



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY MARCH 3, 2016
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, March 3, 2016 at the City of American Canyon City Council Meeting Chambers. Vice Chair Malgapo called the meeting to order at 9:05 a.m.

2. ROLL CALL

The following Members were present: Vice Chair Malgapo, Member Sedgley and Member Bennett. Member Pedroza was excused.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the February 4, 2016 Regular Meeting.

B. DRTS PAVEMENT REHABILITATION PHASE 2

REQUESTED ACTION: Executive Director requests the following actions related to the DRTS Pavement Rehabilitation Phase 2 – Project 15811:

1. Award the Contract for "DRTS Pavement Rehabilitation Phase 2 - Project No.15811" Base Bid plus Additive Alternatives 1 and 2 to the low bidder, Ghilotti Construction Company, Inc. of Santa Rosa CA, for their bid of \$2,637,283.00; and
2. Authorize the Chair to sign the construction contract; and
3. Authorize the Executive Director to approve change orders not to exceed 15% of contract amount; and
4. Approve Budget Transfer No. NVW 005 increasing the 2015-16 Appropriations for Professional Services by \$248,000 and Infrastructure by \$682,000 in the Pavement Rehab Phase 2 Capital Improvement Budget for the Construction Contract, Change Orders and Professional Services related to the Project.

C. 2016-07 CONSTRUCTION TESTING

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-07 with RGH Consultants, effective March 3, 2016 through June 30, 2016, with extension provisions, in the amount of \$41,925 for professional engineering services related to construction inspection and testing for the DRTS Pavement Rehab Phase 2 - Project No. 15811

D. 2016-08 CONSTRUCTION SURVEYING

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-08 with Terra Firma Surveys, Inc., effective March 3, 2016 through June 30, 2016, with extension provisions, in the amount of \$56,000 for professional surveying services related to the DRTS Pavement Rehab Phase 2 - Project No. 15811.

E. 2016-09 CONSTRUCTION SUPPORT

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2016-09 with Bartelt Engineering in the amount of \$131,000, for the term March 3, 2016 through June 30, 2016, with extension provisions, for engineering services during construction of the Devlin Road Transfer Station Pavement Rehabilitation Phase 2 - Project No. 15811.

F. PAYMENT AUTHORIZATION:

REQUESTED ACTION: Executive Director requests approval to submit for payment an invoice in the amount of \$15,990.36 for work performed by CB&I in Fiscal Year 2015.

Items 6A: Calendared for the April 7, 2016 meeting due to lack of quorum of those present at the February 4th Meeting.

**Item 6B: Pulled for discussion
Discussion held; approved as recommended. SS-JB-JM-AP(X)**

Items 6C through 6F: Approved as recommended SS-JB-JM-AP(X)

7. ADMINISTRATIVE ITEMS

A. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa Vallejo Waste Management Authority – Internal Audit Report for the quarter ended September 30, 2015.

Item 7A: Audit accepted as presented JB-SS-JM-AP(X)

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR’S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

No Action Taken – Report Only

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: - Kevin Miller reported for the City
- iii. Napa County: - No Report
- iv. American Canyon: - No Report

No Action Taken – Report Only

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

None

11. ADJOURNMENT

The Meeting adjourned at 9:27 A.M. with the notation that the April 7, 2016 Regular Meeting of the Authority Board will be held Thursday, April 7, 2016 at 9:00 a.m.

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

By: _____

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: JB = Joan Bennett, AP = Alfredo Pedroza, SS = Scott Sedgley; JM = Jess Malgapo
 The maker of the motion and second are reflected respectively in the order of the recorded vote.
 Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent