5, 2016 at the City of American Canyon City Council Meeting Chambers. Vice Chair Malgapo called the meeting to order at 9:06 a.m.

**2. ROLL CALL**

The following Members were present: Vice Chair Malgapo, Member Sedgley and Member Pedroza. Chair Garcia was excused.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. CONSENT CALENDAR**

**A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of the Board Minutes for the April 7, 2016, Regular Meeting.

**B. OUTSIDE AUDIT AGREEMENT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2016-11 with Brown Armstrong Accountancy Corporation, to complete the Authority's annual audit in the amount of \$9,500 per year, effective May 5, 2016 through December 31, 2018, a three year term, with a provision to extend the Agreement for one two-year term.

**Items 6A and 6B:      Approved as recommended**

**SS-AP-JM-LG (A)**

**7. ADMINISTRATIVE ITEMS**

**A. FINANCIAL REPORTS**

REQUESTED ACTION: Staff to present and discuss the Authority's Fiscal Year 2016 3<sup>rd</sup> Quarter (January 1 to March 31, 2016) financial statement.

**B. PROPOSED FISCAL YEAR 2016/2017 BUDGET STUDY SESSION  
DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

**Item 7A: No Action Taken – Report only**

**Item 7B: No Action Taken – Discussion only**

**8. FACILITIES BUSINESS ITEMS**

**A. EXECUTIVE DIRECTOR’S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

**No Action Taken – Report Only**

**9. OTHER BUSINESS ITEMS**

**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - Derek Crutchfield reported for the City
- ii. Napa City: - Kevin Miller reported for the City
- iii. Napa County: - No Report
- iv. American Canyon: - No Report

**No Action Taken – Reports Only**

**B. FUTURE AGENDA ITEMS**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

**None**

**10. CLOSED SESSION**

**None**

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**11. ADJOURNMENT**

The Meeting adjourned at 9:30 A.M. with the notation that the June Meeting of the Authority Board will be held Thursday, June 9, 2016 at 9:00 a.m.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: LG = Leon Garcia, AP = Alfredo Pedroza, SS = Scott Sedgley; JM = Jess Malgapo  
The maker of the motion and second are reflected respectively in the order of the recorded vote.  
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent