



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY DECEMBER 10, 2015  
9:00 A.M. SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**1. CALL TO ORDER**

The Napa-Vallejo Waste Management Authority met Thursday, December 10, 2015 at the City of American Canyon City Council Meeting Chambers. Chair Sedgley called the meeting to order at 9:04 a.m.

**2. ROLL CALL**

The following Members were present: Chair Sedgley, Vice-Chair Garcia, and Member Pedroza; Member Malgapo was excused.

**3. PLEDGE OF ALLEGIANCE**

**4. PUBLIC COMMENT**

None

**5. PRESENTATIONS AND COMMENDATIONS**

None

**6. CONSENT CALENDAR**

**A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of the Board Minutes for the November 5, 2015 Regular Meeting.

**B. 2016 MEETING CALENDAR**

REQUESTED ACTION: Acceptance of the 2016 NVWMA Board meeting calendar.

**C. CANCEL MEETING**

REQUESTED ACTION: Approval and authorization to cancel the January 7, 2016 Regular Meeting.

**D. BUDGET ADJUSTMENT**

**NROWS Budget Adjustment for Extraordinary Costs Related to Construction**

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Transfer NVW 004 for fiscal year 2015-16, increasing the Transfer Station Operation Professional Services appropriation by \$54,400 for a new total of \$4,776,377, for additional work required to

accommodate Transfer Station operations during construction; and authorizing payment of subject extraordinary expenses.

**E. AMENDMENT TO AGREEMENT 2015-03 BARTELT**

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 1 to Agreement No. 2015-03 with Bartelt Engineering, extending the expiration date from December 31, 2015 to March 31, 2016, amending the Scope of Services, and increasing the maximum amount by \$44,000, for a new maximum of \$158,000, for the Phase II DRTS Rehabilitation project, with all other terms and conditions of the original Agreement to remain the same.

**F. AGREEMENT 2016-05 KENWOOD ENERGY**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2016-05 with Kenwood Energy in the amount of \$11,100 effective December 10, 2015 through June 30, 2016, for an engineering evaluation of potential energy production at the American Canyon Sanitary Landfill site.

**Items 6A to 6F: Approved as recommended:**

**LG-AP-SS-JM(X)**

**7. ADMINISTRATIVE ITEMS**

**A. DRTS QUARTERLY INTERNAL AUDIT**

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority – Internal Audit Report for the quarter ended June 30, 2015.

**Item 7A: Accepted as Recommended**

**AP-LG-SS-JM(X)**

**8. FACILITIES BUSINESS ITEMS**

**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

**No Action Taken – Report Only**

**9. OTHER BUSINESS ITEMS**

**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - No Report
- ii. Napa City: - Kevin Miller reported for the City
- iii. Napa County: - No Report
- iv. American Canyon: - Leon Garcia reported for the City

**No Action Taken – Report Only**

**B. FUTURE AGENDA ITEMS**

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

**10. CLOSED SESSION**

None

**11. ADJOURNMENT**

The Meeting adjourned at 9:20 A.M. with the notation that the January 7, 2016 Meeting is canceled and the next Regular meeting of the Authority Board will be held Thursday, February 4, 2016 at 9:00 a.m.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: AP = Alfredo Pedroza, LG = Leon Garcia, SS = Scott Sedgley; JM = Jess Malgapo  
The maker of the motion and second are reflected respectively in the order of the recorded vote.  
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent